100 GMAT Preparation Tests

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Q1	He always follows that old	: early to bed, early to ris	se makes a man healthy, we	ealthy and wise.
	(a) phrase	(b) ballad	(c) adage	(d) analogy
Q2	If you invest that money, yo	ou will find it will grow and	interest.	
	(a) agree	(b) adapt	(c) apart	(d) accrue
Q3	People often ask her how samount she eats to the poi	she manages to stay slim an nt of being	d she always tells them she	is very careful in the
	(a) abbreviated	(b) abstemious	(c) actuated	(d) abrupt
Q4	You must react now and no	ot just be as if there is n	othing wrong.	
	(a) complacent	(b) combining	(c) combative	(d) concerning
Q5	I find these mathematical p	ouzzles too and prefer the	ne more straightforward type) .
	(a) abject	(b) abortive	(c) abounding	(d) abstruse
Q6	There was no changing he alternative.	r mind as she was quite	about her decision and wor	uldn't consider any
	(a) attractive	(b) attentive	(c) adamant	(d) adjoined
Q7	It was quite obvious that he	e was drunk because he cou	ldn't finish his sentences and	d his speech was not
	(a) contented	(b) coherent	(c) convinced	(d) convoluted
Q8	The strings on the puppet	were all intertwined and it too	ok us ages to them.	
	(a) disentangle	(b) distribute	(c) disturb	(d) distend
Q9	There are really too many	political parties in this election	n as there are so many sma	Ill groups or
	(a) fictions	(b) fanatics	(c) fusion	(d) factions
Q10	He liked to play the ar	nd would invariably dress up	in the most outrageous clotl	nes.
	(a) eclectic	(b) eccentric	(c) evasive	(d) evolved

Q1	In some 19th century novel misery.	s you see the very poor con	ditions people lived in that c	an only be described as
	(a) dejected	(b) object	(c) reject	(d) abject
Q2	Television can give you a very day life.	rery good idea of how people	e live in different countries a	s it can scenes from
	(a) deter	(b) depict	(c) delineate	(d) defer
Q3	This is a sort of shortened	version of what happened ar	nd has been to fit into the	he newspaper.
	(a) adopted	(b) attuned	(c) abbreviated	(d) added
Q4	It was quite obvious from the hadn't paid for the items	ne secretive manner in which s of clothing.	n he left the shop and the	looks he kept giving that
	(a) furtive	(b) fugitive	(c) furious	(d) famous
Q5		mance because the actor secondlete from beginning to		ange of human emotions ,
	(a) gamble	(b) grasp	(c) granting	(d) gamut
Q6	The telephone connection describing.	was very poor and we only h	neard a account of wha	t the reporter was
	(a) gesticulated	(b) gambled	(c) garrulous	(d) garbled
Q7	The teacher found it quite . saying.	to try and teach the child	dren because they refused t	o listen to a word she was
	(a) festive	(b) futile	(c) feeble	(d) fatuous
Q8	The university decided to g her financial help.	ive their an honorary de	egree because she had alwa	ays been most generous in
	(a) believer	(b) benefit	(c) benefactor	(d) beholder
Q9	I've no wish to disregard or	your achievements but	t I think you could have done	e much more.
	(a) belittle	(b) bemoan	(c) bereave	(d) betoken
Q10	His attempt to make fun of	the situation was considered	d to be in bad taste and	in the extreme.
	(a) fertile	(b) frequent	(c) febrile	(d) facetious

Q1	She suddenly stopped spea	aking to him on the phone ar	nd the conversation came to	an end.
	(a) acute	(b) arid	(c) awful	(d) abrupt
Q2	Some of Shakespeare's his them shorter.	storical plays are rather long	and so there are editions wh	nere they are to make
	(a) abridged	(b) accented	(c) adopted	(d) acquired
Q3	Although all the athletes we showing signs of tiredness	ere full of life at the start of the and were clearly	ne marathon, towards the en	d of the race a few were
	(a) flogging	(b) failing	(c) flagging	(d) foiling
Q4	Fortunately she took no not comments.	tice of the reviews of her act	ing and was quite to so	me of the more sarcastic
	(a) important	(b) impenetrable	(c) immediate	(d) impervious
Q5	The secret of a good interv	iew is to get straight to the p	oint and ask questions.	
	(a) incisive	(b) inserting	(c) introducing	(d) inductive
Q6	Although her boss knew that reasonable and totally	at she was not telling the tru that he believed her.	th, her explanations for being	g late were always so
	(a) pleasant	(b) perceptive	(c) penetrating	(d) plausible
Q7	As soon as he had invested investment.	d the money, he became une	easy and was beginning to s	ense about his
	(a) questions	(b) qualms	(c) queries	(d) quavers
Q8	Many of the safety instruction person.	ons on things you buy often	seem unnecessary and ofte	n quite to the average
	(a) superb	(b) supreme	(c) superfluous	(d) superficial
Q9	He found himself at the edg sea.	ge of the cliff in a position	on because one wrong step	and he would fall into the
	(a) precipitate	(b) peculiar	(c) pertinent	(d) precarious
Q10	Everything about the village reminded you of a time long	e was what you'd call beg since gone.	ecause all the houses were	well looked after and

Q1	1 Everyone lost their money when the so-called treasurer with all the society's savings.				
	(a) avoided	(b) evaded	(c) absolved	(d) absconded	
Q2	The police not only arrested	d the leader of the gang but	also the who had helpe	ed him.	
	(a) acolytes	(b) attackers	(c) accomplices	(d) associates	
Q3	I have no wish to thes	e criminal activities but I do	have some sympathy with th	ne perpetrators.	
	(a) condone	(b) concede	(c) console	(d) conduct	
Q4	The judge has to adopt a	view of the crime by beir	ng utterly impartial.		
	(a) detracted	(b) detached	(c) definite	(d) defended	
Q5	Despite all the chaos arour	nd him the captain remained	totally calm and assumed a	n air of	
	(a) equation	(b) equality	(c) equanimity	(d) equity	
Q6	The police stopped the car was going from side to side	because it had followed an e.	course down the road a	and asked the driver why he	
	(a) uneven	(b) unequal	(c) unerring	(d) erratic	
Q7	It was possible to look up the answer to most things.	he topic on the internet but s	she decided instead to ask h	er father who knew	
	(a) earnest	(b) erudite	(c) learning	(d) imminent	
Q8	The party leader advised a completely.	Il her members to any o	question about finance and a	avoid the topic of money	
	(a) risk	(b) undertake	(c) eschew	(d) involve	
Q9	He has a very refined voca	bulary and prefers to use a .	rather than a more com	mon and vulgar word.	
	(a) euphemism	(b) delicacy	(c) finery	(d) edition	
Q10	I've looked everywhere for	my key and even carried ou	t an search of my car b	ut I can't find that book.	
	(a) exhausted	(b) exhausting	(c) exhaust	(d) exhaustive	

Q1		idn't give either candidate a down and to the wishes	• •	the leader of the
	(a) accept	(b) accent	(c) accede	(d) ascend
Q2	The sound of the waterfall	goes on all day and night an	d in the end the noise o	gets on your nerves.
	(a) interrupting	(b) inciting	(c) invading	(d) incessant
Q3	I apologized for what seem accidental and an acti	ed like a deliberate act of rud on on my part.	deness but I explained that i	t had been purely
	(a) inverted	(b) inadvertent	(c) incurred	(d) inhibited
Q4	Although it's a complicated	subject the professor manage	ged to make it all totally clea	r and by her delivery.
	(a) lucid	(b) luminous	(c) lightening	(d) lifting
Q5	When you take a party of to else waiting.	ourists round a famous city the	here are always those who .	and keep everybody
	(a) litter	(b) lessen	(c) loiter	(d) languish
Q6	Before she knew what had	happened a man suddenly f	ell on her across and s	tealing her handbag.
	(a) lurking	(b) linking	(c) limping	(d) lunging
Q7	There was absolutely no ca	all for him to criticise her so o	cruelly and in almost a ı	manner.
	(a) malformed	(b) malicious	(c) maladroit	(d) malcontent
Q8	There was absolutely no qu	uestion about it he was the	idiot such as you'd find i	n one of those old farces.
	(a) provincial	(b) provided	(c) proverbial	(d) protective
Q9	You'll soon get used to his	funny ways as it's one of the	e of his personality.	
	(a) quibbles	(b) quills	(c) quaffs	(d) quirks
Q10	He didn't really give speech meters down the road.	nes because he used to scre	eam and shout and you could	d hear him a hundred
	(a) reigning	(b) raining	(c) ruling	(d) rattling

	stained-glass windows and		ise of the beautiful artwork and the serenity that the		
	(a) eminent	(b) imminent	(c) immanent	(d) imagine	
Q2	Before the ball, the imposte	er himself so the guests	wouldn't recognize him.		
	(a) disassembled	(b) dissembled	(c) disengaged	(d) disliked	
Q3	The widow spent more than headstone.	n two days writing a loving a	nd appropriate to put or	n her beloved husband's	
	(a) epigram	(b) epithet	(c) epitaph	(d) epic	
Q4	The dark, eerie and sk about to face.	ky seemed to speak to gene	ral McKenney about the upc	oming violence they were	
	(a) forbidding	(b) foreboding	(c) formidable	(d) forfeit	
Q5	Bryan's friends dared him to danger because the lake lo	o jump off of the cliff into the oked shallower than usual.	awaiting lake below. But the	e intuitive boy the	
	(a) forewent	(b) foresaw	(c) forsake	(d) forced	
Q6	During the war, many famil	ies tried to as much foo	d and supplies as they could	d.	
Q6	During the war, many famil (a) horde	ies tried to as much foo (b) hone	d and supplies as they could (c) hoard	d. (d) hail	
Q6 Q7	(a) horde		(c) hoard	(d) hail	
	(a) horde The warm and charm	(b) hone	(c) hoard	(d) hail	
	(a) horde The warm and charm pleasures in life. (a) discreet	(b) hone of the home is what attracte	(c) hoard d Carrie to it in the first place (c) disgusted	(d) hail e. She likes the simple (d) deviant	
Q7	(a) horde The warm and charm pleasures in life. (a) discreet	(b) hone of the home is what attracte (b) discrete	(c) hoard d Carrie to it in the first place (c) disgusted	(d) hail e. She likes the simple (d) deviant	
Q7	(a) horde The warm and charm pleasures in life. (a) discreet During the middle ages, me (a) duel	(b) hone of the home is what attracte (b) discrete en often fought each other in	(c) hoard d Carrie to it in the first place (c) disgusted a in order to settle seri	(d) hail e. She likes the simple (d) deviant ious disagreements. (d) doll	
Q7 Q8	(a) horde The warm and charm pleasures in life. (a) discreet During the middle ages, me (a) duel	(b) hone of the home is what attracte (b) discrete en often fought each other in (b) dual	(c) hoard d Carrie to it in the first place (c) disgusted a in order to settle seri	(d) hail e. She likes the simple (d) deviant ious disagreements. (d) doll	
Q7 Q8	(a) horde The warm and charm pleasures in life. (a) discreet During the middle ages, me (a) duel After the stock market cras (a) denigrate	(b) hone of the home is what attracte (b) discrete en often fought each other in (b) dual h, the once-affluent family w	(c) hoard d Carrie to it in the first place (c) disgusted a in order to settle seri (c) dial as forced to their home (c) downgrade	(d) hail e. She likes the simple (d) deviant ious disagreements. (d) doll e and lifestyle. (d) deviate	

Q1	1 Middle Eastern restaurants often have a way of whisking you away to a far off land of belly dancers, exotion spices and drink.			of belly dancers, exotic	
	(a) incriminating	(b) intimidating	(c) intoxicating	(d) instigating	
Q2	Thai cuisine is one of the mexoticism.	nost romantic of the Asian cu	ilsines as it still an elem	nent of mystery and	
	(a) remains	(b) retains	(c) refrains	(d) regains	
Q3	Modern Asian restaurants i	n Jakarta have an histo	ory.		
	(a) extended	(b) external	(c) extracted	(d) exude	
Q4	Indonesia has an rang country	ge of Japanese restaurants a	s Japan has long been the l	piggest investor in the	
	(a) ecliptic	(b) ecstatic	(c) eclectic	(d) eccentric	
Q5	International restaurants in dishes on their menues	Singapore are adept at	t simultaneously perfecting b	ooth eastern and western	
	(a) partially	(b) particularity	(c) partly	(d) particularly	
Q6	Hong Kong has to be one of the few places on the planet where you can enjoy cuisine and service at relatively reasonable prices.				
	(a) exquisite	(b) explicit	(c) expletive	(d) explosive	
Q7	European cuisine always	a sense of nostalgia and	romance, like running into a	an old flame.	
	(a) evolves	(b) evinces	(c) evokes	(d) evicts	
Q8	America is at the front	of the race to become the w	vorld's most obese country.		
	(a) undecidedly	(b) undeniably	(c) underbelly	(d) underling	
Q9	Many people drink wine, but many wine consumers know little about wine or wine and food pairing because they are intimidated or put off by the pretensions often associated with wine.				
	(a) appropriation	(b) appreciation	(c) apportion	(d) apprehension	
Q10	One of the most beautiful the world.	nings about Jakarta is its	wealth from both within the	e archipelago and around	
	(a) cursory	(b) cautionary	(c) coronary	(d) culinary	

Q1	·	ear the Arctic Circle, the surv t native Eskimos who taught		
	(a) endure	(b) survive	(c) perish	(d) possess
Q2	•	at hand was not morally just neighborhood. What is an an	• •	d never endorse the petition
	(a) support	(b) oppose	(c) approve	(d) create
Q3		the group decidedagainst the for the company's fall line.		
	(a) impractical	(b) feasible	(c) practical	(d) positive
Q4		ing work and painful injuries glish Channel was unattaina		
	(a) impossible	(b) unachievable	(c) realistic	(d) confused
Q5	The couple tried to converse elsewhere. What is an anto	e in the busy restaurant but nym of converse?	they couldn'thear themselve	es speakso they went
	(a) talk	(b) stop talking	(c) chat	(d) communicate
Q6		reek at work, the stillness of r. What is an antonym of still	•	he silence she'd been
	(a) uproar	(b) tranquility	(c) serenity	(d) tameness
Q7	The dim lights made it hard antonym of dim?	to see so Ben squinted to n	nake out the stranger's face	in the distance. What is an
	(a) faint	(b) muted	(c) strong	(d) weak
Q8	As the coyotes howled, Glogloomy?	oria and Steven found it diffic	cult to see in the gloomy fore	st. What is an antonym of
	(a) bright	(b) ominous	(c) dark	(d) dreadful
Q9	The merry wedding ceremo picturesque?	ony took place outdoors it wa	as beautiful and picturesque!	What is an antonym of
	(a) ugly	(b) scenic	(c) pretty	(d) aesthetic
Q10	The graphic movie isfor add of graphic?	ults only becausemost of the	scenes are unsuitablefor ch	nildren. What is an antonym
	(a) detailed	(b) explicit	(c) implicit	(d) clear

Q1	Without the right software I'm afraid you can't that particular program.			
	(a) reach	(b) access	(c) obtain	(d) find
Q2	The aim of the office mana space for a personal comp	ger is to enough room outer.	on the building plans so that	each employee can have
	(a) arrange	(b) accord	(c) allocate	(d) organize
Q3	Remember that before you	leave your workstation, always	ays your computer.	
	(a) shut out	(b) shut up	(c) shut in	(d) shut down
Q4	It's quite easy if you want to starts	o find folders and files on the	computer, all you do is clicl	chere and it immediately
	(a) seeking	(b) searching	(c) looking	(d) checking
Q5	I have tried and tried again wrong.	and again and no matter wh	nat I do it still shows "error" -	– I just can't what's
	(a) look out	(b) check out	(c) figure out	(d) bring out
Q6	I spent hours writing that repressed the button.	port and checking all the inf	ormation was correct and the	en without thinking I
	(a) 'destroy'	(b) 'delete'	(c) 'deface'	(d) 'deny'
Q7	It's a really clever piece of scolumns.	software because it enables	you to on your screen a	all the information in
	(a) illustrate	(b) depict	(c) display	(d) delineate
Q8	Unfortunately this program	is not with the operatin	g system on my computer.	
	(a) amicable	(b) compatible	(c) adaptable	(d) amenable
Q9	When you see that particul	ar symbol on the screen, you	u have to take that as a	that something is wrong.
	(a) indicating	(b) checking	(c) briefing	(d) warning
Q10	With this program you can shows, you simply press	always check your spelling a	and grammar and if you don'	t want to accept what it
	(a) 'ignore'	(b) 'quit'	(c) 'leave'	(d) 'forget'

Q1	Alan: Excuse me but what are you doing?				
	(a) intervening	(b) interviewing	(c) interrupting	(d) intercepting	
Q2	User: I should have though	t is was pretty			
	(a) obvious	(b) absolute	(c) noticeable	(d) accurate	
Q3	Alan: Well, I only asked —	there's no need to bite my	off!		
	(a) nose	(b) head	(c) arm	(d) leg	
Q4	User: Sorry I didn't mean to	be rude but I'm trying to			
	(a) deliberate	(b) ruminate	(c) concentrate	(d) cogitate	
Q5	Alan: I see and what is the	you are working on?			
	(a) duty	(b) task	(c) work	(d) goal	
Q6	User: I'm working on those	English tests, which I f	ind very interesting.		
	(a) notorious	(b) fabled	(c) famous	(d) infamous	
Q7	Alan: Oh, yes I've heard of	them. Do they you with	your English?		
	(a) aid	(b) support	(c) help	(d) comfort	
Q8	User: Yes, they would do if	you didn't in asking qu	estions.		
	(a) continue	(b) persist	(c) insist	(d) pursue	
Q9	Alan: If that's how you feel,	I'll leave you			
	(a) lonely	(b) lonesome	(c) alone	(d) apart	
Q10	User: What an excellent ide	ea! Leave me in and go	and write another test.		
	(a) piece	(b) peacetime	(c) peaceful	(d) peace	

Q1	On the of her ten year	s' service she immediately q	qualified for the extended an	nual leave of six weeks.
	(a) base	(b) basis	(c) ground	(d) foundation
Q2	Although he knew it was a problem.	sensitive subject, his boss h	ad to ask him the ques	tion about his drink
	(a) sincere	(b) fragile	(c) breakable	(d) delicate
Q3	At the interview each applic	cant was able to the lev	el of remuneration they wou	ld be expecting to receive.
	(a) negotiate	(b) demonstrate	(c) apply	(d) dispute
Q4	Under the new arrang when to finish.	ements coming into force so	oon all employees can decid	e what time to start and
	(a) malleable	(b) shaped	(c) flexible	(d) bending
Q5	According to the contract y year.	ou are not for the new a	allowance until you have bee	en with the company one
	(a) allowed	(b) illegible	(c) selectable	(d) eligible
Q6	The only way you can hope	e to the level of your pa	y is to take on greater respo	nsibility.
	(a) rise	(b) raise	(c) arise	(d) raze
Q7	She is trying to get some for those years.	orm of to make up for th	ne poor working conditions s	he had to put up with for all
	(a) cooperation	(b) confirmation	(c) compensation	(d) consideration
Q8	Of course there is a little ex	ktra added to your salary bed	cause you will from the	inner city allowance.
	(a) increase	(b) benefit	(c) grow	(d) develop
Q9	The hourly for all part	time clerical assistants has	gone up by 40% since 2000.	
	(a) wage	(b) validity	(c) recompense	(d) value
Q10	Remember when you stop	work and, you will be a	ble to receive the company	pension.
	(a) return	(b) retreat	(c) respite	(d) retire

Q1	You can have whichever or	ne you want as I'll let you	from these examples here).
	(a) consider	(b) deliberate	(c) choose	(d) enable
Q2	I think you can clearly see	now what I mean as that inci	ident that I am obviousl	y right.
	(a) decides	(b) demonstrates	(c) protests	(d) highlights
Q3	For the first time in his life .	of going straight home,	he called in at a pub on the	way back.
	(a) instead	(b) inside	(c) including	(d) into
Q4	You can tell that this piece	of furniture is to Americ	ca because of the strong colo	onial style.
	(a) born	(b) inherent	(c) special	(d) native
Q5	for his age and he is a	after all only 12, I think his ac	chievement is remarkable.	
	(a) Permitting	(b) Discerning	(c) Allowing	(d) Regarding
Q6	If you to take that step	in your career, you have or	nly yourself to blame if it all g	oes wrong.
	(a) have	(b) believe	(c) experiment	(d) choose
Q7	I've always thought of her a	as the kind of person you car	n trust, you know the sort yo	u can on.
	(a) depend	(b) deter	(c) defend	(d) defeat
Q8	It was a totally new experie techniques.	ence for us visiting that factor	ry abroad as we were to	o all sorts of new
	(a) involved	(b) intended	(c) invested	(d) introduced
Q9	No one had a clue what ha	d actually happened neither	the police the public.	
	(a) or	(b) either	(c) nor	(d) never
Q10	All cyclists must now wear accident.	some kind of helmet in orde	r to their heads against	injury in the event of an
	(a) proffer	(b) protect	(c) produce	(d) prevent

Q1	Ethan's teachers told him he is the 'cream of the crop' of his graduating class. What does 'cream of the crop' mean?				
	(a) Good	(b) The best	(c)	Not so good	
Q2	His drama coach 'egged him on' so he does "egged him on" mean?	'd go onto the stage	and perform as well as h	e did during the rehearsals.	What
	(a) To discourage someone(c) To tell them they should be embarr	assed	(b) To encourage some	one	
Q3	Keira felt like tennis was 'her cup of te	a.' What does 'her cu	up of tea' mean?		
	(a) That it's not the right thing for her(c) That she should practice more		(b) That it's a perfect ma	atch for her	
Q4	Ray was as 'cool as a cucumber' about mean?	it his exam because	he studied all week for it	. What does 'cool as a cucun	nber'
	(a) To be scared and cold about some (c) To be very calm and relaxed about	-	(b) To be very embarra	ssed about something	
Q5	Everyone knew that the politician had the pie' mean?	his 'finger in the pie'	of many businesses arou	und the city. What does 'finge	er in
	(a) To be involved in something(c) Wanting to get out of something		(b) To be uninterested i	n something	
Q6	Most of Kim's teachers wanted her to mean?	use her noodle' mor	e when it came to exam t	ime. What does 'use her noo	odle'
	(a) To act up more	(b) To think more	(c)	To try more	
Q7	"In a nutshell', the problem was cause mean?	ed by a faulty wire," s	aid the experienced elec	trician. What does 'in a nutsh	nell'
	(a) To be blunt about something (c) To be long and exhaustive about se	omething	(b) To be concise about	t something	
Q8	The trial turned out to be 'a hot potato'	that everyone at the	e table was thinking abou	t. What does 'a hot potato' m	ean?
	(a) A topic that is very controversial(c) A topic that people are indifferent a want to eat	bout because they	(b) A topic that is easy t	o answer/solve	
Q9	The king was so rich, arrogant and me was about time he 'ate some humble p			·	ght it
	(a) To get upset/angry about somethin(c) To accept shame	g	(b) To be vengeful		
Q10	Mary was going through a rough time 'walk on eggshells' mean?	and her family felt lik	te they had to 'walk on eg	ggshells' around her. What do	oes to
	(a) To be very messy(c) To be very cautious and/or sensitiv	e about something	(b) To be very loud		

Q1	Dear Charles I thought it was time I wrote to you and told you what I've been up to.				
	(a) in	(b) about	(c) at	(d) by	
Q2	My main news is that Mary	has at long last to mare	ry me.		
	(a) concerned	(b) convened	(c) concerted	(d) consented	
Q3	She puts it another way an	d says she will be able to ma	ake an man of me.		
	(a) honest	(b) honour	(c) honestly	(d) honourable	
Q4	And now I come to a very i	mportant I want to ask	of you.		
	(a) favourite	(b) favour	(c) favourable	(d) favouring	
Q5	Putting it I should be of	delighted if you would agree	to be my best man at our we	edding.	
	(a) easily	(b) quietly	(c) fairly	(d) simply	
Q6	I can you that the dutie	es are not in any way compli	icated.		
	(a) confirm	(b) assure	(c) assert	(d) affirm	
Q7	In fact you could not possib	oly say that the job of best m	an is at all		
	(a) arduous	(b) articulate	(c) ardent	(d) arduously	
Q8	This brings me to another p	point: why aren't you and Sa	ra tying the?		
	(a) noose	(b) rope	(c) knot	(d) string	
Q9	After all why should you tw	o continue to be free and I h	ave to give up my?		
	(a) latitude	(b) liberty	(c) scope	(d) immunity	
Q10	Let me have your as s Your old friend, Mick.	soon as possible.			
	(a) return	(b) response	(c) respect	(d) recur	

Q1	•	find themselves in a si group is always going to lose		please the savers and also	
	(a) perfect	(b) precarious	(c) pretentious	(d) pertinent	
Q2	Whenever there is a meeting questions and rumours	ng between the finance minis	ster and the governor of the	bank, people start asking	
	(a) abut	(b) about	(c) abound	(d) abide	
Q3	,	o up, the building societies pand maintain the societies ar	•	borrowers complain at the	
	(a) mistaking	(b) misplacing	(c) misfiring	(d) mishandling	
Q4	Chief executives then start of their borrowers.	making pleasant speeches a	and smile a lot because they	want to the concerns	
	(a) assuage	(b) assert	(c) assemble	(d) assent	
Q5	Q5 Months go by and most people forget their problems and get used to the idea of paying more and then to and the whole process starts all over again.				
	(a) retake	(b) resume	(c) repeat	(d) return	
Q6	<u> </u>	o show that it is involved in t	_	g and lending and tries to	
	(a) supporting	(b) supporter	(c) supportive	(d) supported	
Q7	The government next anno	unces that measures are du	e to come into that will	change the whole process.	
	(a) forces	(b) forced	(c) force	(d) forcing	
Q8	They say this but then the of they will be	difficulty is trying to find out v	vhen the measures are com	ing into effect and when	
	(a) rated	(b) ratified	(c) rates	(d) rating	
Q9	This is all very disappointing for the house buyer who doesn't really know what's going to happen next and how much the interest rate will be.				
	(a) would-go	(b) would-try	(c) would-see	(d) would-be	
Q10		ads the papers, watches the nciers but in the end nothing	_	xcited at the prospect of	
	(a) note	(b) notice	(c) noting	(d) noted	

Q1	One of the most important qualities which the panel is looking for in a candidate is the to work with others.			
	(a) ease	(b) case	(c) power	(d) ability
Q2	Once the applications have those candidates who have	been looked at the usual prebeen shortlisted.	rocedure for the panel is to fo	ollow the references of
	(a) across	(b) in	(c) up	(d) along
Q3	They were so impressed w	ith the way she reacted to th	eir questions that they didn't	t to offer her the job.
	(a) delay	(b) hesitate	(c) waiver	(d) dither
Q4	As this job was of a very sp	pecialist nature an was	invited to join the interview p	anel.
	(a) expert	(b) exponent	(c) exhibitor	(d) expedient
Q5	After the interview one of the	ne candidates phoned t	he office to see whether he I	nad been successful.
	(a) always	(b) ever	(c) constantly	(d) competently
Q6	She was in such a state of	extreme nervousness when	she was for the intervie	ew that she burst into tears.
	(a) called on	(b) called in	(c) called over	(d) called off
Q7	From the point of view of re	elevant she was the ide	al candidate at least on pape	er.
	(a) reference	(b) history	(c) family	(d) background
Q8	It is absolutely essential in	an interview to give the impr	ession at least that you are	full of
	(a) concern	(b) continuity	(c) confidence	(d) confirmation
Q9	One of the most popular qu	uestions asked of interviewed	es is to explain their strength	s and
	(a) weaknesses	(b) varieties	(c) virtues	(d) variables
Q10	Each candidate was asked	to a short account of h	ow they saw the future of the	e company.
	(a) display	(b) present	(c) show	(d) demonstrate

Q1	May I ask you whether you	have had a chance to	my case?	
	(a) convene	(b) consider	(c) contend	(d) construct
Q2	Can I it to you that the	e delay you have caused is n	ot reasonable?	
	(a) place	(b) send	(c) hold	(d) put
Q3	Could I know why the busin	ness has so long to con	clude?	
	(a) lasted	(b) endured	(c) taken	(d) found
Q4	May I make another to	o ask you to explain the situa	ation more clearly?	
	(a) assault	(b) attempt	(c) attraction	(d) advice
Q5	I would be most interested	to know why the committee	has turned my proposa	ıl.
	(a) down	(b) off	(c) over	(d) out
Q6	We should be delighted to	find out when the new scher	me comes into	
	(a) affect	(b) effect	(c) infect	(d) confect
Q7	How much is the new car.	to cost me?		
	(a) trying	(b) doing	(c) finding	(d) going
Q8	When are you thinking of b	uying a washing machi	ne?	
	(a) novel	(b) new	(c) recent	(d) actual
Q9	What has to your New	Year resolution to stop smo	oking?	
	(a) occurred	(b) fallen	(c) happened	(d) occasioned
Q10	Why do you always m	e when I try to ask a question	on?	
	(a) interpose	(b) intercede	(c) interfere	(d) interrupt

Q1	I'm really not satisfied with	the way you have the s	ituation.		
	(a) dealt	(b) handled	(c) done	(d) fingered	
Q2	I've really had enough of all your excuses, what I want is some				
	(a) action	(b) acting	(c) acted	(d) active	
Q3	You've refused to help me	now for six months and so I	shall now have to take the n	natter	
	(a) on	(b) longer	(c) far	(d) further	
Q4	I must you do someth	ing immediately as I've been	patient long enough.		
	(a) persist	(b) desist	(c) insist	(d) consist	
Q5	I now want some kind of co	empensation for the total	of service I've experienced	I.	
	(a) lack	(b) fail	(c) failing	(d) missing	
Q6	I'm obviously not getting ar	nywhere with my complaint p	lease let me talk to someon	e to you.	
	(a) older	(b) above	(c) over	(d) senior	
Q7	I'm very unhappy with the v	way I've been No one s	seems at all interested in my	case.	
	(a) considered	(b) treated	(c) placed	(d) pushed	
Q8	I believe I have very good for suing your company for negligence.				
	(a) lands	(b) terrains	(c) grounds	(d) areas	
Q9	If you don't do something to	oday, I shall be to take	legal action.		
	(a) held	(b) ordered	(c) commanded	(d) forced	
Q10	You're the tenth person I've	e been put through to and I'n	n on the point of losing my		
	(a) mood	(b) temper	(c) state	(d) feeling	

Q1	The other in this anec	dote is a young woman calle	d Sally Fairweather.	
	(a) feature	(b) part	(c) character	(d) principal
Q2	She too lives in this ar	nd remote village where And	rew has his cottage.	
	(a) minor	(b) tiny	(c) unimportant	(d) wretched
Q3	•	erent kettle of fish. Her philo ort to time imagining the	• •	rying never gets you
	(a) pass	(b) spend	(c) expend	(d) waste
Q4	In a word she is the comple	ete in temperament of A	andrew. Here comes another	cliche: opposites attract.
	(a) opposite	(b) opponent	(c) opposed	(d) opposition
Q5	•	at two years ago the two ma . of Andrew's cottage and Sa		ich was surprising when
	(a) approximation	(b) proximity	(c) standing	(d) placing
Q6	•	the post office, you come to the cottage where Andrew I		e the second to the
	(a) turn	(b) turn up	(c) turn in	(d) turning
Q7	The next participant in this	village drama is the weather	, which a very significa	nt part in English life.
	(a) holds	(b) manages	(c) plays	(d) controls
Q8	It was late April and the sur for the local pub.	n had disappeared behind da	ark heavy rain clouds but An	drew had already set
	(a) up	(b) off	(c) to	(d) by
Q9		lla with him and a heavy coa	· · · · · · · · · · · · · · · · · · ·	ther always used: "Never
	(a) pursuing	(b) chasing	(c) running after	(d) following
Q10	Fortunately he made it to the	ne pub before the storm		
	(a) broke	(b) fell	(c) dropped	(d) collapsed

Q1	At the beginning of May I d	lecided that the only course	of action was to a visit t	o your store	
	(a) charge	(b) settle	(c) pay	(d) owe	
Q2	and meet you face to face	so that the matter could be s	settled once and for		
	(a) everything	(b) now	(c) then	(d) all	
Q3	I should have checked day.	d first since when I reached t	he shop I was led to believe	that you were out for the	
	(a) Admittedly	(b) Admitting	(c) Confessing	(d) Allowing	
Q4	Throughout this time of cou	urse I have been without the	of a washing machine		
	(a) faculty	(b) facility	(c) ability	(d) control	
Q5	and have had to use the lo	cal			
	(a) launder	(b) laundering	(c) launderette	(d) launderer	
Q6	From the end of May until August I have been away on business and was surprised that that period				
	(a) while	(b) attending	(c) from	(d) during	
Q7	no effort has been made to write to me and keep me to date.				
	(a) on	(b) up	(c) in	(d) over	
Q8	Since returning in September end of my	oer I have made at least a do	ozen phone calls and quite fr	ankly I have reached the	
	(a) tether	(b) line	(c) rope	(d) cord	
Q9	and must that you do	something immediately to pu	ut the matter right.		
	(a) persist	(b) resist	(c) insist	(d) desist	
Q10	If I do not hear from you by	the end of this week I shall	be forced to legal advic	e.	
	(a) search	(b) find	(c) look	(d) seek	

Q1	There are several that describe the state of being asleep				
	(a) impressions	(b) expressions	(c) conditions	(d) digressions	
Q2	and most seem to to o	deep sleep like being sound	asleep or fast asleep		
	(a) direct	(b) deter	(c) defer	(d) refer	
Q3	There are also some	describing deep sleep: to sle	eep like a top, like a baby, lik	e a log	
	(a) likenesses	(b) comparisons	(c) similarities	(d) synonyms	
Q4	When the sleeper totally re	fuses to be, we say the	ey are sleeping like the dead		
	(a) deterred	(b) defused	(c) disturbed	(d) disgruntled	
Q5	More colloquial expression to the world	s speak of someone being o	out like a light, spark out or fo	or a very sleeper dead	
	(a) big	(b) huge	(c) large	(d) heavy	
Q6	Well, I don't know about yo	ou but all this is having a very	soporific on me		
	(a) effect	(b) affect	(c) affection	(d) affectation	
Q7	but just assuming you are.	awake and in the land o	of the living		
	(a) clear	(b) wide	(c) broad	(d) high	
Q8	let me leave you with a	expression. Next time you	re off upstairs to bed		
	(a) end	(b) last	(c) lasting	(d) final	
Q9	give the rest of the house a	a surprise by showing y	our classical education and	say:	
	(a) up	(b) on	(c) off	(d) in	
Q10	Well I think I'll be off now a	nd my rest in the arms	of Morpheus. Happy dreams	6!	
	(a) fetch	(b) take	(c) bring	(d) let	

Q1	Q1 Some people who have been made redundant make no further effort to get employment in complete those who decide to retrain.			ment in complete to
	(a) comparison	(b) difference	(c) attitude	(d) contrast
Q2	The new company decided business.	not to copy their predecessor	ors but their structure a	fter the latest trends in
	(a) model	(b) frame	(c) differ	(d) make
Q3	Under the new regulations	no one is allowed to smoke	inside the building but you a	re to smoke outside.
	(a) arranged	(b) permitted	(c) granted	(d) let
Q4	She is as a possible fu	uture first minister.		
	(a) looked	(b) observed	(c) glanced	(d) seen
Q5 Although the bank had turned down his application twice, they suddenly had a change of heart to his request for a loan.				nge of heart and decided to
	(a) accede	(b) access	(c) accrue	(d) adapt
Q6	It's not yet been fully certifie	ed yet but the recently discov	vered bones are to be t	hose of the missing link.
	(a) credited	(b) argued	(c) required	(d) believed
Q7	The over the rights an	d wrongs of this issue has b	een a never- ending discuss	ion inside parliament.
	(a) chatter	(b) debate	(c) gossip	(d) rumour
Q8	The local residents in this seaside village are very worried about the constant erosion of the cliff face, which is in of falling into the sea.			
	(a) risk	(b) chance	(c) danger	(d) likelihood
Q9	I think you have been over	charged for that work becaus	se it's more twice what	I had to pay.
	(a) as	(b) at	(c) like	(d) than
Q10	They first of all refused to s work.	top their strike but in the end	d after much negotiation they	were to go back to
	(a) pursued	(b) persuaded	(c) prevented	(d) perceived

Q1	Australia is roughly the san	ne as the United States	with less than a tenth of the	people.	
	(a) bulk	(b) landmass	(c) size	(d) volume	
Q2	•	d by the United Nations, Aus ncome, education and life ex	-	the best in the world	
	(a) regions	(b) provinces	(c) territories	(d) countries	
Q3	Australia is located in the S Hemisphere.	southern Hemisphere, so the	are opposite of those i	n the Northern	
	(a) times	(b) seasons	(c) months	(d) years	
Q4	Melbourne is Australia's se	cond largest town and was r	ecently the best city in	the world in which to live.	
	(a) decided	(b) given	(c) voted	(d) awarded	
Q5	Adelaide is in Souther	n Australia and is the quinte	ssential picture of charm wit	h its colonial architecture.	
	(a) located	(b) placed	(c) established	(d) to be found	
Q6	Perth is the most westerntown of Australia and holds the of having more sun filled hours than most of Australia's other capital cities.				
	(a) peculiarity	(b) admiration	(c) notoriety	(d) distinction	
Q7	Perth offers an eclectic endless waterways.	within the breathtaking bac	ckdrop of grassy parks, towe	ring palm trees and	
	(a) daily life	(b) life	(c) everyday life	(d) lifestyle	
Q8	If you're looking for a spect consideration.	acular of life in a divers	e country then Australia is w	vell worth serious	
	(a) quantity	(b) superiority	(c) quality	(d) meaning	
Q9	•	st pace of big city life or crav likely to find exactly what yo	• •	t, Australia is such a	
	(a) like	(b) thrive	(c) enjoy	(d) benefit	
Q10	In a world that is often turned lifestyle and a "can-do" attitude.	ed upside down with, A	ustralia still paints a picture	of tranquility, a laidback	
	(a) turmoil	(b) order	(c) protest	(d) disturbance	

Q1	Lou approved of the behave antonym of approve?	ou approved of the behavior his respectful sons displayed during the church service this week. What is an ntonym of approve?			
	(a) commend	(b) support	(c) reject	(d) like	
Q2	Nancy concurred with her be concur?	ooss about the new direction	the company was taking. W	hat is an antonym of	
	(a) disagree	(b) agree	(c) surrender	(d) confess	
Q3		as always trying to help peopan an antonym of amiable?		many community services	
	(a) friendly	(b) generous	(c) disagreeable	(d) likeable	
Q4	No one understood why Ke an antonym of revoke?	vin decided to revoke the ac	greement but they went alon	g with him anyway. What is	
	(a) cancel	(b) withdraw	(c) keep	(d) revolt	
Q5		he world fight to preserve the is an antonym of preserve?	•	resources for future	
	(a) destroy	(b) protect	(c) conserve	(d) consider	
Q6	•	would someday take over hi t Henry valued so much. Wh		•	
	(a) uphold	(b) continue	(c) eliminate	(d) connect	
Q7	Mary's jovial uncle was alw	ays funny and she loved wh	en he came over to visit. Wh	nat is an antonym of jovial?	
	(a) cheerful	(b) miserable	(c) jolly	(d) happy	
Q8	Maureen usually felt down weekends. What is an anto	and depressed on Mondays nym of depressed?	because she never got enor	ugh sleep on the	
	(a) unhappy	(b) cheerful	(c) glum	(d) understanding	
Q9	Child welfare deals with pa neglect?	rents or caregivers who abu	se and/or neglect their childr	en. What is an antonym of	
	(a) abandon	(b) mistreat	(c) nurture	(d) delegate	
Q10	Steven was stationed so lo antonym of yearn?	ng in Iraqthat he often yearn	ed to see his wife and childr	en again. What is an	
	(a) desire	(b) refuse	(c) long	(d) unite	

Q1	The hunting dogs sensed to	he danger way before t	he hunters were able to see	the approaching predators.	
	(a) eminent	(b) imminent	(c) immanent	(d) elicit	
Q2	Tom was arrested on Frida drugs.	y. Six months later, he recei	ved a sentence of ten years	in prison for dealing	
	(a) elicit	(b) elite	(c) eliminate	(d) illicit	
Q3	•	rately tried to a confess se because he believed the		cross-examination. He	
	(a) illicit	(b) eliminate	(c) elicit	(d) elite	
Q4	Many people want to f difficult than it was in the pa	from their native countries to ast.	other nations. However, no	wadays, it's much more	
	(a) immigrate	(b) eminent	(c) emigrate	(d) imminent	
Q5	"Dear Abby" is a column th others strongly disagree.	at people who write in v	with problems. Some think th	ne column is useful but	
	(a) devises	(b) advises	(c) advice	(d) devices	
Q6	There was an apple ly floor like that.	ring on the floor. Tammy tho	ught it was rude that someor	ne left it lying on the kitchen	
	(a) corps	(b) corpse	(c) cord	(d) core	
Q7	Three months before the w seamstress had enough tin	redding, Laura brought her bne to it.	ridesmaid dress into a dress	shop so that the	
	(a) alter	(b) altar	(c) aural	(d) oral	
Q8	After the odd outburst, the	group of long time friends ag	greed that Carmela's behavio	or on the weekend trip was	
	(a) bazaar	(b) bizarre	(c) buzzer	(d) busier	
Q9	A look of came over Nancy's face when the verdict was announced. She now wants tomeet with lobby whowork to change laws for the betterment of society.				
	(a) discussed	(b) deform	(c) disperse	(d) disgust	
Q10	The saga lasted three too long.	hours. A lot of people in the	theater enjoyed the film but	most agreed that it was	
	(a) epoch	(b) except	(c) epic	(d) excerpt	

Q1	A-frame houses are great. I love the	at the front of the house and the	vaulted ceilings on the inside.		
	(a) peek	(b) peak	(c) pique		
Q2	The teacher did not extend the essa	y's due date despite her students'			
	(a) pleas	(b) please	(c) pleats		
Q3	A single fell from her eyes when	n she heard about the fire.			
	(a) tare	(b) tier	(c) tear		
Q4	The left-wing government decided to the upcoming laws.	take an opinion to find out whet	her or not the people agreed with		
	(a) poll	(b) pole	(c) paw		
Q5	Steven broke his big toe but doctors	don't usually toes so he should I	pe really careful until it heals.		
	(a) caste	(b) cast	(c) cost		
Q6	At the of the painting, beautiful watercolors were used to depict water.				
	(a) bass	(b) bees	(c) base		
Q7	The racoon the little squirrel around the backyard for nearly 20 minutes.				
	(a) chased	(b) chaste	(c) caste		
Q8	The party met at 8 pm for the w	edding rehearsal and, afterwards, for	the rehearsal dinner.		
	(a) bridle	(b) bridal	(c) brittle		
Q9	The reef in Australia is beautifu	I. We went scuba diving and saw som	e of the underwater natural beauty.		
	(a) choral	(b) coral	(c) corral		
Q10	During the boring play, Isaiah began	to off. His head fell onto his mot	her's shoulder.		
	(a) does	(b) don	(c) doze		

Q1	Start reading the story from	n page 4 and then go on unti	I you the end of the cha	apter.	
	(a) arrive	(b) reach	(c) touch	(d) achieve	
Q2	Answer the questions at th	e back of the book and make	e that you check your a	nswers carefully.	
	(a) obvious	(b) definite	(c) sure	(d) clear	
Q3	The whole purpose of all the	nese exercises is to you	ır knowledge of grammar an	d vocabulary.	
	(a) test	(b) probe	(c) investigate	(d) interpret	
Q4	A useful way to your v	ocabulary is to read as muc	h as possible.		
	(a) amass	(b) increase	(c) collect	(d) gather	
Q5	You don't have to read just	novels but also newspapers	s so that you can see examp	les of language.	
	(a) idiomatic	(b) automatic	(c) axiomatic	(d) dogmatic	
Q6	Another important activity i	s to your spoken langua	age.		
	(a) train	(b) practise	(c) exercise	(d) emphasise	
Q7	If you can the cost of travel, there is of course no substitute for visiting the country itself.				
	(a) afford	(b) spend	(c) expend	(d) calculate	
Q8	Try to a native speake	er to talk to you so that you o	an record the conversation.		
	(a) influence	(b) persuade	(c) encourage	(d) impress	
Q9	Play the tape back as many times as you like and everything that the native speaker has said.				
	(a) hold	(b) take	(c) hear	(d) repeat	
Q10	If you manage to do all the	se things, it won't be long be	efore you find yourself speak	ing the language	
	(a) flowingly	(b) fluently	(c) knowingly	(d) frequently	

Q1	When you go to an auction and you want to buy a particular item, you can simply make a for it.				
	(a) try	(b) test	(c) go	(d) bid	
Q2	The larger company did no	t really want to join with the s	smaller one because it was	more interested in a	
	(a) turn over	(b) turn up	(c) overtaker	(d) takeover	
Q3	on the stockmarket just	st before Christmas is usuall	y very slow.		
	(a) Working	(b) Trading	(c) Pricing	(d) Adding	
Q4	This sport centre has large	ly been by money that I	has come from the national	ottery.	
	(a) founded	(b) found	(c) fined	(d) funded	
Q5	The reason for the in t	the economy is because the	re is a great deal of uncertai	nty at the moment.	
	(a) slowness	(b) slowly	(c) slowdown	(d) slow	
Q6	The in the market was	s seen as a positive sign that	the recession was over.		
	(a) upturn	(b) upstart	(c) uptake	(d) upward	
Q7	The books for manufa	cturers of small cars are nov	w full following the rise in per	rol.	
	(a) exercise	(b) order	(c) place	(d) trade	
Q8	The future of his job was at	when he made the dec	cision to invest in new mach	inery.	
	(a) steak	(b) state	(c) stake	(d) stress	
Q9	After their house had been	, they decided to sell it	and buy a bigger one.		
	(a) valued	(b) priced	(c) cost	(d) prized	
Q10	Fifty people were made	when the company suffere	ed a severe financial shock.		
	(a) useless	(b) unwanted	(c) unneeded	(d) redundant	

Q1	It was one of those plays where the moved at great speed.					
	(a) acting	(b) act	(c) actor	(d) action		
Q2	There are different ways of	Shakespeare's plays a	nd each director makes an i	ndividual choice.		
	(a) meeting	(b) welcoming	(c) approaching	(d) showing		
Q3	One of the greatest actors by Charles Dickens.	of the century an unforg	gettable character in the part	of Scrooge from the novel		
	(a) developed	(b) manufactured	(c) moulded	(d) created		
Q4	Many people go to the thea between the actors.	atre not to see a play where t	the plot is complicated but to	listen to the brilliant		
	(a) dialogue	(b) chat	(c) conversation	(d) comments		
Q5	You can't compare the of watching live theatre with watching a film.					
	(a) knowledge	(b) experience	(c) understanding	(d) knowing		
Q6	Are you one of those peopl	e who never goes to see a p	olay until you've read the	in the newspaper?		
	(a) writers	(b) reviews	(c) opinions	(d) notes		
Q7	The were so carried a	way with the acting that at th	ne end of the play they all sto	ood up and applauded.		
	(a) spectators	(b) watchers	(c) listeners	(d) audience		
Q8	There are always special	in her tragedies that mov	e you to tears.			
	(a) constituents	(b) elements	(c) particles	(d) ingredients		
Q9	However well written the pl	ay is, it will never succeed w	rithout outstanding			
	(a) performers	(b) movers	(c) workers	(d) creators		
Q10	As always his latest play ha	as been a huge success and	all the tickets are until	August.		
	(a) taken out	(b) put out	(c) sold out	(d) bought out		

Q1	I think it would be a good in	dea to in your letter that	you have worked in that typ	e of business previously.
	(a) describe	(b) mention	(c) show	(d) demonstrate
Q2	You need to improve the	of this letter because one	e or two things are in the wro	ong place.
	(a) description	(b) indication	(c) layout	(d) picture
Q3	Before you put the letter in	the envelope, make sure yo	u it in the right way.	
	(a) fold	(b) double	(c) treble	(d) hold
Q4	If you want this letter to rea	ch the bank tomorrow, you h	nave no choice but to send i	t by mail.
	(a) speed	(b) express	(c) excess	(d) fast
Q5	When you are going to writ first.	e an important letter like tha	t, it is absolutely essential th	at you all the facts
	(a) connect	(b) join	(c) deliver	(d) assemble
Q6	When you read something always read it first.	you've written on the compu	ter screen, it often looks all	right although you should
	(a) check	(b) prove	(c) proof	(d) proven
Q7	I advise you to check wasted journey.	with a letter or a phone call i	f you intend to pay them a v	isit in order to save a
	(a) previously	(b) prior	(c) ante	(d) beforehand
Q8	Since that package contain	s valuable items, you must s	send it by post.	
	(a) required	(b) resigned	(c) registered	(d) repeated
Q9	Quite honestly I cannot trus deliver it for me.	st this particular letter to be s	sent by post and so I am using	ng the services of a to
	(a) courier	(b) runner	(c) traveller	(d) carrier
Q10	I'm sure that computer prog	gram you use creates a very	good letter design but it's fa	r too for me.
	(a) comprehensive	(b) complicated	(c) concentrated	(d) composite

Q1	As there are so many dishes on the menu, would you like me to something to eat?				
	(a) decide	(b) suggest	(c) offer	(d) consider	
Q2	They simply couldn't decide decided on a Chinese one.	e which restaurant to choose	and so in the end they took	a vote and the	
	(a) most	(b) more	(c) majority	(d) main	
Q3	We waited one hour for the	main dish to and then	it was the wrong order.		
	(a) arrive	(b) reach	(c) deliver	(d) send	
Q4	If you really want to enjoy to of sauces together.	he full flavour of that particul	ar meal, you must remembe	er to the right balance	
	(a) join	(b) stick	(c) attach	(d) mix	
Q5	It is always more relaxing to name.	o eat in a restaurant where the	he faces of the staff are	and know everyone by	
	(a) familiarized	(b) familiar	(c) familiarly	(d) familiarity	
Q6	There was a great discussion about which particular type of cuisine the guests would choose and finally they reached a and settled on the set menu.				
	(a) compromising	(b) compromised	(c) compromise	(d) compromisingly	
Q7	It doesn't matter how late you arrive at this restaurant you can always on a warm welcome from the owner.				
	(a) trust	(b) confide	(c) rely	(d) believe	
Q8	The place was so full of pe	ople and tables that the wait	er had to us through the	e crowds to our table.	
	(a) show	(b) guide	(c) conduct	(d) enable	
Q9	The problem about writing	on food is that however hard	l you try, you will say what yo	ou like and end up being	
	(a) subjective	(b) objective	(c) reflective	(d) directive	
Q10	The success of a really good to your eye.	od meal is that not only must	it taste good but it should al	lso look good and thus	
	(a) attract	(b) appeal	(c) attend	(d) appear	

Q1 Do you have any idea what BASE jumping?				
	(a) signifies	(b) means	(c) says	(d) tells
Q2	Apparently it is an who	ere the letters in the word are	e the first letters of a group of	of words.
	(a) abbreviation	(b) addition	(c) anomaly	(d) acronym
Q3	In other words the letters	building, antennae, span	and earth, all of which you	can jump from.
	(a) stand up	(b) stand in	(c) stand for	(d) stand by
Q4	Felix Baumgartner recently England.	basejumped out of a plane	9,000 metres Dover, a	port on the south coast of
	(a) up	(b) above	(c) higher	(d) at
Q5	He intended to across	the channel with a parachut	te and land on the coast of F	rance near Calais.
	(a) fly	(b) flee	(c) flew	(d) flow
Q6	He started very early in the	morning so that he was able	e to commercial flights.	
	(a) evict	(b) avoid	(c) eject	(d) abject
Q7	During the flight his suppor	ters that he will have re	ached 200 kmh.	
	(a) attain	(b) argue	(c) claim	(d) dispute
Q8	The fact remains that he minutes.	and managed with the he	elp of oxygen supplies to cor	nplete the crossing in ten
	(a) lived	(b) continued	(c) achieved	(d) survived
Q9	He created a new and joins Louis Bleriot, the first to fly across the channel in 37 minutes and Matthew Webb, the first to swim across in 22 hours.			
	(a) record	(b) recorder	(c) recording	(d) records
Q10	These are amazing achieve ferry crossing 90 minu	ements but if like me you wa ites.	nt comfort, warmth and food	I on the journey, take the
	(a) during	(b) lasting	(c) duration	(d) while

Q1	It is essential before starting a business to work on a plan to problems later on.				
	(a) escape	(b) endure	(c) avoid	(d) enter	
Q2	The biggest in busines	ss can be eliminated if you h	ave sufficient capital to start	with.	
	(a) scene	(b) risk	(c) encounter	(d) harm	
Q3	Even when the economic s	situation is, there is always	ays present the need for plar	nning in a new business.	
	(a) mighty	(b) huge	(c) hefty	(d) strong	
Q4	Whatever happens in the fundamental product.	uture there is absolutely no .	for good market researd	h before you launch a new	
	(a) consideration	(b) criterion	(c) substitute	(d) contemplation	
Q5	Your concern is natura	ally the plan but don't forget	your capital or your premise	S.	
	(a) firstly	(b) primary	(c) primarily	(d) initially	
Q6	When people are considering your potential.	ng whether to loan your new	ubusiness a substantial sum	, they are going to	
	(a) encompass	(b) evolve	(c) evaluate	(d) enquire	
Q7	It is worthwhile as much market research information as possible before you work out your plan.				
	(a) including	(b) snatching	(c) grabbing	(d) gathering	
Q8	Her next task was to have warrant a loan.	a meeting with the bank mar	nager to that she had a	secure enough plan to	
	(a) declare	(b) demonstrate	(c) state	(d) announce	
Q9	There are certain weaknes	ses in your plan that need to	be urgently if you are	o succeed.	
	(a) affixed	(b) acquired	(c) addressed	(d) attended	
Q10	Since the start of the busin	ess many new ideas have	out of the original plan.		
	(a) developed	(b) shown	(c) gained	(d) built	

Q1	The boss was appointed in the hope that she would be able to results.				
	(a) find	(b) seek	(c) achieve	(d) manage	
Q2	In the very beginning she h	nad a meeting with all the sta	aff, which turned out to be ex	tremely	
	(a) productive	(b) producing	(c) produced	(d) production	
Q3	Although many people war managment.	nted to remain to her pro	edecessor, they soon started	d to respect her style of	
	(a) trusting	(b) believing	(c) attached	(d) loyal	
Q4	At the first series of intervie	ews the question was whether	er to appoint a newcomer or	a current employee.	
	(a) project	(b) promote	(c) proffer	(d) protect	
Q5	The decision was finally tal	ken that appointments shoul	d be based purely and simpl	y on	
	(a) marvel	(b) mandate	(c) merit	(d) mastery	
Q6	There was a new spirit in the	ne company and for the first	time in ages staff at last felt	they were being	
	(a) valued	(b) valuable	(c) valuing	(d) valid	
Q7	Employees were beginning to receive for the hard work that they had been doing.				
	(a) respect	(b) referral	(c) recognized	(d) recognition	
Q8	It soon became apparent the time to the company.	nat under the new managem	ent people were also starting	g to some of their free	
	(a) donate	(b) deliver	(c) contribute	(d) convert	
Q9	Some of the longest serving staff actually looked to coming into work.				
	(a) on	(b) about	(c) through	(d) forward	
Q10	At the end of her first year	it was to everyone that	as the new boss she had be	en totally accepted.	
	(a) obvious	(b) granted	(c) taken	(d) thought	

Q1	Her latest film its object in a very short space of time, which was to shock.				
	(a) acquired	(b) got	(c) attained	(d) controlled	
Q2	The critics to praise the work of this director whatever films he makes.				
	(a) run	(b) continue	(c) persist	(d) insist	
Q3	The film was the first to sho	ow conditions in which poor p	people lived and as such wa	s to future directors.	
	(a) influence	(b) hold	(c) infect	(d) show	
Q4	The only reason for them g	joing to the cinema on that d	ay was to find some form of		
	(a) internment	(b) involvement	(c) engrossment	(d) entertainment	
Q5	The director's intention in n	naking the film was to try and	d simplicity as seen by	a child.	
	(a) report	(b) reprehend	(c) represent	(d) comprehend	
Q6	The fans outside the cinem home.	na on the first showing of the	film were unwilling to u	intil all the stars had gone	
	(a) dispose	(b) displace	(c) discover	(d) disperse	
Q7	The delay in the film to the general public was because certain scenes were considered tasteless.				
	(a) replacing	(b) repeating	(c) releasing	(d) reporting	
Q8	The theme of the second film is quite simply a of the first.				
	(a) construction	(b) continuation	(c) continuum	(d) continuing	
Q9	In the making of the film the	e direction is quite from	the financing of the project.		
	(a) separate	(b) separation	(c) separately	(d) separates	
Q10	Very often someone will give	ve a of a film and when	you see it for yourself, it's quantity	uite different.	
	(a) describing	(b) describes	(c) described	(d) description	

Q1	It's very hard trying to get the tenses right in English. In fact it's the devil to know whether it's simple or continuous.			
	(a) same	(b) very	(c) usual	(d) actual
Q2	In a way it's probably just a	s well the deputy has becom	ne the new chief. It's a case	of the devil you know.
	(a) easier	(b) rather	(c) harder	(d) better
Q3	Many people have been many principle of devil take the	ade redundant in the takeov	er and those who joined last	were the first to go. The
	(a) final list	(b) old list	(c) hindmost	(d) youngest
Q4	We don't really get on with	the new boss but he has so	me good ideas so we must ç	give the devil his
	(a) owing	(b) right	(c) share	(d) due
Q5	The work has to be done a	s we have no choice. As the	y say, needs must when the	devil
	(a) drives	(b) guides	(c) steers	(d) races
Q6	She likes to take the oppos	site point of view and play the	e devil's	
	(a) lawyer	(b) advocate	(c) support	(d) attitude
Q7	of the devil. We were	just talking about you before	you came in the room.	
	(a) Quote	(b) Announce	(c) Utter	(d) Speak
Q8	When your parents find out	t what you've done, you'll be	in serious trouble and there	'll be the devil to
	(a) show	(b) pay	(c) credit	(d) hold
Q9	You should really look thro	ugh that agreement carefully	before you sign because th	e devil is in the
	(a) detail	(b) exact	(c) finery	(d) precise
Q10	It took me ages to set up m	ny computer because I spent	the devil of a trying to	understand the notes.
	(a) duration	(b) time	(c) length	(d) space

Q1	There are late risers and early risers, those who need a lot of sleep and those who need only a,				
	(a) less	(b) nothing	(c) few	(d) little	
Q2	some who take to wal	ke up and some who jump st	traight out of bed first thing,		
	(a) long time	(b) ages	(c) periods	(d) lengths	
Q3	but whatever the required	, all of us need sleep at	some time during the day or	night.	
	(a) sum	(b) total	(c) amount	(d) lot	
Q4	And so it's not surprising the	ne many ways we have of	it.		
	(a) describing	(b) defining	(c) delineating	(d) developing	
Q5	To start with there is a spe	cial for children.			
	(a) talk	(b) language	(c) speak	(d) chat	
Q6	The sandman is coming is	what we say to children	1		
	(a) dreamy	(b) torpid	(c) stagnant	(d) sleepy	
Q7	following the old story about that strange man who to drop sand in their eyes near bed time.				
	(a) is required	(b) is told	(c) is supposed	(d) is needed	
Q8	we talk of the need fo	r a child to start on his journe	ey to slumber land or the lan	d of nod	
	(a) Differently	(b) Alternately	(c) Adversely	(d) Alternatively	
Q9	and parents of a musical of mind can speed their children on their way to this land of sleep with a lullaby.				
	(a) twist	(b) turn	(c) corner	(d) state	
Q10	Of course as you grow olde	er, you in the luxury of s	short sleeps during the day.		
	(a) enter	(b) fall	(c) indulge	(d) incur	

Q1	It's all very well having a dream or an idea but you must know where you're going and what your is.				
	(a) terminus	(b) terminal	(c) goal	(d) tendency	
Q2	Her job in the company was material was sent to her dir	s to sort out the relevant inforectors.	rmation thereby it so th	at only appropriate	
	(a) draining	(b) filtering	(c) cleaning	(d) dredging	
Q3	She told him to stop wastin the	g time by coming up with trie	ed and tested ideas and in th	nis way simply re-inventing	
	(a) circle	(b) round	(c) curve	(d) wheel	
Q4	The product had been on the of a face lift or	ne market for some years an	d was selling well but some	how the image was in need	
	(a) enhancement	(b) enthusiasm	(c) endeavour	(d) enticement	
Q5	In the hope of finding fresh discover.	ideas he used the internet to	o help him by using as many	search as he could	
	(a) gangways	(b) portals	(c) doorways	(d) passages	
Q6	You must increase the sale society.	e of this commodity by trying	to interest a different age ra	nge and by into their	
	(a) dripping	(b) floating	(c) tapping	(d) sailing	
Q7	You'll never make any more	e money or new income	e if you keep using that unim	aginative marketing logo.	
	(a) generate	(b) generalize	(c) germinate	(d) engender	
Q8	Now that you've explained project.	the scope and of the m	arket, we are very keen to ir	iject some money into your	
	(a) measurement	(b) distance	(c) width	(d) dimension	
Q9	There is always a risk in an	y business when your	scheme is based on an entir	ely new concept.	
	(a) venture	(b) journey	(c) adventure	(d) voyage	
Q10	Get in there first and don't I	hesitate to act as the boss a	nd take the		
	(a) place	(b) lead	(c) leading	(d) leader	

Q1	As a new employee she's very anxious to do the right thing and hopes that her new project with the approval of her boss.				
	(a) reaches	(b) meets	(c) accepts	(d) holds	
Q2	It's just not within his chara	cter and I would never say tl	hat he was to that kind	of behaviour.	
	(a) presented	(b) prepared	(c) pre-empted	(d) predisposed	
Q3	You couldn't find a more log you down.	yal bunch of people who hav	e a of reliability so stro	ng that they will never let	
	(a) wish	(b) desire	(c) sense	(d) sensing	
Q4	You can take it or leave it a	as there is absolutely no	to accept my proposal.		
	(a) push	(b) pressure	(c) pushing	(d) leaning	
Q5	The department has so much money on administration that there is little left for employing sales personnel.				
	(a) devoted	(b) exhausted	(c) developed	(d) spent	
Q6	Although he claimed it was	an accident, he was of	murder.		
	(a) accused	(b) blamed	(c) criticized	(d) arrested	
Q7	They say that pregnant women develop a for certain foods and must eat them all the time.				
	(a) appetite	(b) craving	(c) thirst	(d) eating	
Q8	You must choose the right	description for each word ar	nd I would this one as a	n adjective.	
	(a) delineate	(b) decipher	(c) decide	(d) define	
Q9	I wouldn't believe everythin	g she says because it's my l	belief that she is to exa	ggerate.	
	(a) designated	(b) declined	(c) inclined	(d) tended	
Q10	We will get as near as we d	can to your requirements but	we may not be able to	all your needs.	
	(a) meet	(b) encounter	(c) measure	(d) face	

Q1	There is no way that I can agree to you early today.				
	(a) submitting	(b) renouncing	(c) leaving	(d) departing	
Q2	I must object and make it coscheme.	lear that I am totally an	y measures that suggest cha	anges to the original	
	(a) up	(b) without	(c) against	(d) off	
Q3	He has the of always	rejecting any idea that will ch	nange the current arrangeme	ents.	
	(a) habit	(b) custom	(c) task	(d) job	
Q4	I cannot condone that sort	of in my establishment	and would ask you to remen	nber that in future.	
	(a) routine	(b) manners	(c) going	(d) behaviour	
Q5	I have no choice really but	to turn your recent prop	oosal because it is complete	y unworkable.	
	(a) off	(b) over	(c) down	(d) across	
Q6	They can't possibly go	. with your suggestions beca	use it will involve too much	expenditure.	
	(a) over	(b) along	(c) in	(d) above	
Q7	Quite honestly I'd have to b	pe out of my to sanction	what is a crazy proposition.		
	(a) sense	(b) balance	(c) thought	(d) mind	
Q8 When her father discovered that his daughter wanted to marry a pop singer, he decided to put every their way to prevent the marriage.				ided to put every in	
	(a) obstacle	(b) burden	(c) impediment	(d) problem	
Q9	He told me there was defin	itely no that I would pas	ss my examination until I did	some work.	
	(a) occasion	(b) chance	(c) opportunity	(d) time	
Q10	You could tell by the h	ne refused to smile that he di	dn't like the story.		
	(a) method	(b) plan	(c) way	(d) path	

Q1	Words can't possibly how grateful I am for what you have done.				
	(a) detail	(b) delineate	(c) underline	(d) express	
Q2	Thank you so much for helping me. I really it.				
	(a) accept	(b) agree	(c) appreciate	(d) deserve	
Q3	A thousand thanks for all y	our hard work. I shall never	it.		
	(a) forego	(b) forget	(c) foretell	(d) forbid	
Q4	They showed their great gr	ratitude by sending us a large	e of money.		
	(a) sum	(b) packet	(c) box	(d) bundle	
Q5	Thank you for all you've do	one from the of my hear	t.		
	(a) base	(b) foundation	(c) end	(d) bottom	
Q6	I'm sending this bunch of flowers as a small of my thanks and appreciation.				
	(a) piece	(b) token	(c) counter	(d) emblem	
Q7	How can I thank you enough for all you've done?				
	(a) entirely	(b) probably	(c) possibly	(d) exactly	
Q8	On the watch they gave him were the words: gratitude for 40 years loyal service.				
	(a) at	(b) of	(c) by	(d) in	
Q9	It's very difficult for children to their gratitude for what their parents have done for them.				
	(a) show	(b) initiate	(c) enclose	(d) refer	
Q10	Look upon this as a o	f thank you present for all yo	our endeavours on our behal	f.	
	(a) type	(b) sort	(c) sign	(d) species	

Q1	I'll have to company with you there, I'm afraid.				
	(a) separate	(b) divide	(c) part	(d) leave	
Q2	There's no way I can	that.			
	(a) incline	(b) consume	(c) indicate	(d) accept	
Q3	We'll have to agree to	over that.			
	(a) differ	(b) differentiate	(c) deny	(d) decide	
Q4	Don't even think about it! I	can't possibly take that on			
	(a) deck	(b) place	(c) board	(d) position	
Q5	No matter how you ar	e, I won't change my mind.			
	(a) perceptive	(b) perverse	(c) pernicious	(d) persuasive	
Q6	You can't talk until the	. come home. I won't accept	that scheme.		
	(a) dogs	(b) cows	(c) cats	(d) hens	
Q7	Sorry the subject is now				
	(a) closed	(b) locked	(c) done	(d) completed	
Q8	I regret I have no choice but	ut to reject the plan out of	••••		
	(a) power	(b) court	(c) hand	(d) grip	
Q9	No matter how much you object, I am I am right and you're wrong.				
	(a) convicted	(b) convinced	(c) conduced	(d) concerned	
Q10	You might as well admit it!	You haven't a to stand	on.		
	(a) foot	(b) arm	(c) hand	(d) leg	

Q1	My grandfather keeps all his money in a under his bed.				
	(a) cash dispenser	(b) cash machine	(c) cash box	(d) cashier	
Q2	What's the of India?				
	(a) coin	(b) cash	(c) currency	(d) money	
Q3	The president stated in the	press conference that the	situation was very seriou	IS.	
	(a) economical	(b) economy	(c) economic	(d) economist	
Q4	I like horse racing, but I nev	ver any money. I think o	gambling is stupid.		
	(a) bet	(b) win	(c) lose	(d) earn	
Q5	There's a at the bank	if you need some money.			
	(a) credit card	(b) cheque	(c) cash machine	(d) currency	
Q6	Alan's parents must be	They've just bought him a	new car.		
	(a) penniless	(b) wealthy	(c) millionaire	(d) bankrupt	
Q7	As my uncle's an, he I	nelps me manage my financ	es.		
	(a) actuary	(b) underwriter	(c) accountant	(d) millionaire	
Q8	When my grandfather died	, I discovered that he left me	some money in his		
	(a) savings	(b) credit card	(c) will	(d) cash machine	
Q9	At the end of each month n	ny employer pays my ir	to the bank.		
	(a) savings	(b) funds	(c) wages	(d) finances	
Q10	I'm at the moment. Ca	ın you lend me ten pounds u	intil the weekend?		
	(a) bankrupt	(b) broke	(c) ruined	(d) insolvent	

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Q1	An eagle, if pressed for foo	d, might a small baby th rarely.	nat had been left in the open	unprotected, but such an
	(a) carry off	(b) carry through	(c) carry on with	(d) carry out
Q2	• •	per secondary education sys sive readjustments with a vie	•	
	(a) carry off	(b) carry through	(c) carry on with	(d) carry away
Q3	India and Iran will continue multi-billion dollar gas deal.	to deepen ties and bila	teral projects, including the t	tri-nation pipeline and a
	(a) carry off	(b) carry through	(c) carry on with	(d) carry away
Q4	The liver regulates most ch waste products from the live	emical levels in the blood an er.	d excretes a product called	bile, which helps
	(a) carry away	(b) carry through	(c) carry on with	(d) carry over
Q5	China's cultural industry war reform in more than 20 prov	s given a boost last week af vincial areas.	ter the government annound	ced its plan to cultural
	(a) carry away	(b) carry through	(c) carry off	(d) carry out
Q6	Items such as pointed sciss baggage when boarding an	sors and ice skates are exam aircraft.	nples of articles that are not	permitted in your
	(a) carry off	(b) carry on	(c) carry on with	(d) carry away
Q7	• •	ued sick leave hours at the ϵ 8 hours of additional annua	·	into the new fiscal year
	(a) carry over	(b) carry on	(c) carry off	(d) carry out
Q8	When irrigation has no eventually damaging to plan	. system, the evaporating want life.	ater deposits a gradual build	-up of salinization, which is
	(a) carry over	(b) carry on	(c) carry off	(d) carry out
Q9		s appointed Mr. Maley to new information technology p		rent cost estimate and
	(a) carry over	(b) carry on	(c) carry off	(d) carry out
Q10	Animals and humans use the metabolic activity and exercises	ne evaporation of water to	heat that is absorbed from	m the sun or generated by
	(a) carry away	(b) carry through	(c) carry off	(d) carry out

Q1	Tourists who visit Australia	without a visa will usually be	e entry into the country.	
	(a) refused	(b) rejected	(c) revoked	(d) rebuked
Q2	The Australian government	has decided to increase the	e number of available to	skilled workers next year.
	(a) passports	(b) documents	(c) visas	(d) passes
Q3	The Australian minister for refugee status to boat peop	has come under alot of ole from Papua.	scrutiny lately for her depar	tment's decision to issue
	(a) immigrant	(b) emigrant	(c) colonization	(d) immigration
Q4	Newly arrived migrants mu permanent	st live in Australia for a perio	d of two years before they a	re eligible to become
	(a) nationalities	(b) populations	(c) residents	(d) inhabitants
Q5	There has been a sharp ind	crease in the number of boat	people to Australia in	the past ten years.
	(a) arriving	(b) traveling	(c) departing	(d) transiting
Q6	Australia is a country	and therefore has the right to	choose whether or not tou	rists are granted with visas.
	(a) independent	(b) governing	(c) autonomous	(d) sovereign
Q7	People with a known histor	y oftuberculosis will automat	cically be from entering	Australia.
	(a) refused	(b) rejected	(c) discarded	(d) disqualified
Q8	Australian citizens who are tourists wanting to travel to	receiving social security ber Australia.	nefits from the government a	are not permitted to
	(a) benefactor	(b) sponsor	(c) giver	(d) donor
Q9	<u> </u>	activities such as drug traffic d from entering Australia at a	,	ve their visas
	(a) cancelled	(b) called off	(c) abandoned	(d) annulled
Q10	Retirement visas do not of visa my stay in Australia	to Australian permanent refor a long period of time.	esidency or citizenship. How	vever people with this type
	(a) lead	(b) result	(c) generate	(d) develop

Q1	My wife is always whe	en she gets her period and b	ecomes angry at me for no i	reason at all.
	(a) jealous	(b) talkative	(c) content	(d) bad-tempered
Q2	Students at the school whe	ere I teach are so They	always hand in their homew	vork on time.
	(a) patient	(b) lazy	(c) reliable	(d) friendly
Q3	Glenn is so He alway	s helps out the underprivileg	ed people in our community	' .
	(a) creative	(b) reticent	(c) sociable	(d) generous
Q4	My little sister is so at	school that she is too afraid	to ask to go to the toilet.	
	(a) timid	(b) intrepid	(c) tolerant	(d) envious
Q5	Never ask Phoebe to dance	e while her husband is lookir	ng. He always gets so o	of her.
	(a) jealous	(b) responsive	(c) mortified	(d) tolerant
Q6	Our new teacher is so	If we don't understand som	nething, she goes over it aga	in and again until we do.
	(a) lazy	(b) shy	(c) patient	(d) friendly
Q7	I think Indonesian people a English.	re so They'll always co	ome up to you in the street a	nd try to practice their
	(a) friendly	(b) reliable	(c) imaginative	(d) bad-tempered
Q8	Barry loves to talk a lot, do	esn't he? In fact, I don't think	l've ever met anyone quite	as as him.
	(a) reserved	(b) cantankerous	(c) chatty	(d) liberal
Q9	Mary's husband is so	He never helps her with any	of the chores around the h	ouse.
	(a) vigorous	(b) dependable	(c) lazy	(d) tolerant
Q10	Our English teacher at sch	ool is so He is always	coming up with new games	that help make learning fun.
	(a) bland	(b) creative	(c) talkative	(d) trustworthy

Q1	Teenage girls smoke almost boys in many of the villages in West Java.				
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q2	I told my son that I would to	ake me to the circus next we	ek he keeps his promis	e not to fight with his sister.	
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q3	You need to go to the hosp	ital possible. An erratic	heartbeart can be very dang	gerous.	
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q4	Oh no! I failed all my exam	s last week. I'm dead w	hen my parents see my fina	I report card.	
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q5	I bet you don't love me	. I love you. That would be in	mpossible!		
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q6	I will accept your marriage	proposal you promise t	o love me and take care of r	me forever.	
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q7	Rampant corruption in Indo	onesia will continue to happe	n the government conti	inues to deny that the	
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	
Q8	Many British housewives cowomen.	annot understand why many	British men love watching for	ootball twice their	
	(a) as good as	(b) as soon as	(c) as long as	(d) as much as	
Q9	Many anti-war protesters the possible.	nink that the President of the	United States should withdr	raw his troops from Iraq	
	(a) as long as	(b) as soon as	(c) as good as	(d) as much as	
Q10	A wise man once said that	a change is almost a h	oliday.		
	(a) as good as	(b) as long as	(c) as soon as	(d) as much as	

Q1	You can receive, display, edit and/or send text messages on any network that has a agreement.			
	(a) multimedia messaging s(c) short message service	service	(b) roaming (d) mailbox	
Q2	It is for drivers to exer	cise proper control of their ve	ehicle at all times whilst usin	g the mobile phone.
	(a) irrelevant	(b) illegal	(c) imperative	(d) inconsequential
Q3	Before removing the batter disconnected from the hand		nsure that the device is swite	ched off and the is
	(a) charger	(b) antenna	(c) ear piece	(d) infrared port
Q4	You can transfer data between phone.	een two cellular phones by ι	using the connection lo	cated on the front of your
	(a) hands free	(b) main	(c) infra red	(d) charger
Q5	Recently phone numb	ers, answered calls and mis	sed calls are stored in the ca	all log.
	(a) deleted	(b) added	(c) fixed	(d) dialed
Q6	Before Internet services ca enable the relevant configu	· ·	lar phone, you need to	to your network operator to
	(a) subscribe	(b) contact	(c) get in touch with	(d) make contact with
Q7	Cell broadcasts allow users from their network operator		ified topics, such as traffic, a	nd weather information
	(a) receive	(b) dispatch	(c) process	(d) translate
Q8	The message centre numb	er for your network sho	ould be preprogrammed on y	our SIM card.
	(a) contributor	(b) supplier	(c) contractor	(d) provider
Q9	When you receive an MMS illumination and/or vibration	• • •	ne message is displayed	d along with a tone,
	(a) box	(b) icon	(c) key	(d) connector
Q10	Some hand phones are des	signed to be with certain	n multimedia messaging ser	vices.
	(a) communicable	(b) comfortable	(c) comparable	(d) compatible

Q1	Sherri tries to Marcie all the time.		
	(a) act up	(b) act like	(c) seeming like
Q2	When he tried to balance his checkb	oook, he found that things just didn't	
	(a) add on	(b) add right	(c) add up
Q3	Ken really likes Kirstie but he's too n	ervous to	
	(a) ask her out	(b) ask her on	(c) ask out
Q4	Lenny didn't when his superior	reprimanded him.	
	(a) back up	(b) back down	(c) back over
Q5	Norman is really aggressive and sor	metimes he should know when to	
	(a) back up	(b) back off	(c) back over
Q6	Sandy wants to learn how to drive be spots easily.	ut she must also learn how to so	she can get in and out of parking
	(a) back up	(b) back behind	(c) back off
Q7	No one at the office expected him to	lose his temper and the way he	did.
	(a) blow away	(b) blow over	(c) blow up
Q8	After the tragic accident, Lauren's m	other had a nervous	
	(a) breakup	(b) breakdown	(c) breakthrough
Q9	Kathy felt a little uneasy when she for	ound out her neighbours had a	
	(a) break-in	(b) breakout	(c) break
Q10	No one in the group could believe th	at Sally and Steve	
	(a) broke over	(b) broke up	(c) broke apart

Q1	David Beckham's Sir Alex Ferguson originated from his decision to stay at home and tend his ailing so rather than attend training on that particular Friday.				
	(a) fall-through	(b) fall behind in	(c) fallback on	(d) fallout with	
Q2	Don't always creating business solution for the pr	another database or a worka oblem.	around program because the	ere may actually be a better	
	(a) fall through	(b) fall behind in	(c) fall back on	(d) fall ou with	
Q3	Frequent binge drinkers are get hurt or injured, and dan	e eight times more likely than nage property.	n non-binge drinkers to miss	a class, schoolwork,	
	(a) fall behind	(b) fall behind in	(c) fall back on	(d) fall off	
Q4	Student mentors catch child	dren before they cracks			
	(a) fall through	(b) fall behind	(c) fall back on	(d) fall out with	
Q5	The northeastern state of A	ssam could the Indian	map soon.		
	(a) fall behind	(b) fall behind in	(c) fall back on	(d) fall off	
Q6	A Brussels based think tank	k reported that Europe is	Asia in terms of education	and skills.	
	(a) falling behind	(b) falling behind in	(c) falling back on	(d) falling off	
Q7	She had no family support	system to, and she cou	ldn't afford daycare.		
	(a) fall behind	(b) fall behind in	(c) fall back on	(d) fall off	
Q8	A recent survey showed that	at one in three house hunter	s have had a property purch	ase	
	(a) fall through	(b) fall behind	(c) fall back on	(d) fall out with	
Q9	Some married couples	each other over differences	s of opinion on how things co	ould or should be done.	
	(a) fall through	(b) fall behind in	(c) fall back on	(d) fall out with	
Q10	Deciduous trees send mes	sages to leaves telling them	when to		
	(a) fall through	(b) fall behind	(c) fall back on	(d) fall off	

Q1	Please take these separate	e lists and them into one	e document.		
	(a) specify	(b) maneuver	(c) merge	(d) divulge	
Q2	This pet store sells rare tro	pical fish and other crea	atures.		
	(a) chaotic	(b) erotic	(c) robotic	(d) exotic	
Q3	I guarantee that your hot to	emper will cause you tro	puble.		
	(a) ironically	(b) gradually	(c) inevitably	(d) wholeheartedly	
Q4	My teacher mumbled so so	oftly that I could only un	derstand him.		
	(a) persistently	(b) vaguely	(c) discreetly	(d) invariably	
Q5	After the terrible tsunami o	ur oderly lives became			
	(a) chaotic	(b) erotic	(c) exotic	(d) robotic	
Q6	If the cookie recipe is comp	olete, it will the ingredie	nts you need.		
	(a) divulge	(b) elicit	(c) specify	(d) emerge	
Q7	Peter was the best swimmer, but he lost the final of the swimming competition.				
	(a) vaguely	(b) surly	(c) inevitably	(d) ironically	
Q8	Our final idea for the produ	ct was much better than our	one.		
	(a) illuminated	(b) intellectual	(c) intense	(d) initial	
Q9	After I fell down the steps,	I felt unsteady and			
	(a) flighty	(b) giddy	(c) scatty	(d) squatty	
Q10	During our walk along the I	peach we noticed the shifting	g reflectons on the surfa	ace of the water.	
	(a) unflinching	(b) undulating	(c) unfaltering	(d) undiscriminating	

Q1	Emily when she suddenly saw t	the burglar enter her home.	
	(a) passed out	(b) passed in	(c) passed over
Q2	Ken the best fruit at the superm	arket.	
	(a) picked in	(b) picked down	(c) picked out
Q3	Steve was always trying to girls	at the nightclub.	
	(a) pick down	(b) pick up	(c) pick by
Q4	The kids Trent because he is di	ifferent.	
	(a) pick on	(b) pick over	(c) pick down
Q5	The whole community to make	the playground safe and aesthetic.	
	(a) pitched on	(b) pitched in	(c) pitched over
Q6	After weeks of planning the escape,	Sue finally started to believe they cou	ld
	(a) pull it off	(b) pull it forward	(c) pull it up
Q7	Jeremy didn't want to the wedd	ing any longer.	
	(a) put over	(b) put by	(c) put off
Q8	Kathleen felt like she had to wit	h a lot from her family.	
	(a) put up	(b) put over	(c) put
Q9	That store is really expensive. It's a .		
	(a) rip down	(b) rip off	(c) rip over
Q10	If you the numbers, it will be ea	sier to calculate the estimate.	
	(a) round with	(b) round over	(c) round off

Q1	Even though Tom was afraid of heights, he was determined to What is the meaning of 'face the music'?	o face the music so he slowly pulled himself up the ladder.		
	(a) deal with a problem or fear(c) create a problem or fear	(b) run away from a problem or fear (d) hide the truth		
Q2	Ryan hit the nail on the head when he said the government sp 'hit the nail on the head'?	pending is outrageous and unethical. What is the meaning of		
	(a) to say something that is accurate(c) to say something that is pretentious	(b) to say something that is incorrect(d) to say something that is stupid		
Q3	The O'Ryley sisters don't get along and they never see eye to	eye on any issue. What is the meaning of 'see eye to eye'?		
	(a) to disagree (c) to abandon an idea	(b) to see things the same way (d) to surrender		
Q4	I know there is a lot of biology material to cover and learn but What is the meaning of 'learn it by heart?'	if you want to pass the exam, you have to learn it by heart.		
	(a) fail to remember(c) put out of one's mind	(b) commit to memory (d) eliminate a thought or idea		
Q5	Mr. Taylor is a great mentor because he's really nice and an o	old hand at teaching. What is the meaning of 'an old hand?'		
	(a) an inexperienced person(c) a novice	(b) an experienced person (d) a positive person		
Q6	The deal did not seem honest and Ron did not want to stick o last detail. What is the meaning of 'stick out his neck?'	ut his neck and risk everything until he was sure about every		
	(a) to make oneself vulnerable(c) to pry into other people's business	(b) to make oneself unbeatable (d) to comprehend an idea		
Q7	The reason why Aurora is dressed to the nines is because shimeaning of 'dressed to the nines?'	e's got a date tonight. Doesn't she look great? What is the		
	(a) dressed too casual for the occasion(c) dressed in a size nine	(b) dressed up and looking great(d) dressed in a plain-looking suit		
Q8	Tommy got into real trouble at school today. He used a four-leftour letter word?'	etter word in the classroom. What is the meaning of 'used a		
	(a) pledged to be a good boy(c) didn't keep his promise	(b) used bad language(d) didn't follow his teacher's instructions		
Q9	Ronsoon realized by putting two and two together that the salesman was trying totrick him into buying the used car. What is the meaning of 'put two and two together?'			
	(a) to renounce an idea (c) to detain two people	(b) to figure out what is going on(d) to do some arithmetic		
Q10	He rarely cares about anyone but himself he's always looking number one?'	out for number one. What is the meaning of 'looking out for		
	(a) to only care about oneself(c) to worry about what others think	(b) to care about others(d) to be sympathetic about others' feelings		

Q1	Kevin's dream of creating a	a perfect world is only an	because there is no such t	hing as a perfect world.	
	(a) allusion	(b) illusion	(c) allusions	(d) illusions	
Q2	I think Kevin's heart is in th	e right place because we sh	ould always strive for world .		
	(a) pieces	(b) peak	(c) peace	(d) piece	
Q3	On most evenings just before	ore dusk, the farmer loves to	sit on his porch and look ou	t onto the pasture.	
	(a) quite	(b) quit	(c) quits	(d) quiet	
Q4	The farmer often says that	a peaceful, natural life is the	only for him.		
	(a) way	(b) weigh	(c) whey	(d) ways	
Q5	Sometimes, there is a lot o	f animosity between friends.	This will certainly cause tho	se relationships to fail.	
	(a) personnel	(b) personification	(c) personal	(d) personality	
Q6	Tim's grandparents suffere	d the Great Depression	l.		
	(a) through	(b) thru	(c) threw	(d) thorough	
Q7	Afterwards, they had to deal with some major and wars as well.				
	(a) miner	(b) minor	(c) mining	(d) miners	
Q8	lifestyle is really hection	c and unhealthy.			
	(a) Their	(b) They're	(c) There	(d) They	
Q9	First Mandy said she wante	ed pieces of candy and	then she asked for three.		
	(a) to	(b) two	(c) too	(d) tow	
Q10	At the of the crime, po	lice officers interviewed eye	witnesses and gathered evic	lence.	
	(a) seen	(b) seem	(c) scene	(d) scenic	

Q1	The window latch broke ea noticeable in the apart	rlier in the day. By nightfall, thent.	the wind blew harder than e	ver and there was a
	(a) drought	(b) draft	(c) draught	(d) daft
Q2	There is a great deli around	d the corner. Tom orders cor	nbeef on bread for lund	ch everyday.
	(a) root	(b) reed	(c) wry	(d) rye
Q3	Jeffrey decided to take som Tuesday and Thursday eve	ne night classes. He really e ening at the college.	njoys the first-year English .	he attends every
	(a) coarse	(b) cord	(c) curse	(d) course
Q4	The sun's are enjoyab prevent sun burns and skin	ole in the summertime. Howen damage.	ever, sunbathers should wea	r sunscreen in order to
	(a) raze	(b) raise	(c) rays	(d) rave
Q5	The little loves to hors	e around and play in the bad	ckyard with his dog, Skippy.	
	(a) bay	(b) boy	(c) buoy	(d) buy
Q6	People should always make	e sure they dispose of their .	products in an environr	nentally friendly way.
	(a) waist	(b) waste	(c) haste	(d) wait
Q7	Tracy decided to join the P	eace in the fall. She wa	ants to make a difference in t	the world.
	(a) Cores	(b) Cords	(c) Corps	(d) Core
Q8	There is a terrible bug to get better before Christm	going around. Everyone at nas.	work is sick and the clinics a	are full of patients who want
	(a) flu	(b) flew	(c) fluke	(d) flame
Q9	Dogs are not considered fu	ıll until they are about tl	nree-years-old.	
	(a) groomed	(b) grown	(c) groan	(d) growl
Q10	At the office, the telephone	must four times before	the answering machine pic	ks up the call.
	(a) wrong	(b) wring	(c) ring	(d) rang

Q1	An is a change or modification applied to a practice or law that already exists.		
	(a) convention	(b) amendment	(c) authority
Q2	When a population votes on a certain than one-half of the voting population	n subject, the larger number of people n, is called the	who agree, and must equal more
	(a) minority	(b) convention	(c) majority
Q3	was a law that outlawed the prothe United States. By 1933, the law v	duction, sale, use and/or transport of was abolished.	alcohol for consumption purposes in
	(a) Constitution	(b) National	(c) Prohibition
Q4	A written, legal record or document r system already in place is called a	equesting assistance, change or mod	ifications within a government
	(a) constitution	(b) petition	(c) convention
Q5	Stemming from John Locke's ideas, the U.S.	innate rights, such as life, property an	d liberty, are known as rights in
	(a) moral	(b) normal	(c) natural
Q6	Early governments in the US establis within a unified, democratic governments	shed a This is a written outline thent.	nat verifies the rights of the people
	(a) convention	(b) constitution	(c) pamphlet
Q7	A is an agreement or understan matters identified by both parties.	ding between two regions, states or c	countries that defines trade and other
	(a) delegate	(b) executive	(c) treaty
Q8	In the US, the division of governmen	t that deals with law, courts and justic	e is the system or branch.
	(a) financial	(b) judicial	(c) popular
Q9	Sometimes bills are vetoed. Howeve	r, at other times, a bill or amendment	is approved or
	(a) ratified	(b) united	(c) imported
Q10	A person who is not a member of a p	police or fire-fighting department or en	listed in the military is known as a
	(a) civilian	(b) officer	(c) senator

Q1	Congress has a number of lawmakin	ng responsibilities and is known as the	e branch of the US government.
	(a) conventional	(b) legislative	(c) Supreme Court
Q2	A United States president has the aucountries.	uthority to appoint judges to the C	Court and ambassadors to foreign
	(a) trial	(b) Supreme	(c) Congress
Q3	Every four years, certain people run national campaign is called a preside	for office. A person who runs for the pential	presidential office position in a
	(a) candidate	(b) officer	(c) lawyer
Q4	Among other responsibilities, Congretax structure.	ess has the authority to collect ar	nd pass laws regarding the income
	(a) amendments	(b) taxes	(c) opinions
Q5	When a public official is accused and an	d then charged with wrongful or unlaw	ful conduct, the process is known as
	(a) resignation	(b) depression	(c) impeachment
Q6	A person who is born in a certain cou of that particular country.	untry is entitled to specific rights, bene	efits and duties and considered a
	(a) resident	(b) citizen	(c) lawyer
Q7	When a person is charged with a crir charges.	minal act, the judicial system can either	er convict or the person of the
	(a) acquit	(b) converse	(c) resign
Q8	Within the US government, the sector department.	or that operates all facets concerning	veterans' services is the
	(a) homeland security	(b) labor	(c) veterans affairs
Q9	Within the US government, the sector that exist in the current system is the	or that supervises and directs minimure department.	m wage and employee standards
	(a) justice	(b) labor	(c) interior
Q10	A division of the governmental systematica is the department of	m that presides over health and huma	an services within the boundaries of
	(a) interior(c) health and human services	(b) education	

Q1	The government division that manages oil, natural gas and various other resources for the purpose of utilization and conservation is the department of			
	(a) energy	(b) labor	(c) education	
Q2	The government division that deals v	vith students, learning, development a	and teachers is the department of	
	(a) energy	(b) labor	(c) education	
Q3	If someone doesn't pay his/her taxes administrators, the crime is called	or knowingly provides false or fraudu	llent information to tax agencies or	
	(a) tax evasion	(b) tax cuts	(c) disagreement	
Q4	When people have the liberty to man type of governing is called a sys	age and run businesses with little government.	vernment control or interference, this	
	(a) free	(b) free enterprise	(c) regulated industry	
Q5	The government sector that manage railroads in the United States is the control of the control o	s the construction and maintenance of the construction and the con	f roads, highways, airports and	
	(a) interior	(b) transportation	(c) agriculture	
Q6	The government sector that supervis	es all facets of farming and cultivation	n is the department of	
	(a) defense	(b) interior	(c) agriculture	
Q7	By dividing the government into three branch is separate and distinct. This	e departments or branches, the powe is known as	r of the nation is split up so each	
	(a) separation of power	(b) common power	(c) equalization of power	
Q8	When federal and state governments system encompassing this type of go	s have some control over the same is: overnment is called powers.	sues, at their distinct levels, the	
	(a) correct	(b) shared	(c) uniform	
Q9	The government division that manag	es all facets of the armed forces is the	e department of	
	(a) education	(b) defense	(c) interior	
Q10	Certain areas of society are mandate type of power is called power.	ed only by the states so the federal go	vernment can't control them. This	
	(a) normal	(b) reserved	(c) state	

Q1	Q1 The robbers were about an hour after the bank robbery took place.		
	(a) cot	(b) caught	(c) coat
Q2	Every second Friday, Isaiah goes to	the bank to his paycheck.	
	(a) cache	(b) clash	(c) cash
Q3	Often, state governments will implen	nent a sales in order to collect me	ore funds for various reasons.
	(a) tax	(b) tacks	(c) ticks
Q4	Coffee is delicious. However, there a	are also many different kinds of delicio	ous to choose from these days.
	(a) tees	(b) toes	(c) teas
Q5	I pulled the plant out of the garden be that I could have used in my cooking	ecause I thought it was only a It	turns out, it was a beneficial herb
	(a) weed	(b) we'd	(c) wed
Q6	I have to buy a because I want	to grow a beautiful, vegetable garden	this spring.
	(a) spayed	(b) sped	(c) spade
Q7	The garden table was made of black	x, iron. It looks great with the other	er outdoor furniture on the patio.
	(a) rote	(b) rot	(c) wrought
Q8	You will need a passport if you want	to cross the They just changed	the law this year.
	(a) border	(b) boarder	(c) bidder
Q9	After the huge feast, Tim's stomach	ached because he so much delic	cious food at one time.
	(a) eight	(b) ail	(c) ate
Q10	I asked my husband to my purs	se while I put on my winter coat.	
	(a) hold	(b) holed	(c) hailed

Q1	The stock market has hit no	ew this year.		
	(a) lows	(b) bottoms	(c) depths	(d) ends
Q2	The government has decid	ed to hold an into the la	atest financial scandal.	
	(a) examination	(b) enquiry	(c) evaluation	(d) interpretation
Q3	The animal rights organisa	tion has a new campaiç	gn to make people aware of	cruelty to animals.
	(a) launched	(b) pursued	(c) offered	(d) ejected
Q4	I was totally of the inc	reased taxes.		
	(a) unknowing	(b) unclear	(c) incredulous	(d) unaware
Q5	The price of petrol has	. again.		
	(a) raised	(b) risen	(c) escalated	(d) ascended
Q6	The ordinary person is aga	in being asked to to pag	y for dental treatment.	
	(a) stump up	(b) throw up	(c) cheer up	(d) bring up
Q7	This car is intended for the	market only.		
	(a) internal	(b) external	(c) export	(d) outside
Q8	Credit card holders struggle	e very hard to the amou	unt they owe.	
	(a) reduce	(b) deduct	(c) curtail	(d) shorten
Q9	This charity was set up to .	money for the poor.		
	(a) collect	(b) gather	(c) assemble	(d) convene
Q10	Everything all right in	the end.		
	(a) happened	(b) occurred	(c) turned up	(d) turned out

Q1	I'm tired of waiting for buses, I'm going there foot.				
	(a) with	(b) on	(c) to	(d) by	
Q2	Who said growing up was .	?			
	(a) fun	(b) joke	(c) humour	(d) laughter	
Q3	If you want to have your ce	entral heating checked, you r	need a plumber.		
	(a) knowing	(b) trained	(c) learned	(d) careful	
Q4	The moment the lights wer	nt out, there were scences of	•••••		
	(a) madness	(b) insanity	(c) attack	(d) panic	
Q5	Don't be put by his ma	anner, he is really kind heart	ed.		
	(a) through	(b) up	(c) off	(d) in	
Q6	When a film is really boring	in the cinema, I tend to nod			
	(a) out	(b) off	(c) to	(d) through	
Q7	Have you heard the latest? John and Mary are married.				
	(a) getting	(b) becoming	(c) growing	(d) going	
Q8	As she had made such an	impression on her employers	s, she was soon offered		
	(a) progress	(b) preferment	(c) promotion	(d) position	
Q9	There's a new software program on the market that's supposed to protect your computer from any				
	(a) virus	(b) disease	(c) complaint	(d) illness	
Q10	As they always tell you the	value of shares can go	as well as up.		
	(a) across	(b) over	(c) down	(d) in	

Q1	If you want to join that club	, you have to a form an	d send it to your secretary.		
	(a) fill up	(b) fill out	(c) fill into	(d) fill over	
Q2	Don't worry we'll have to w	ait a little longer because I'm	sure he'll soon.		
	(a) turn up	(b) turn in	(c) turn into	(d) turn down	
Q3	Last week I that book	you wanted in a small shop.			
	(a) came up	(b) came into	(c) came across	(d) came by	
Q4	What you have to do is to .	a new idea that will enal	ble us to make a lot of mone	y.	
	(a) think over	(b) think out	(c) think about	(d) think up	
Q5	I need to find some kind of	chemical that will the w	eeds in the garden.		
	(a) keep off	(b) keep out	(c) keep down	(d) keep on	
Q6	When spring comes, peopl	e often feel inclined to t	heir houses.		
	(a) do over	(b) do through	(c) do up	(d) do in	
Q7	The time has now come when it will be necessary to making a plan.				
	(a) see about	(b) see over	(c) see through	(d) see into	
Q8	It's easy to see from the wa	ay the garden is looking that	winter has		
	(a) set out	(b) set in	(c) set up	(d) set off	
Q9	You need not worry that yo	u'll be left on your own beca	use I'll always you.		
	(a) stand for	(b) stand to	(c) stand by	(d) stand from	
Q10	You can tell by the way she	e talks and behaves that she	her mother.		
	(a) takes to	(b) takes in	(c) takes back	(d) takes after	

Q1	Tell us something about yo	our in the engineering in	dustry?		
	(a) foreground	(b) background	(c) knowledge	(d) history	
Q2	I see from your form t	hat you have had three diffe	rent jobs in the last 5 years.		
	(a) apply	(b) applying	(c) applied	(d) application	
Q3	What sort of of time w	ould you stay with us if we o	offered you the job?		
	(a) span	(b) duration	(c) period	(d) long	
Q4	Describe how you would de	escribe in five years' tin	ne.		
	(a) you	(b) your	(c) yours	(d) yourself	
Q5	Give us some idea of what	you believe are your a	nd weaknesses.		
	(a) strength	(b) strengths	(c) force	(d) forces	
Q6	As this is a managerial posemployee.	st, we must ask you how you	deal with bad keeping	or unpunctuality in an	
	(a) house	(b) space	(c) time	(d) record	
Q7	Imagine one of your staff loses her temper and shouts at you in front of others, how would you with this?				
	(a) take	(b) do	(c) handle	(d) deal	
Q8	What would you say to a member of your staff who always his work in late?				
	(a) delivered	(b) handed	(c) produced	(d) completed	
Q9	I should explain that we wo	ould naturally any previo	ous holiday arrangements yo	ou have made.	
	(a) believe	(b) show	(c) decide	(d) honour	
Q10	Finally now that we've aske	ed you several questions, do	you want to any to us?		
	(a) place	(b) put	(c) offer	(d) consider	

Q1	I was pleased to receive yo	our response to my proposal	but there are one or two points that need		
	(a) notification	(b) certification	(c) clarification	(d) signification	
Q2	A report has just been sector.	that gives details of the cau	ses of this trend towards info	ormality in the business	
	(a) published	(b) directed	(c) opened	(d) held	
Q3	According to the in the work.	e report it is clear that employ	yees under the age of 35 pre	efer to dress casually at	
	(a) seeking	(b) searching	(c) findings	(d) probing	
Q4	Thirty years ago this kind o	f informality would not have	been		
	(a) withheld	(b) endured	(c) suffered	(d) tolerated	
Q5	All employees are kindly re	quested to from smokir	ng in the presence of custom	ers.	
	(a) stop	(b) restrain	(c) refrain	(d) restrict	
Q6	The meeting went on for th	ree hours and as a result the	ere was no time left to discus	ss all the topics on the	
	(a) list	(b) index	(c) contents	(d) agenda	
Q7	There's really no point in ho any other	oping to add important topics	right at the end of the meet	ing under the heading of	
	(a) business	(b) work	(c) activity	(d) tasks	
Q8	The chairman was obliged	to bring the meeting to a	because a fire broke out ir	n the adjoining room.	
	(a) cessation	(b) standstill	(c) stopping	(d) halt	
Q9	It is absolutely essential that meeting.	at the clerk takes care to	any decisions that have be	een reached during the	
	(a) time	(b) minute	(c) detail	(d) measure	
Q10	As so few members had tu	rned up at the meeting, it wa	s decided to it until furt	her notice.	
	(a) delay	(b) wait	(c) postpone	(d) hold	

Q1	The one big fear of all worl	d economies is that of			
	(a) regression	(b) repression	(c) recession	(d) receding	
Q2	You are never too young to	start some money in a	a savings account.		
	(a) inputting	(b) interesting	(c) infusing	(d) investing	
Q3	If ever you find you have a	n unexpected expense, you	can always some mone	ey from your savings.	
	(a) extract	(b) exit	(c) withhold	(d) withdraw	
Q4	At certain times of the year down in value.	your shares will a good	d profit but you must also be	prepared for them to go	
	(a) yield	(b) take up	(c) increase	(d) throw up	
Q5	You can the cost of in	suring your car if you keep it	t in a garage.		
	(a) refine	(b) drop	(c) cut	(d) slice	
Q6	We got a very good w	hen we bought that three pie	ece suite for half its usual pri	ce.	
	(a) deal	(b) dealing	(c) dealer	(d) dealt	
Q7	Now that the summer has started, big department stores are hoping that sales of holiday items will				
	(a) take on	(b) take up	(c) take off	(d) take to	
Q8	The two companies have or greater profits.	lecided to because they	believe that their combined	resources will produce	
	(a) merge	(b) double	(c) mix	(d) blend	
Q9	When someone dies and the	neir reach a certain figu	re, their family has to pay ar	n additional tax.	
	(a) profits	(b) wealth	(c) assets	(d) products	
Q10	The loan you have taken o	ut is for a term, which ir	n your case is 5 years.		
	(a) steady	(b) fixed	(c) long	(d) exact	

Q1	It's useful when you go to an auction if you're ready with cash in				
	(a) pocket	(b) purse	(c) case	(d) hand	
Q2	I prefer to deal in cash	n rather than cheques.			
	(a) solid	(b) hard	(c) real	(d) actual	
Q3	Every office has a certain a	amount of cash to pay for	or things like tea, coffee or s	tamps.	
	(a) small	(b) little	(c) tiny	(d) petty	
Q4	At the moment we are expe	eriencing some cash pr	oblems because little money	is coming in.	
	(a) fly	(b) stream	(c) flow	(d) run	
Q5	At the casino you can cash	your chips at the desk.			
	(a) off	(b) out	(c) up	(d) in	
Q6	Whatever she does, she ju	st can't help money.			
	(a) doing	(b) making	(c) massing	(d) creating	
Q7	There doesn't seem to be anyone working really hard for the business and yet they all seem to earn money.				
	(a) facile	(b) simple	(c) easy	(d) quick	
Q8	If you don't want to use a cheque or postal order, you can always use a money				
	(a) order	(b) command	(c) instruction	(d) directive	
Q9	That new invention has been	en very successful and has p	proved to be a money for	or its creator.	
	(a) driver	(b) worker	(c) spinner	(d) turner	
Q10	This machine is obviously	useless and if I were you I'd	get your money		
	(a) back	(b) again	(c) return	(d) up	

Q1	The food here is quite good although the menu is quite				
	(a) elementary	(b) basic	(c) easy	(d) fundamental	
Q2	I must admit that whenever	l've eaten at that restaurant	t, I've always come away fee	eling satisfied.	
	(a) completely	(b) usually	(c) quickly	(d) full	
Q3	I promise you that dining he	ere will be really an exp	erience for you.		
	(a) excitable	(b) excited	(c) exciting	(d) excite	
Q4	There's something about the	ne of that particular dish	that makes it memorable.		
	(a) flavour	(b) flavoured	(c) flavouring	(d) flavours	
Q5	It can be very irritating whe	n the waiter to bring wh	nat you have ordered.		
	(a) forgot	(b) forgets	(c) forgetting	(d) forgotten	
Q6	If you're really interested, I'	m sure the chef will tell you	the of that dish.		
	(a) ingredients	(b) contents	(c) make-up	(d) composition	
Q7	As they're special of the restaurant, they always get a good table.				
	(a) partners	(b) customers	(c) patrons	(d) visitors	
Q8	We got very bad service to	day and had to the wait	ter three times about the drin	nks.	
	(a) remember	(b) order	(c) reminder	(d) remind	
Q9	We simply didn't know wha	t to choose for our main dish	n so in the end we made a	choice.	
	(a) random	(b) casual	(c) formal	(d) straight	
Q10	The restaurant was listed in	n the guide as it had been	to be of the appropriate s	standard.	
	(a) valued	(b) esteemed	(c) respected	(d) judged	

Q1	The reason why I always b	uy my clothes at this store is	because all the they s	ell are of very high quality.	
	(a) types	(b) species	(c) brands	(d) standards	
Q2	Before these articles leave	the factory to be forwarded	to the retailer, each one is th	noroughly	
	(a) seen	(b) looked at	(c) appraised	(d) inspected	
Q3	The advantages of working	for this company is that all	employees themselves	as a member of the team.	
	(a) believe	(b) think	(c) perceive	(d) hold	
Q4	If for any reason customers	s do not like the item they ha	ve bought, they always	. and get a refund.	
	(a) hold it back	(b) take it back	(c) keep it back	(d) give it back	
Q5	The great thing about this p	particular material is that how	vever much you screw it up,	it never	
	(a) wrinkles	(b) twists	(c) turns	(d) folds	
Q6	The company insists that a	Il their products are in r	espect of their quality, speci	fication and look.	
	(a) actual	(b) identity	(c) typical	(d) uniform	
Q7	This is the department for o	children's clothes and each.	is marked with the recor	mmended age range.	
	(a) cloth	(b) garment	(c) clothing	(d) clothe	
Q8	The sole purpose of this jac	cket is to water and if yo	ou wear it in the rain and stil	I get wet, it's useless.	
	(a) reject	(b) repulse	(c) repel	(d) return	
Q9	The whole look of the shop front is by the introduction of bright colours.				
	(a) engrossed	(b) enlarged	(c) enveloped	(d) enhanced	
Q10	These pots are being sold	as seconds because each o	ne has a slight in the gl	aze.	
	(a) defect	(b) mistake	(c) error	(d) faulting	

Q1	Before the product is put or	n the market, the company m	nust whether it complies	s with safety standards.
	(a) ask	(b) calculate	(c) ascertain	(d) argue
Q2	It is absolutely essential to market.	do some thorough befo	re you even think of putting	a new product on the
	(a) revision	(b) research	(c) repeat	(d) return
Q3	You have a to the pub	lic to ensure your toy produc	cts are suitable for children to	o play with.
	(a) responsibility	(b) concern	(c) attitude	(d) behaviour
Q4	The company is busy trying products.	to the problems arising	g from the sudden drop in sa	ales of their cosmetic
	(a) answer	(b) solve	(c) discover	(d) dissolve
Q5	The job of the of this p the public.	particular section is to train th	ne members to deal politely	with any complaints from
	(a) controller	(b) organizer	(c) supervisor	(d) governor
Q6	6 Inspiration has its place in any form of product development but at the same time you also need to adopt some kind of approach.			
	(a) systematic	(b) thematic	(c) automatic	(d) emblematic
Q7	A approach to new ide	eas is to be welcomed but yo	ou do need a strong element	of imagination as well.
	(a) physical	(b) fundamental	(c) judgmental	(d) logical
Q8	Since 1993 or if you like wit marketing.	thin the last, there have	been many products that h	ave failed because of poor
	(a) period	(b) decade	(c) scale	(d) time
Q9	We would definitely like to a range of products.	the proposal you have p	presented to us with a view t	o including it in our current
	(a) discover	(b) uncover	(c) examine	(d) reflect
Q10	As we have enough money	in our present budget, we a	re happy to launch this new	product in the nature of an
	(a) enterprise	(b) experiment	(c) undertaking	(d) exception

Q1	We're paying for a stand at the new industrial exhibition with a view to interest among potential employees in our company.			
	(a) generalizing	(b) generating	(c) germinating	(d) gesticulating
Q2	For the first three months of	of your employment with the	firm you will be under the ca	re of a
	(a) minor	(b) monitor	(c) mender	(d) mentor
Q3	Although she was very tem salary would have been ins	pted to accept the job she would be sufficient.	as offered, she had to	the offer because the
	(a) return	(b) reject	(c) refuse	(d) repeat
Q4	A university education is of	course important but it is es	ssential that all employees u	ndergo a period of intensive
	(a) preparation	(b) concentration	(c) training	(d) learning
Q5	A newsletter is sent out ever appointments.	ery ten days to all the staff so	o that they receive a regular	on recent
	(a) update	(b) dating	(c) dates	(d) dated
Q6	Part of the ongoing training their staff.	is to ensure that a regular ti	ime and place are for d	epartment heads to meet
	(a) placed by	(b) put on	(c) set up	(d) set off
Q7	The head of department ac staff.	knowledged that the of	the section was largely due	to high quality support
	(a) success	(b) progress	(c) business	(d) future
Q8	The pace of change in that	industry is so fast that staff	find it hard to the latest	developments.
	(a) hold on to	(b) keep on to	(c) hold up with	(d) keep up with
Q9	It is the policy of the compa	any to all interviews for	new recruits with a member	of the trade union present.
	(a) control	(b) conduct	(c) convene	(d) confirm
Q10	In view of the excessive wo	orkload you have at the mom	nent I won't expect you to ke	ep during the next few
	(a) on line	(b) on road	(c) on track	(d) on path

Q1	Before you start applying for any job, you must be absolutely sure you have the right paper				
	(a) qualities	(b) qualifiers	(c) qualifying	(d) qualifications	
Q2	In advance of drawing up to you have in mind for the ide	he job specification and adve eal employee.	ertisement, you have to sit d	own and work out the	
	(a) portrait	(b) profile	(c) picture	(d) sketch	
Q3	As soon as the arrive, history of the company for	it will be your job to show the which they want to work.	em round the work place an	d give them a general	
	(a) chosen	(b) selected	(c) candidates	(d) appliers	
Q4	At the moment the compar	y is doing an extensive adve	ertising campaign with a view	v to new staff.	
	(a) recruiting	(b) catching	(c) reaching	(d) taking	
Q5	After you've read the detail final letter and then yo	s of the job, made some not our application.	es and written a draft letter,	check the details, write the	
	(a) pursue	(b) submit	(c) undergo	(d) undertake	
Q6	I think you were asking too cutting scheme.	much of that new member of	of staff when you expected h	er to with a cost-	
	(a) come over	(b) come through	(c) come by	(d) come up	
Q7	I think that you've chosen a there.	a very good area of work to s	eek employment in because	e I've heard that jobs are	
	(a) many	(b) abundant	(c) frequent	(d) plenty	
Q8	Interviewing applicants for an important job can be a very time process but it's worth it in the end.				
	(a) lasting	(b) developing	(c) consuming	(d) taking	
Q9		someone, it is obviously necessomeone's other is also	·	evant to their job	
	(a) deeds	(b) accomplishments	(c) doings	(d) holdings	
Q10	We can offer you a salary t	hat will be with the dution	es and responsibilities that t	he job demands.	
	(a) level	(b) equal	(c) connected	(d) commensurate	

Q1	I've just received his latest	detective novel from the pub	olisher so it's what you might	call hot the press.
	(a) by	(b) from	(c) with	(d) off
Q2	You can never tell exactly	what she is thinking because	she very often hot and	d cold over some topics.
	(a) blows	(b) swings	(c) flies	(d) changes
Q3	Although I'd made up my m	nind to do it last night now I'r	n not sure and am getting co	old about it.
	(a) hands	(b) feet	(c) legs	(d) arms
Q4	They like to think they're ve	ery important people but poli	ticians just talk a lot of hot	most of the time.
	(a) words	(b) steam	(c) air	(d) stuff
Q5	Since the argument we've cold when they see us	had about the garden hedge s.	, our neighbours take no not	tice of us and give us the
	(a) ankle	(b) shoulder	(c) elbow	(d) hand
Q6	As soon as the president w	as taken ill, the deputy had	to take charge and is curren	tly in the hot now.
	(a) seat	(b) chair	(c) place	(d) position
Q7	The accused was sentence murder in cold	ed to life imprisonment after	it had been established that	he had committed the
	(a) attack	(b) feeling	(c) blood	(d) passion
Q8	I ordered a coffee from the	waiter but by the time it had	reached me it was cold	d.
	(a) stone	(b) rock	(c) block	(d) tile
Q9	The police have set up a sp	pecial hot so that people	e can get in touch to find out	about the accident.
	(a) connection	(b) line	(c) communication	(d) phone
Q10	He's always very uneasy lil	ke a cat on hot whenev	er he is waiting to hear the r	esults of the examinations.
	(a) bricks	(b) floors	(c) paths	(d) roads

Q1	The contract was signed by it.	the three partners who thus	s agreed to by terms ar	nd conditions contained in	
	(a) follow	(b) adhere	(c) abide	(d) stick	
Q2	There was nothing in the cobecame seriously ill.	ontract that who would	be responsible in the event	that one of the partners	
	(a) pointed	(b) specified	(c) printed	(d) developed	
Q3	An independent adviser want clear.	s called in after the collapse	of the company to son	ne of the issues that were	
	(a) result	(b) retake	(c) restrain	(d) resolve	
Q4	One of the mentioned profit-sharing scheme.	in the original agreement ha	as decided that she does not	want to continue with the	
	(a) partakers	(b) participants	(c) particles	(d) parties	
Q5	Q5 In view of the serious problems associated with the takeover the newspaper company has decided to offer of financial help.				
	(a) throw	(b) reject	(c) cancel	(d) deter	
Q6	The main problem was that the newly formed organisation was not attracting enough work and so they decided to the services of a public relations expert.				
	(a) call	(b) engage	(c) enter	(d) register	
Q7	That company has been in business for over 100 years and in fact was in 1899.				
	(a) grounded	(b) established	(c) found	(d) invented	
Q8	After the complaint had been received from the customer about poor service, she was given a written the matter would be put right.				
	(a) paper	(b) insurance	(c) assurance	(d) conviction	
Q9	They were very careful to n redundancies.	nake sure in the original agre	eement that would be n	nade to pay for staff	
	(a) foresight	(b) forecast	(c) providing	(d) provision	
Q10	We decided to employ a so	olicitor who would be able to	the extent of our liabilit	y in this matter.	
	(a) decipher	(b) decide	(c) defer	(d) determine	

Q1	As soon as the doctor looked at her, he was able to the cause of her frequent headaches.				
	(a) decide	(b) diagnose	(c) define	(d) describe	
Q2	Treatment of this particular	disorder was beyond the do	ctor's capability and he	the patient to a specialist.	
	(a) referenced	(b) returned	(c) referred	(d) reduced	
Q3	He left the surgery feeling a condition was not	a lot better than when he arri	ved because the doctor had	reassured him that his	
	(a) clear	(b) serious	(c) determined	(d) possible	
Q4	The doctor took out of her l	oag an unusual but pro	mised her young patient that	it would not hurt her.	
	(a) utensil	(b) method	(c) control	(d) instrument	
Q5	I must confess I feel much	better today, as I have found	that the medication prescri	bed has been most	
	(a) effecting	(b) effects	(c) effective	(d) affective	
Q6	Under the policy of the new you will be fined.	health regulations if you de	cide to cancel your and	I don't notify the surgery,	
	(a) meeting	(b) appointment	(c) rendezvous	(d) date	
Q7	Before she was allowed to	leave the hospital, a physiot	herapist had to the exte	ent of her mobility.	
	(a) assume	(b) accept	(c) assess	(d) assert	
Q8	The treatment has proved	very successful but to check	progress he has to arrange	to visit the doctor's	
	(a) usually	(b) always	(c) principally	(d) annually	
Q9	It is much easier to an	illness than it is to cure it.			
	(a) prepare	(b) prevent	(c) postpone	(d) prefer	
Q10	Before they could start any	kind of treatment, they had	to write to the previous hosp	ital in order to obtain her	
	(a) writings	(b) prescriptions	(c) records	(d) recordings	

Q1	Jane: Did you know you broke the glass when you the door last night?				
	(a) smashed	(b) crashed	(c) slammed	(d) slashed	
Q2	Frank: It couldn't possibly h	nave been me I always shut	doors		
	(a) still	(b) hardly	(c) scarcely	(d) quietly	
Q3	Jane: I'm sorry you're not t	elling the truth, you were the	last person to		
	(a) come home	(b) come to home	(c) come at home	(d) come to house	
Q4	Mike: That doesn't prove a	nything. Actually I heard the	sound of glass in the n	ight.	
	(a) creaking	(b) crackling	(c) breaking	(d) broken	
Q5	Jane: You're just making th	nat up — I know you're not			
	(a) saying the truth	(b) speaking the truth	(c) talking the truth	(d) telling the truth	
Q6	Mike: Honestly, I did hear that kind of noise, I				
	(a) swear I did	(b) assure I did	(c) adjure I did	(d) advise I did	
Q7	Jane: Sorry you can protest if you like but it doesn't				
	(a) break any ice with me(c) freeze any ice with me		(b) cut any ice with me(d) make any ice with me		
Q8	Mike: Just a minute what's that note?				
	(a) gummed on the door	(b) adhered on the door	(c) glued on the door	(d) stuck on the door	
Q9	Jane: It's some kind of note	e from Joe next door — no I			
	(a) can't make it out	(b) can't make it off	(c) can't make it in	(d) can't make it on	
Q10	Mike: Give it to me. Very in	teresting! He says he broke	the glass by accident and		
	(a) he's soundly apologetic(c) he's sorry apologetic		(b) he's deeply apologetic(d) he's purely apologetic		

Q1	Dear Sir, having read your advertisement, I should like to this letter as my application for the post of marketing manager.			
	(a) deliver	(b) submit	(c) return	(d) send
Q2	As you will see from my	C.V., I am currently working	ng as a waiter.	
	(a) endorsed	(b) included	(c) attached	(d) appeared
Q3	You may think that this is a	job for someone who is	s applying for a marketing po	ost.
	(a) peculiar	(b) stranger	(c) usual	(d) typical
Q4	Perhaps I should explain th job.	e reason for working in	a restaurant as a waiter in p	preparation for a marketing
	(a) underground	(b) undercover	(c) understanding	(d) underlying
Q5	As I see it, a restaurant is a the menu.	n market and it is the job of a	waiter to the clients in	to choosing products from
	(a) push	(b) pervade	(c) tempt	(d) instruct
Q6	I am sure I could very easily	y all the requirements of	of the job.	
	(a) complete	(b) fulfil	(c) commit	(d) finish
Q7	For example some of my cl	ients cannot decide whether	to have fruit or tiramis	u.
	(a) picked	(b) wet	(c) fresh	(d) plucked
Q8	On such an occasion like the	nat I market well and always	make them the one we	e have most of.
	(a) decide	(b) believe	(c) select	(d) effect
Q9	I am sure I could my s	kills as a waiter to the tasks	that are needed for your adv	vertised post.
	(a) transfer	(b) translate	(c) transpose	(d) transverse
Q10	Finally I look forward to Yours faithfully, I.A.M. Hopeful.	from you and as you will u	nderstand I don't want to 'wa	ait' very long.
	(a) hear	(b) hearing	(c) heard	(d) hears

Q1	Dear all, just to let you know that we reached our after a dramatic start.				
	(a) goal	(b) aim	(c) end	(d) destination	
Q2	I could say that we are hav	ing a wonderful time but that	t would be from the trut	h.	
	(a) distant	(b) far	(c) long	(d) further	
Q3	Everything started to go wr the baggage handlers.	ong the moment we arrived	at the airport because of the	industrial taken by	
	(a) activity	(b) acts	(c) acting	(d) action	
Q4	These baggage handlers h	ad decided they didn't want	to our cases on to the p	plane.	
	(a) lead	(b) load	(c) lode	(d) led	
Q5	The result of this was that vidispute.	we were held for six ho	urs in the departure lounge v	vaiting for the end of the	
	(a) up	(b) on	(c) by	(d) about	
Q6	By the time the plane took	off as you can, we were	e all tired, hungry and misera	able.	
	(a) believe	(b) anticipate	(c) imagine	(d) think	
Q7	When we eventually arrive	d at the hotel, we had to	. our luggage at reception.		
	(a) sort out	(b) sort of	(c) sort in	(d) sort by	
Q8	The big problem was that of	our luggage wasn't there — i	t had simply		
	(a) disintegrated	(b) distorted	(c) dislodged	(d) disappeared	
Q9	Our first day was spent in t	he local shops all the th	nings that we believed we ha	d brought with us.	
	(a) finding	(b) looking	(c) purchasing	(d) searching	
Q10	On the last day of our holiday the manager of the hotel greeted us from ear to ear to inform us that our luggage had arrived at reception! See you soon Meggy and Tom.				
	(a) screaming	(b) beaming	(c) streaming	(d) strechting	

Q1	Teaching someone to drive is one of the experiences you can have.				
	(a) cruellest	(b) heaviest	(c) scariest	(d) latest	
Q2	You sit in the passenger se	eat and your learner to	do what you would normally	do.	
	(a) learn	(b) perform	(c) compose	(d) instruct	
Q3	The problem is that if your	learner doesn't understand,	you can both end up in the .	······	
	(a) side	(b) ditch	(c) drain	(d) floor	
Q4	The situation is more	if the learner is a member of	your family.		
	(a) confirmed	(b) contorted	(c) complicated	(d) confused	
Q5	If this relative is also your v	vife, then things become eve	en more disastrous because	it could end in	
	(a) divorce	(b) division	(c) distance	(d) diversion	
Q6	The secret of being a good driving teacher is never on any occasion to lose your temper or your				
	(a) brain	(b) thought	(c) idea	(d) head	
Q7	If you do lose one of them	or both, your learner will lose	e confidence and also lose	of the car.	
	(a) control	(b) check	(c) break	(d) stop	
Q8	In my none of this hap	ppened — all I did was shout	and scream, which made m	ne feel better.	
	(a) example	(b) case	(c) instance	(d) incident	
Q9	I am proud to say that I tau	ght my wife and my two son	s and they all first time.		
	(a) past	(b) passing	(c) passed	(d) pass	
Q10	The only to me is as the me four tries!	hey were successful on the f	irst attempt, how come som	e years before it had taken	
	(a) confusion	(b) mystery	(c) intrigue	(d) unknown	

Q1	If you ask someone for the replies.	ir on supermarkets as c	opposed to the small corner	shop, you will get varying	
	(a) standing	(b) stand	(c) stance	(d) status	
Q2	The first question you have	to ask is who are the custor	mers that they are each tryin	g to	
	(a) target	(b) hit	(c) aim	(d) deliver	
Q3	When you tell the inhabitar	its of a small village that the	little local store is going to c	lose, many will express	
	(a) dispute	(b) disdain	(c) dislike	(d) dismay	
Q4	There will naturally belosing the little store.	in the various sections of th	e community as to the bene	fits or disadvantages of	
	(a) cuts	(b) splits	(c) slices	(d) pieces	
Q5	Of course we all get w	rith endless leaflets through	the door telling us of bargair	s at the local supermarket.	
	(a) plagued	(b) attacked	(c) stormed	(d) bothered	
Q6	Big discussions take place in the area as to whether a supermarket will come to the area and waiting for the outcome can be quite for the small shop owner.				
	(a) nerve killing	(b) nerve hurting	(c) nerve racking	(d) nerve splitting	
Q7	Inquiries are held which seem to go on forever and you only wish that the procedure could be				
	(a) speeded through	(b) speeded along	(c) speeded up	(d) speeded in	
Q8	Protest meetings are held by	out invariably they end in a	because they are not or	ganized properly.	
	(a) disgrace	(b) shambles	(c) chaos	(d) fall	
Q9	Then the final result is announced that there is to be a between EASISHOP and GOSHOP, which then become a super supermarket.				
	(a) joiner	(b) combine	(c) link	(d) merger	
Q10	The confused customer is a buy and now there is a cho	now in a terrible becaus ice of 24.	se in the old days there was	just one brand of butter to	
	(a) distress	(b) disturb	(c) dilemma	(d) disturbance	

Q1	Imagine an public figu obtained money by deception	re attacked by press and pu on.	blic, who is facing an inquiry	into allegations of having
	(a) empowered	(b) endangered	(c) embattled	(d) engrossed
Q2	Any arguments he put up in convicted.	n his defence were regarded	as a by people who we	ere determined to see him
	(a) cloud	(b) smokescreen	(c) confusion	(d) fog
Q3	People tended not to believe a bit	e a word he said and mainta	ained that his protestations o	of innocence were wearing
	(a) scarce	(b) bare	(c) scant	(d) thin
Q4	There was very strong supp	port for the police who were	determined to this kind	of crime.
	(a) restrain	(b) manage	(c) curb	(d) kill
Q5	The press had been b	y an unknown source to mal	ke as much publicity about h	im as they could.
	(a) prompted	(b) picked	(c) promoted	(d) proposed
Q6	His agent spent a lot of time view.	e the press on his back	ground in the hope that they	would present a balanced
	(a) training	(b) briefing	(c) showing	(d) clearing
Q7	Views as to his guilt or inno wild support for his innocer	ocence even before the trial sace.	started from utter convi	ction that he was guilty to
	(a) started	(b) began	(c) ranged	(d) swept
Q8	Gradually however as the o	days went by even his greate	est supporters were beginnir	ng to him.
	(a) destroy	(b) desert	(c) despair	(d) destruct
Q9	Then two days before the t	rial was due to start, new ev	idence came to proving	he was totally innocent.
	(a) light	(b) see	(c) show	(d) indicate
Q10	By then of course it was too everything else he did for the	o late because the damage he rest of his life.	nad already been done to his	s career, which
	(a) overtook	(b) overcame	(c) overran	(d) overshadowed

Q1	A man had two dogs: a hou	und to help him with his	sports and another to guard	I the house.
	(a) trained	(b) tutored	(c) brought up	(d) educated
Q2	Whenever the hunter came	e home, he always gave the	house dog a large of w	hat he caught.
	(a) section	(b) slice	(c) portion	(d) quantity
Q3	The hound dog was very	about this.		
	(a) overturned	(b) set up	(c) upturned	(d) upset
Q4	He told the house dog he f	ound it very having to d	o all the hard work.	
	(a) annoyed	(b) annoying	(c) annoys	(d) annoy
Q5	What made things worse, h	ne continued, was that the ho	ouse dog never part in	any of the hunting.
	(a) did	(b) put	(c) took	(d) had
Q6 All the house dog did was simply to feed himself on the results of the that the house				nound dog undertook.
	(a) exertions	(b) extremes	(c) exercises	(d) excesses
Q7	The house dog felt he had	to himself in the face of	f all this criticism.	
	(a) display	(b) detect	(c) defend	(d) distend
Q8	The house dog asked him	not to pick on him if he want	ed to someone.	
	(a) accuse	(b) blame	(c) disapprove	(d) fault
Q9	The house dog told him to work of others.	criticize their master who ha	d taught him not how to worl	k but how to on the
	(a) hang	(b) support	(c) attach	(d) depend
Q10	The moral of this fable is: y	ou mustn't children for	the mistakes of their parents	S.
	(a) reproach	(b) reprieve	(c) repeal	(d) reject

Q1	One day a hare looked at a	a tortoise and the short	feet of the tortoise.		
	(a) laughed	(b) ridiculed	(c) ridiculous	(d) laughter	
Q2	He also made of the slow pace at which the tortoise travelled.				
	(a) fun	(b) joke	(c) laugh	(d) funny	
Q3	The tortoise agreed that the	e hare ran as fast as the win	d but claimed that he could	easily him in a race.	
	(a) strike	(b) hit	(c) beat	(d) knock	
Q4	It was that the tortoise	should choose the course a	and also the end of the race.		
	(a) consented	(b) permitted	(c) allowed	(d) agreed	
Q5	The tortoise never stopped	and continued walking at a	pace all the time to the	end of the race.	
	(a) steadying	(b) steadied	(c) steady	(d) steadily	
Q6	The hare shot ahead and then decided to down at the side of the path for a rest.				
	(a) lay	(b) lie	(c) laid	(d) lain	
Q7	It wasn't long before the hare fell into a sleep.				
	(a) profound	(b) steep	(c) deep	(d) full	
Q8	When he woke up, he couldn't his eyes because there was the tortoise crossing the finishing line.				
	(a) understand	(b) believe	(c) comprehend	(d) follow	
Q9	At the end of the race the tortoise, by all his hard work, was quietly slumbering on the line.				
	(a) destroyed	(b) excavated	(c) exhausted	(d) evacuated	
Q10	The moral of this fable is: s	slow but always wins the	e race in the end.		
	(a) sure	(b) evident	(c) certain	(d) definite	

Q1	The worst thing about flying is when you take				
	(a) up	(b) in	(c) off	(d) over	
Q2	Landing is also a rather	experience, too.			
	(a) frightening	(b) frightened	(c) frights	(d) frightful	
Q3	Come to think of it the bit b	etween leaving the ground a	and coming down again can	also on the nerves.	
	(a) strike	(b) play	(c) hit	(d) fall	
Q4	Of course during the flight	the airline staff try to keep yo	our mind		
	(a) concentrated	(b) dedicated	(c) concerned	(d) occupied	
Q5	They ask you if you want to	buy things you don't in all	want.		
	(a) truth	(b) honesty	(c) honestly	(d) truly	
Q6	The captain, whose voice is you.	s so you feel as if you'r	e sitting at home watching te	elevision, starts chatting to	
	(a) retired	(b) relaxed	(c) relapsed	(d) replete	
Q7	He tries to give you the	that you're out in your car	watching the countryside rol	l by.	
	(a) opinion	(b) thought	(c) impression	(d) interpretation	
Q8	Then you start to eat your r	meal and discover that the k	nives and forks are made of	plastic and snap under	
	(a) pushing	(b) pulling	(c) pressing	(d) pressure	
Q9	As you've probably, I'r	m not really keen on flying.			
	(a) collected	(b) gathered	(c) assembled	(d) accumulated	
Q10	Mind you, once you've land	ded and you're saying goodb	ye to the smiling hostess, it	s great to know you've	
	(a) survived	(b) surmounted	(c) surveyed	(d) surmised	

Q1	Anyone seeking of life on Mars is likely to be disappointed.				
	(a) clarity	(b) evidence	(c) witness	(d) index	
Q2	Scientists have been	through data from an orbiting	g satellite.		
	(a) combing	(b) scratching	(c) brushing	(d) scaling	
Q3	It seems that Mars has alw its early history.	ays been cold and icy and th	nat it's not true that oceans h	nave on the planet in	
	(a) shaped	(b) figured	(c) contoured	(d) formed	
Q4	This in the life on Mar	s argument comes just wher	it is closest to Earth in 60.0	000 years.	
	(a) turn	(b) twist	(c) corner	(d) angle	
Q5	Because it is coming so clo	ose observers are hoping to	settle the argument about life	e on the planet once and	
	(a) everything	(b) every	(c) all	(d) altogether	
Q6	A spacecraft is heading for	the planet with a device tha	t will into the soil to snif	f for proof of any life.	
	(a) hole	(b) swim	(c) burrow	(d) turn	
Q7	Researchers are also looki	ng into the possibility of one	day launching a manned	to Mars.	
	(a) sending	(b) mission	(c) destination	(d) explore	
Q8	As the planet gets nearer to	o the Sun, enormous dust st	orms can be whipped		
	(a) over	(b) on	(c) in	(d) up	
Q9	Unfortunately the dust store	ms tend to the view of t	he planet.		
	(a) fog	(b) obscure	(c) confuse	(d) darken	
Q10	Everyone hopes that Mars	will remain dust free otherwi	se people will only be able t	o see an orange	
	(a) blot	(b) block	(c) blob	(d) blab	

Q1	Here is the news read by Alan Townend. Today the Government is plans for a new scheme to help society.				
	(a) opening	(b) unveiling	(c) undoing	(d) showing	
Q2	The idea behind the schem	ne is to try and stealing	in the country.		
	(a) curb	(b) kill	(c) maintain	(d) confuse	
Q3	The scheme will be in	to the school curriculum at the	ne beginning of next acaden	nic year.	
	(a) entered	(b) presented	(c) welcomed	(d) introduced	
Q4	Children will be taught to re	espect other people's proper	ty and		
	(a) belongings	(b) attachments	(c) added	(d) additions	
Q5	If child A steals child B's exthief.	xercise book, child A will hav	e to stand up in front of the	school and to being a	
	(a) conduce	(b) confess	(c) conduct	(d) conform	
Q6	The Government said	the Prime Minister was sick	and tired of papers disappe	aring from his office.	
	(a) speaking person	(b) speak person	(c) spoken person	(d) spokesperson	
Q7	Last week the Prime Minist speech had disappeared.	er had to give an important	address to an international .	when he found his	
	(a) assembled	(b) assembly	(c) assembling	(d) assembles	
Q8	This was of course very embarrassing for the P.M. and of the speech he told funny stories.				
	(a) in spite	(b) in case	(c) instead	(d) intend	
Q9	The worst part of the incide	ent was that the audience did	d not see the funny of h	is stories.	
	(a) edge	(b) side	(c) line	(d) part	
Q10	I regret I cannot continue w	vith the news because some	one has the next page.		
	(a) misappropriated	(b) misconstrued	(c) mistaken	(d) misread	

Q1	Most students have to try and earn extra money by taking a holiday job. They turn their studies and experience the real world for a while.				
	(a) into	(b) down	(c) aside from	(d) to	
Q2	One long hot summer I turn	ned waiting as my meth	od of getting cash.		
	(a) into	(b) to	(c) down	(d) aside from	
Q3	Perhaps I should turn that v	word 'waiting' a more sp	oecific explanation: I mean b	eing a waiter in a hotel.	
	(a) down	(b) to	(c) into	(d) aside from	
Q4	I had of course turned my had difficult.	nand many jobs during t	the vacation periods but wai	ting was certainly the most	
	(a) to	(b) into	(c) down	(d) out	
Q5	The one hotel that hadn't tu	ırned my application wa	as situated right in the middle	e of a forest.	
	(a) out	(b) down	(c) into	(d) aside from	
Q6	You turned the drive a	and saw only hills all around	you so it felt like the middle	of nowhere.	
	(a) out	(b) aside from	(c) down	(d) into	
Q7	It had been a very large pri	vate house that had been tu	rned a small hotel for to	venty-five guests.	
	(a) out	(b) down	(c) into	(d) to	
Q8	The new owners had had to	o turn all the rooms whi	ch were full of rubbish.		
	(a) to	(b) down	(c) into	(d) out	
Q9	The other problem had been to turn an old tramp who had lived in a room upstairs for two years without the knowledge of the old lady who was the original owner.				
	(a) out	(b) aside from	(c) to	(d) into	
Q10	The tramp turned to be was completely deaf.	e a distant relative but hadn'	t said anything to the old lad	y because he knew she	
	(a) into	(b) out	(c) down	(d) to	

Q1	The most difficult part for the	ne salesperson is to pot	ential customers of the usef	ulness of the product.
	(a) consider	(b) convince	(c) contract	(d) confirm
Q2	If you want to get the best of promote it vigorously.	out of your sales force, they	must believe in the product a	and be enough to
	(a) inspired	(b) invested	(c) included	(d) indebted
Q3	A customer will always	s return to the same firm and	l buy again.	
	(a) interested	(b) encouraged	(c) satisfactory	(d) satisfied
Q4	That style of dress was onc	ce considered to be a b	ut now it is coming back into	fashion.
	(a) fuss	(b) fad	(c) fidget	(d) fun
Q5	One of the first things to do	when you want to a ne	ew product is to ascertain its	potential demand.
	(a) maintain	(b) master	(c) market	(d) muster
Q6	The main business interest	at the moment is to watch the	ne supermarkets for the	e same clientele.
	(a) contrasting	(b) competing	(c) concerning	(d) confusing
Q7	Our sales meetings were re enough.	educed to once a fortnight be	ecause the weekly meetings	were not considered to be
	(a) productive	(b) producing	(c) produced	(d) products
Q8	Her ability to facts and	I figures quickly was the mai	n reason for her rapid rise ir	the business.
	(a) consumer	(b) consumption	(c) consume	(d) consuming
Q9	The success of our website	e is due to the fact that custo	mers can different price	es for the same article.
	(a) continue	(b) conclude	(c) confer	(d) compare
Q10	If you want to keep with	th the latest developements	in your field, you have to rea	ad the relevant magazines.
	(a) currant	(b) current	(c) currents	(d) currently

Q1	Mathew Smith was a highly	respected member of parlia	ament with no on his ch	aracter.
	(a) sign	(b) indication	(c) stain	(d) point
Q2	At least that's what he thou	ight until the press started try	ring to up something at	oout his past.
	(a) push	(b) dig	(c) spade	(d) fork
Q3	Apparently when he was st	ill at school, he didn't have a	a ticket for his train journey o	ne day and he was
	(a) found	(b) founded	(c) funded	(d) fined
Q4	This piece of information w the national press.	as discovered by one keen l	ocal reporter and was ι	up out of all proportion by
	(a) blown	(b) blew	(c) blowing	(d) blows
Q5	Headlines appeared mainta	aining that Mathew was a dis	shonest thief.	
	(a) laying	(b) liar	(c) lain	(d) lying
Q6	Other papers asked the qu	estion: How can we trust ou	politicians if they on so	ociety?
	(a) chat	(b) chafe	(c) cheat	(d) chance
Q7	There was even talk that in	cidents like this one could	the Government.	
	(a) tipple	(b) topple	(c) tackle	(d) tickle
Q8	The Prime Minister called Marty.	Mathew in to talk to him and	said he couldn't tolerate any	of scandal in his
	(a) whiff	(b) scent	(c) smell	(d) stink
Q9	At last Mathew decided to	speak for himself and te	ell the truth.	
	(a) on	(b) to	(c) up	(d) off
Q10	The reporter had got it	. wrong because he found hi	is ticket and he wasn't 'fined	', he was simply 'fine'.
	(a) fully	(b) fairly	(c) complete	(d) completely

Q1	On her retirement she was years.	given a substantial cheque i	n of all the work she ha	ad done over the last 20	
	(a) respect	(b) thought	(c) appreciation	(d) belief	
Q2	Having attended the office introduce it into their daily r	procedures course all emplo outine.	yees were expected to	what they had learned and	
	(a) reinforce	(b) respond	(c) react	(d) resource	
Q3	Visiting clients had comme	nted on the casual dress	of most of the clerical staff	f.	
	(a) manner	(b) method	(c) feature	(d) code	
Q4	The of staff doing physicompanies.	sical exercises before the sta	art of the day is well establis	hed in Japanese	
	(a) practical	(b) practicality	(c) practice	(d) practically	
Q5	There is a lengthy procedu warning.	re used in this office for staff	who have produced shoddy	work and it begins with a	
	(a) wordy	(b) verbal	(c) worded	(d) verbose	
Q6	There was no fixed agenda for that particular day as it was to be regarded simply as a meeting.				
	(a) possible	(b) probable	(c) unplanned	(d) casual	
Q7	At the interview all the cand of work being carried out.	didates were shown round th	e building but could only rea	ally catch a of the sort	
	(a) look	(b) view	(c) glimpse	(d) picture	
Q8	They really need to keep a	check on the stationery sup	plies as they've run A4	paper once again.	
	(a) in to	(b) up for	(c) out of	(d) up to	
Q9	Managers prefer to select p	people who have been t	to many different types of off	fice environments.	
	(a) devoted	(b) exposed	(c) opened	(d) experienced	
Q10	A troubleshooter was broug	ght into the office from anoth	er firm to get rid of some ver	ry procedures.	
	(a) outdated	(b) completed	(c) finished	(d) ended	

Q1	My job has gone because my boss has me.				
	(a) burned	(b) fired	(c) lit	(d) flamed	
Q2	I shan't be working tomorrow because I've just been given the				
	(a) bag	(b) case	(c) container	(d) sack	
Q3	I was this morning and	d had to empty my desk this	afternoon.		
	(a) departed	(b) deterred	(c) dismissed	(d) disliked	
Q4	I was handed my yest	erday and so today I'm looki	ng for a new job.		
	(a) tickets	(b) cards	(c) books	(d) papers	
Q5	The company decided to g	et of me last week and	so I had to leave.		
	(a) rid	(b) rod	(c) red	(d) ride	
Q6	I have been made because my work here is no longer needed.				
	(a) repellent	(b) reduced	(c) redundant	(d) repeated	
Q7	The firm has decided to which means they don't want me.				
	(a) resize	(b) upsize	(c) in size	(d) downsize	
Q8	They told me to go because I was said to be to requirements.				
	(a) excess	(b) surplus	(c) recess	(d) excessive	
Q9	It was quite clear they didn't want me because I was told not to to come back to work tomorrow.				
	(a) care	(b) concern	(c) bother	(d) worry	
Q10	No, I didn't ask the boss fo	r more money today because	e he gave me one month's		
	(a) information	(b) news	(c) facts	(d) notice	

Q1	She was slowly going	her mind with worry until she	e heard her daughter was sa	afe and well.		
	(a) past by	(b) in to	(c) out of	(d) straight through		
Q2	I do think you should t	this in mind before you serior	usly think about changing jo	bs.		
	(a) carry	(b) stand	(c) hold	(d) bear		
Q3	I'd honestly never heard su	ich an outstanding performa	nce of that symphony — it si	mply my mind.		
	(a) blew	(b) tore	(c) split	(d) broke		
Q4	The police officer asked him his mind.	m why he hadn't reported the	e matter earlier and he said s	simply that it had never		
	(a) travelled	(b) crossed	(c) found	(d) discovered		
Q5	I'm inclined to give her a of my mind considering all the trouble she has caused this month.					
	(a) section	(b) slice	(c) piece	(d) portion		
Q6	It's clear as they say that g	reat minds think becaus	se we have both come to ex	actly the same conclusion.		
	(a) same	(b) similar	(c) like	(d) alike		
Q7	He has a one mind as	all he ever talks about is mo	oney, money, money.			
	(a) track	(b) road	(c) path	(d) rail		
Q8	I just can't decide whether to go on holiday this week or later in the year. I'm really in minds about it.					
	(a) twice	(b) double	(c) two	(d) dual		
Q9	There, I knew there was so	mething I had to do today ar	nd now it's completely r	my mind.		
	(a) slid	(b) glided	(c) sailed	(d) slipped		
Q10	I tried to show an interest in	n her future career but she s	imply told me to mind my ow	/n		
	(a) state	(b) business	(c) activities	(d) actions		

Q1	As it was very late when he	came home he was as quie	et as a in order not to w	ake anybody up.
	(a) cat	(b) mouse	(c) dog	(d) rat
Q2	As she was on a very dang living.	erous mission for the goverr	nment she had to keep	about what she did for a
	(a) dad	(b) aunt	(c) uncle	(d) mum
Q3	There were lots of rumours very hard to everything	about what the son had dor g up.	ne but as it was a very wealth	ny family the father tried
	(a) quiet	(b) hush	(c) stop	(d) silence
Q4	If you want me to say nothi	ng about it, I promise that if	anybody asks then my lips a	re
	(a) stuck	(b) closed	(c) shut	(d) sealed
Q5	As far as I'm concerned to silence is	be away from traffic, phones	and radios on holiday is pe	rfect bliss because to me
	(a) golden	(b) silver	(c) copper	(d) steel
Q6	The so-called majority	are the vast number of peop	ple who don't actually go out	on the street and protest.
	(a) quiet	(b) noiseless	(c) silent	(d) still
Q7	The hall was full of people and he started it was so quiet you	anxious to hear what the specture out could hear a drop.	eaker was going to say and i	n the few seconds before
	(a) pin	(b) needle	(c) nail	(d) screw
Q8	The rescuers tried despera trapped were	tely to listen out for people to	rapped in the wreckage but s	sadly the cries of those
	(a) unhearing	(b) auditory	(c) audited	(d) inaudible
Q9	The villagers complained a could somehow be	bout the noise from the daily	bell ringing practice from th	e church and asked if it
	(a) suppressed	(b) stifled	(c) muffled	(d) wrapped
Q10	In view of the embarrassme about it.	ent that might be caused if th	ne story came out, she prom	ised not to a word
	(a) send	(b) breathe	(c) mouth	(d) open

Q1	You can hear everything that's going on next door because the walls are paper					
	(a) long	(b) wide	(c) thin	(d) tall		
Q2	We're going to the college	tonight to hear Professor Ke	nt a paper on language	learning on the net.		
	(a) speak	(b) deliver	(c) raise	(d) talk		
Q3	I can't see the point of tryin papering over the	g to settle the dispute betwe	en those two institutions bed	cause you'll just be		
	(a) fissures	(b) splits	(c) divisions	(d) cracks		
Q4	After the first revolution the	dictator no longer had much	n control and became just a	paper		
	(a) lion	(b) tiger	(c) elephant	(d) cat		
Q5	The cross country run whe	re the runners follow a track	of pieces of paper is called	a paper		
	(a) chase	(b) race	(c) relay	(d) sport		
Q6	Some countries have some very interesting designs on their paper					
	(a) cash	(b) coinage	(c) money	(d) pay		
Q7	Not that it has happened your office.	et but the age of the compute	er was meant to introduce th	e idea of the paper		
	(a) minus	(b) few	(c) least	(d) less		
Q8	The main work has just been completed and all we have to do now is finish the paper					
	(a) task	(b) job	(c) work	(d) function		
Q9	She was given a very deco	rative paper to stop all	her papers blowing away on	ce the window was		
	(a) weight	(b) heavy	(c) block	(d) stone		
Q10	Her first novel was a huge	success and it was only a fe	w weeks after publication the	at the paper came out.		
	(a) side	(b) edition	(c) back	(d) book		

Q1	It's no good worrying about	t that now because the dama	age is done and it's no good	crying over spilled	
	(a) sauce	(b) water	(c) beer	(d) milk	
Q2	It really is a crying that	at after all that money has be	en spent, the project is now	being abandoned.	
	(a) shock	(b) shame	(c) disgust	(d) pity	
Q3	As a child she would burst	into tears at every problem a	and so she soon got known	as a regular at school.	
	(a) crychild	(b) cryinfant	(c) crybaby	(d) crygirl	
Q4	It really was a large and sp	pacious garden but it cried ou	ut something colourful to	o be planted.	
	(a) for	(b) to	(c) by	(d) on	
Q5	We had great hopes of being able to invite the distinguished writer to our meeting but he cried at the last moment.				
	(a) on	(b) through	(c) with	(d) off	
Q6	For crying out how many times do I have to tell you how to work that machine?				
	(a) strong	(b) loud	(c) full	(d) hard	
Q7	I'm all in favour of ambition but I think when he says he'll be a millionaire by the time he's 25, he's simply crying for the				
		ŕ			
		(b) sun	(c) earth	(d) moon	
Q8	crying for the (a) stars	·	(c) earth	(d) moon	
Q8	crying for the (a) stars	(b) sun	(c) earth	(d) moon	
Q8 Q9	crying for the (a) stars The trouble is that he's crief (a) wolf	(b) sun ed so often that now he' (b) tiger eckons that working condition	(c) earth s in real trouble, nobody bel (c) cat	(d) moon ieves him. (d) dog	
	crying for the (a) stars The trouble is that he's crief (a) wolf George is now 70 and he re	(b) sun ed so often that now he' (b) tiger eckons that working condition	(c) earth s in real trouble, nobody bel (c) cat	(d) moon ieves him. (d) dog	
	crying for the (a) stars The trouble is that he's crief (a) wolf George is now 70 and he refrom when he first started were considered as the first	(b) sun ed so often that now he' (b) tiger eckons that working conditionwork.	(c) earth s in real trouble, nobody bel (c) cat ons for the average office cle (c) far	(d) moon ieves him. (d) dog rk today are a cry (d) further	

Q1	Ladies and gentlemen, I wa	ant to thank you for your	. of our performance.		
	(a) appearance	(b) appreciation	(c) appeasement	(d) apparition	
Q2	We have done this play ma	any times in different towns b	out your has been the g	reatest so far.	
	(a) appointment	(b) application	(c) apposition	(d) applause	
Q3	We will always remember t	he way you stood up and	at some of the speeches	in the play.	
	(a) clapped	(b) clopped	(c) clipped	(d) clammed	
Q4	Our leading actor is unable	to come on the stage at the	moment because he is	with emotion.	
	(a) overtaken	(b) overdrawn	(c) overcome	(d) overturned	
Q5	Don't worry I'm sure it's onl	y and that he'll soon re	cover before the next perfor	mance.	
	(a) temperate	(b) temporary	(c) contemporary	(d) temporarily	
Q6	That is the reason why I am standing here and making this short				
	(a) speak	(b) speaking	(c) spoke	(d) speech	
Q7	The leading lady is also absent from our stage and you can probably hear her her heart out as I speak.				
	(a) sobbing	(b) soaking	(c) spitting	(d) calling	
Q8	I think that the main fo	or all this emotion is probably	the way you have reacted t	to the play.	
	(a) ratio	(b) reason	(c) ration	(d) rate	
Q9	You see throughout our	season we have never red	ceived so much laughter as	we have from you.	
	(a) currant	(b) curious	(c) current	(d) curtain	
Q10	The reason for this is possi	bly that you thought it was a	but in fact it is a traged	dy.	
	(a) comic	(b) comedy	(c) comedian	(d) comely	

Q1	Fellow citizens I am honou	red to be to speak to yo	ou tonight about my party.		
	(a) demanded	(b) forced	(c) enquired	(d) invited	
Q2	As you probably know the	Tranquillity Party stands for p	peace and in the countr	yside.	
	(a) quite	(b) quiet	(c) quietly	(d) quieten	
Q3	In our publicity, unlike our p	political, we do not mak	e a lot of noise about our po	licies.	
	(a) attackers	(b) destroyers	(c) opponents	(d) hitters	
Q4	We want people to live in h	armony with each other and	to settle amicably.		
	(a) distastes	(b) disasters	(c) disturbs	(d) disputes	
Q5	You may be interested to k	now that we are holding a	in the centre of our town	this weekend.	
	(a) rally	(b) really	(c) royally	(d) routine	
Q6	Naturally all the are requested to be as peaceful as possible and above all not to shout.				
	(a) partygoers	(b) participants	(c) partakers	(d) partisans	
Q7	At the moment we are trying very hard to increase our membership which stands at 500.				
	(a) presence	(b) presents	(c) presently	(d) presenting	
Q8	this is a very small figure in comparison with the other major political parties.				
	(a) Confessing	(b) Admittedly	(c) Admits	(d) Confession	
Q9	But then you all have turne	d tonight and that prove	es there is growing interest in	n our ideals.	
	(a) in	(b) over	(c) up	(d) into	
Q10	In of the terrible weath all four of you for coming.	ner you have come along tor	night, ladies and gentlemen,	and I should like to thank	
	(a) spite	(b) despite	(c) view	(d) spiteful	

Q1	There is an additional	added to the price of the pro	oduct if you want to have it d	elivered to your house.
	(a) figure	(b) charge	(c) number	(d) charging
Q2	You should have read the .	of payment as soon as	you received the invoice for	the goods.
	(a) reasons	(b) types	(c) lists	(d) terms
Q3	In order to cut down the exadministrator.	penses of compiling and sen	nding out the invoices, you n	eed to employ an
	(a) officious	(b) effecting	(c) efficient	(d) affected
Q4	It's always a good idea to good idea to good	et an of what the cost of	of the work will be before the	invoice lands on your
	(a) interest	(b) estimate	(c) esteem	(d) actual
Q5	I do like to get a reply supposed to be paying.	to my letters especially when	n they are referring to the ar	nount of money I'm
	(a) prompt	(b) private	(c) promoted	(d) prominent
Q6	Just as we were about to le in the bill.	eave the restaurant, the waite	er came running up to apolo	gize there had been a
	(a) error	(b) trip	(c) mistake	(d) damage
Q7	The company were very quit immediately.	lick to point out it was their fa	ault we had been sent the w	rong invoice and they
	(a) correct	(b) rectified	(c) stamped	(d) righted
Q8	In view of our previous orde	ers over the last year we we	re offered a 10% on an	y future dealings.
	(a) discord	(b) dispute	(c) dislike	(d) discount
Q9	He appreciated the additionall been a longstanding	nal welcome and help he rec 	eived from the department s	store staff as he had after
	(a) customer	(b) courier	(c) courtier	(d) custom
Q10	She got quite angry about the value added tax.	the size of the invoice until it	was pointed out that it was	the government who
	(a) insisted	(b) imposed	(c) inserted	(d) indented

Q1	If you are self-employed, it	is your responsibility to	how much tax you should le	egally pay.
	(a) consider	(b) complete	(c) correct	(d) calculate
Q2	I had a letter from the office over the last 3 years.	e of the Collector of Taxes te	lling me that I had to pay ba	ck all the money I
	(a) due	(b) indebted	(c) owed	(d) owned
Q3	The arrangement they have their account.	e is that all the money that he	as to be paid in tax out of the	eir earnings comes from
	(a) joined	(b) conjoined	(c) joined up	(d) joint
Q4	Under the current legislatio	n if you are late in paying yo	ur taxes, then you have to fa	ace a financial
	(a) penalty	(b) punishment	(c) pain	(d) penalize
Q5	He is in a terrible rush to co	omplete his tax returns by Tu	esday otherwise he won't be	e able to reach the
	(a) dead end	(b) deadline	(c) dead date	(d) dead stop
Q6	It doesn't happen very often treat myself.	n but I actually got some mo	ney from the tax office and v	vith the I'm going to
	(a) remake	(b) repeat	(c) refund	(d) respite
Q7	Before you can claim any n	noney back on overpayment	of tax, you have to an	application form.
	(a) fill for	(b) fill out	(c) fill through	(d) fill with
Q8	You can elect, if you want,	to transfer your tax free allov	wance to your	
	(a) spouse	(b) sponsor	(c) spook	(d) spokesperson
Q9	Until it's clearly established of your pay.	which tax group you are in,	your employer will be asked	to a certain amount
	(a) withstand	(b) without	(c) withhold	(d) withal
Q10	There have been so many in the office.	queries about his tax situatio	on that there is now a huge.	containing the details
	(a) full	(b) filled	(c) filling	(d) file

Q1 My computer is not capable of saving material on a separate because it				o floppy drive.
	(a) space	(b) compact	(c) disc	(d) place
Q2	I understand that I can mak	ce it possible for both my cor	nputers to share the same p	rograms by means of
	(a) joining	(b) connecting	(c) linking	(d) networking
Q3	I had only had my compute	r for three weeks when I had	d to have the hard drive	
	(a) replaced	(b) restored	(c) retaken	(d) revived
Q4	Laptop computers are become	oming more and more in	n the business world.	
	(a) famous	(b) popular	(c) sought	(d) wished
Q5	You have to have a really	mind in order to get you	r head round some of today'	s computing technology.
	(a) acute	(b) cut	(c) razor	(d) sharp
Q6	The great advantage of have	ving an external zip drive is t	hat you can use it as an exti	ra means of
	(a) hoarding	(b) keeping	(c) holding	(d) storage
Q7	They tried very hard to insta for them to understand	all the new components on td.	he computer but the langua	ge in the manual was too
	(a) technical	(b) technique	(c) technician	(d) technically
Q8	When you look at the mode industrial in the 19th c	ern office today you could co entury.	mpare the changes with tho	se that took place in the
	(a) revolt	(b) revolution	(c) revolting	(d) revolving
Q9	In order to the method	by which staff pay is calcula	ated the company has bough	nt a new software package.
	(a) facile	(b) facility	(c) factual	(d) facilitate
Q10	Obviously a computer can	take all the hard work out of	a large mass of data.	
	(a) proceeding	(b) procedure	(c) processing	(d) processes

Q1	She certainly won't invest i	n that company again having	g lost a fortune — it's a case	of once bitten twice		
	(a) nervous	(b) coy	(c) shy	(d) reserved		
Q2	He may seem very angry b	out don't worry his is wo	rse than his bite.			
	(a) bark	(b) growl	(c) snort	(d) snarl		
Q3	They were so angry with m	ne they practically bit my	. off.			
	(a) nose	(b) hand	(c) fingers	(d) head		
Q4	I think he'll succeed but it's	a lot of work and sometimes	s he feels he's bitten off mor	e than he can		
	(a) digest	(b) chew	(c) taste	(d) swallow		
Q5	In view of the way things ha	ave improved I now feel con	fident enough to have anoth	er bite at the		
	(a) banana	(b) apple	(c) pear	(d) cherry		
Q6	I'm very sorry to tell you that your scheme has failed and it has well and truly bitten the					
	(a) powder	(b) dust	(c) fluff	(d) ground		
Q7	It must have come as a gre	eat shock to get the sack but	I'm afraid you'll just have to	accept it and bite the		
	(a) shot	(b) knife	(c) bullet	(d) blow		
Q8	I can't believe that he's turn	ning against his own parents	— it's like biting the hand th	at you.		
	(a) brought	(b) nourished	(c) helped	(d) fed		
Q9	My advice to you is to resis	st saying anything at the mor	ment and simply bite your			
	(a) mouth	(b) teeth	(c) lip	(d) gums		
Q10	I know she would really like	e to say exactly what she fee	els but I believe she should b	ite her		
	(a) cheek	(b) nails	(c) ear	(d) tongue		

GMAT Preparation

(Answer Keys)

A1 He always follows that old <u>adage</u>: early to bed, early to rise makes a man healthy, wealthy and wise.

answer: (c) adage

A2 If you invest that money, you will find it will grow and accrue interest.

answer: (d) accrue

A3 People often ask her how she manages to stay slim and she always tells them she is very careful in the amount she eats to the point of being abstemious.

answer: (b) abstemious

A4 You must react now and not just be *complacent* as if there is nothing wrong.

answer: (a) complacent

A5 I find these mathematical puzzles too *abstruse* and prefer the more straightforward type.

answer: (d) abstruse

A6 There was no changing her mind as she was quite <u>adamant</u> about her decision and wouldn't consider any alternative.

answer: (c) adamant

A7 It was quite obvious that he was drunk because he couldn't finish his sentences and his speech was not coherent.

answer: (b) coherent

A8 The strings on the puppet were all intertwined and it took us ages to disentangle them.

answer: (a) disentangle

A9 There are really too many political parties in this election as there are so many small groups or factions.

answer: (d) factions

A10 He liked to play the eccentric and would invariably dress up in the most outrageous clothes.

answer: (b) eccentric

A1 In some 19th century novels you see the very poor conditions people lived in that can only be described as abject misery.

answer: (d) abject

A2 Television can give you a very good idea of how people live in different countries as it can <u>depict</u> scenes from every day life.

answer: (b) depict

answer: (c) abbreviated

A3 This is a sort of shortened version of what happened and has been <u>abbreviated</u> to fit into the newspaper.

A4 It was quite obvious from the secretive manner in which he left the shop and the <u>furtive</u> looks he kept giving that he hadn't paid for the items of clothing.

answer: (a) furtive

A5 It was a remarkable performance because the actor seemed to convey the whole range of human emotions, what you might call the complete *gamut* from beginning to end.

answer: (d) gamut

A6 The telephone connection was very poor and we only heard a <u>garbled</u> account of what the reporter was describing.

answer: (d) garbled

A7 The teacher found it quite <u>futile</u> to try and teach the children because they refused to listen to a word she was saying.

answer: (b) futile

A8 The university decided to give their <u>benefactor</u> an honorary degree because she had always been most generous in her financial help.

answer: (c) benefactor

A9 I've no wish to disregard or <u>belittle</u> your achievements but I think you could have done much more.

answer: (a) belittle

A10 His attempt to make fun of the situation was considered to be in bad taste and <u>facetious</u> in the extreme.

answer: (d) facetious

A1 She suddenly stopped speaking to him on the phone and the conversation came to an <u>abrupt</u> end.

answer: (d) abrupt

A2 Some of Shakespeare's historical plays are rather long and so there are editions where they are <u>abridged</u> to make them shorter.

answer: (a) abridged

A3 Although all the athletes were full of life at the start of the marathon, towards the end of the race a few were showing signs of tiredness and were clearly *flagging*.

answer: (c) flagging

A4 Fortunately she took no notice of the reviews of her acting and was quite <u>impervious</u> to some of the more sarcastic comments.

answer: (d) impervious

A5 The secret of a good interview is to get straight to the point and ask *incisive* questions.

answer: (a) incisive

A6 Although her boss knew that she was not telling the truth, her explanations for being late were always so reasonable and totally *plausible* that he believed her.

answer: (d) plausible

As soon as he had invested the money, he became uneasy and was beginning to sense <u>qualms</u> about his investment.

answer: (b) qualms

A8 Many of the safety instructions on things you buy often seem unnecessary and often quite <u>superfluous</u> to the average person.

answer: (c) superfluous

A9 He found himself at the edge of the cliff in a <u>precarious</u> position because one wrong step and he would fall into the sea.

answer: (d) precarious

A10 Everything about the village was what you'd call <u>quaint</u> because all the houses were well looked after and reminded you of a time long since gone.

answer: (a) quaint

- A1 Everyone lost their money when the so-called treasurer <u>absconded</u> with all the society's savings.
 - answer: (d) absconded
- A2 The police not only arrested the leader of the gang but also the accomplices who had helped him.
 - answer: (c) accomplices
- A3 I have no wish to condone these criminal activities but I do have some sympathy with the perpetrators.
 - answer: (a) condone
- A4 The judge has to adopt a *detached* view of the crime by being utterly impartial.
 - answer: (b) detached
- A5 Despite all the chaos around him the captain remained totally calm and assumed an air of <u>equanimity</u>.
 - answer: (c) equanimity
- A6 The police stopped the car because it had followed an <u>erratic</u> course down the road and asked the driver why he was going from side to side.
 - answer: (d) erratic
- A7 It was possible to look up the topic on the internet but she decided instead to ask her <u>erudite</u> father who knew the answer to most things.
 - answer: (b) erudite
- A8 The party leader advised all her members to <u>eschew</u> any question about finance and avoid the topic of money completely.
 - answer: (c) eschew
- A9 He has a very refined vocabulary and prefers to use a <u>euphemism</u> rather than a more common and vulgar word.
 - answer: (a) euphemism
- A10 I've looked everywhere for my key and even carried out an <u>exhaustive</u> search of my car but I can't find that book.
 - answer: (d) exhaustive

answer: (c) accede

- A1 The result of the election didn't give either candidate a clear majority but in the end the leader of the opposition agreed to step down and <u>accede</u> to the wishes of the electorate.
- A2 The sound of the waterfall goes on all day and night and in the end the <u>incessant</u> noise gets on your nerves. answer: (d) incessant
- A3 I apologized for what seemed like a deliberate act of rudeness but I explained that it had been purely accidental and an <u>inadvertent</u> action on my part.

 answer: (b) inadvertent
- A4 Although it's a complicated subject the professor managed to make it all totally clear and <u>lucid</u> by her delivery. answer: (a) lucid
- When you take a party of tourists round a famous city there are always those who <u>loiter</u> and keep everybody else waiting.

 answer: (c) loiter
- A6 Before she knew what had happened a man suddenly fell on her <u>lunging</u> across and stealing her handbag. answer: (d) lunging
- A7 There was absolutely no call for him to criticise her so cruelly and in almost a <u>malicious</u> manner. answer: (b) malicious
- A8 There was absolutely no question about it he was the <u>proverbial</u> idiot such as you'd find in one of those old farces.
 - answer: (c) proverbial
- A9 You'll soon get used to his funny ways as it's one of the *quirks* of his personality. answer: (d) quirks
- A10 He didn't really give speeches because he used to scream and shout and you could hear him <u>raining</u> a hundred meters down the road.

answer: (b) raining

- A1 The historical church has an <u>eminent</u> quality to it because of the beautiful artwork and the serenity that the stained-glass windows and natural lighting provide.
 - answer: (a) eminent
- A2 Before the ball, the imposter dissembled himself so the guests wouldn't recognize him.

answer: (b) dissembled

A3 The widow spent more than two days writing a loving and appropriate <u>epitaph</u> to put on her beloved husband's headstone.

answer: (c) epitaph

A4 The dark, eerie and <u>foreboding</u> sky seemed to speak to general McKenney about the upcoming violence they were about to face.

answer: (b) foreboding

A5 Bryan's friends dared him to jump off of the cliff into the awaiting lake below. But the intuitive boy <u>foresaw</u> the danger because the lake looked shallower than usual.

answer: (b) foresaw

A6 During the war, many families tried to *hoard* as much food and supplies as they could.

answer: (c) hoard

A7 The warm and <u>discreet</u> charm of the home is what attracted Carrie to it in the first place. She likes the simple pleasures in life.

answer: (a) discreet

A8 During the middle ages, men often fought each other in a *duel* in order to settle serious disagreements.

answer: (a) duel

A9 After the stock market crash, the once-affluent family was forced to *downgrade* their home and lifestyle.

answer: (c) downgrade

A10 All animals are born with innate or <u>immanent</u> qualities. As they grow, they pick up new skills from their environment.

answer: (b) immanent

A1 Middle Eastern restaurants often have a way of whisking you away to a far off land of belly dancers, exotic spices and *intoxicating* drink.

answer: (c) intoxicating

A2 Thai cuisine is one of the most romantic of the Asian cuisines as it still <u>retains</u> an element of mystery and exoticism.

answer: (b) retains

A3 Modern Asian restaurants in Jakarta have an extended history.

answer: (a) extended

A4 Indonesia has an <u>eclectic</u> range of Japanese restaurants as Japan has long been the biggest investor in the country

answer: (c) eclectic

A5 International restaurants in Singapore are <u>particularly</u> adept at simultaneously perfecting both eastern and western dishes on their menues

answer: (d) particularly

A6 Hong Kong has to be one of the few places on the planet where you can enjoy <u>exquisite</u> cuisine and service at relatively reasonable prices.

answer: (a) exquisite

A7 European cuisine always evokes a sense of nostalgia and romance, like running into an old flame.

answer: (c) evokes

A8 America is *undeniably* at the front of the race to become the world's most obese country.

answer: (b) undeniably

A9 Many people drink wine, but many wine consumers know little about wine <u>appreciation</u> or wine and food pairing because they are intimidated or put off by the pretensions often associated with wine.

answer: (b) appreciation

A10 One of the most beautiful things about Jakarta is its <u>culinary</u> wealth from both within the archipelago and around the world.

answer: (d) culinary

- When the plane crashed near the Arctic Circle, the survivors were able to withstand the cold and harsh elements because they met native Eskimos who taught them much-needed survival skills. What is an antonym of withstand? perish
 - answer: (c) perish
- A2 Melanie thought the issue at hand was not morally just and consequently she would never endorse the petition circulating throughout her neighborhood. What is an antonym of endorse? <u>oppose</u>
 - answer: (b) oppose

answer: (c) strong

- A3 At the manager's meeting, the group decided against the new projects a viable option and decided on another direction to ensure success for the company's fall line. What is an antonym of viable? impractical answer: (a) impractical
- A4 After many months of grueling work and painful injuries to her shoulder and back, Susan realized that her dream of swimming the English Channel was unattainable. What is an antonym of unattainable? <u>realistic</u> answer: (c) realistic
- A5 The couple tried to converse in the busy restaurant but they couldn'thear themselves speakso they went elsewhere. What is an antonym of converse? <u>stop talking</u> answer: (b) stop talking
- After a grueling and busy week at work, the stillness of the pond reminded Lara of the silence she'd been searching for since Monday. What is an antonym of stillness? <u>uproar</u> answer: (a) uproar
- A7 The dim lights made it hard to see so Ben squinted to make out the stranger's face in the distance. What is an antonym of dim? <u>strong</u>
- As the coyotes howled, Gloria and Steven found it difficult to see in the gloomy forest. What is an antonym of gloomy? <u>bright</u> answer: (a) bright
- A9 The merry wedding ceremony took place outdoors it was beautiful and picturesque! What is an antonym of picturesque? <u>ugly</u> answer: (a) ugly
- A10 The graphic movie isfor adults only becausemost of the scenes are unsuitablefor children. What is an antonym of graphic? implicit answer: (c) implicit

A1 Without the right software I'm afraid you can't access that particular program.

answer: (b) access

A2 The aim of the office manager is to <u>allocate</u> enough room on the building plans so that each employee can have space for a personal computer.

answer: (c) allocate

A3 Remember that before you leave your workstation, always shut down your computer.

answer: (d) shut down

A4 It's quite easy if you want to find folders and files on the computer, all you do is click here and it immediately starts searching.

answer: (b) searching

A5 I have tried and tried again and again and no matter what I do it still shows "error" — I just can't <u>figure out</u> what's wrong.

answer: (c) figure out

A6 I spent hours writing that report and checking all the information was correct and then without thinking I pressed the 'delete' button.

answer: (b) 'delete'

A7 It's a really clever piece of software because it enables you to <u>display</u> on your screen all the information in columns.

answer: (c) display

A8 Unfortunately this program is not *compatible* with the operating system on my computer.

answer: (b) compatible

A9 When you see that particular symbol on the screen, you have to take that as a <u>warning</u> that something is wrong.

answer: (d) warning

A10 With this program you can always check your spelling and grammar and if you don't want to accept what it shows, you simply press 'ignore'.

answer: (a) 'ignore'

A1 Alan: Excuse me interrupting but what are you doing?

answer: (c) interrupting

A2 User: I should have thought is was pretty obvious.

answer: (a) obvious

A3 Alan: Well, I only asked — there's no need to bite my head off!

answer: (b) head

A4 User: Sorry I didn't mean to be rude but I'm trying to concentrate.

answer: (c) concentrate

A5 Alan: I see and what is the *task* you are working on?

answer: (b) task

A6 User: I'm working on those famous English tests, which I find very interesting.

answer: (c) famous

A7 Alan: Oh, yes I've heard of them. Do they help you with your English?

answer: (c) help

A8 User: Yes, they would do if you didn't *persist* in asking questions.

answer: (b) persist

A9 Alan: If that's how you feel, I'll leave you alone.

answer: (c) alone

A10 User: What an excellent idea! Leave me in peace and go and write another test.

answer: (d) peace

- A1 On the <u>basis</u> of her ten years' service she immediately qualified for the extended annual leave of six weeks. answer: (b) basis
- A2 Although he knew it was a sensitive subject, his boss had to ask him the <u>delicate</u> question about his drink problem.

answer: (d) delicate

A3 At the interview each applicant was able to <u>negotiate</u> the level of remuneration they would be expecting to receive.

answer: (a) negotiate

A4 Under the new <u>flexible</u> arrangements coming into force soon all employees can decide what time to start and when to finish.

answer: (c) flexible

A5 According to the contract you are not <u>eligible</u> for the new allowance until you have been with the company one year.

answer: (d) eligible

A6 The only way you can hope to <u>raise</u> the level of your pay is to take on greater responsibility.

answer: (b) raise

A7 She is trying to get some form of <u>compensation</u> to make up for the poor working conditions she had to put up with for all those years.

answer: (c) compensation

A8 Of course there is a little extra added to your salary because you will <u>benefit</u> from the inner city allowance.

answer: (b) benefit

A9 The hourly wage for all part time clerical assistants has gone up by 40% since 2000.

answer: (a) wage

A10 Remember when you stop work and *retire*, you will be able to receive the company pension.

answer: (d) retire

answer: (b) protect

- A1 You can have whichever one you want as I'll let you <u>choose</u> from these examples here. answer: (c) choose
- A2 I think you can clearly see now what I mean as that incident <u>demonstrates</u> that I am obviously right. answer: (b) demonstrates
- A3 For the first time in his life <u>instead</u> of going straight home, he called in at a pub on the way back. answer: (a) instead
- A4 You can tell that this piece of furniture is <u>native</u> to America because of the strong colonial style. answer: (d) native
- A5 <u>Allowing</u> for his age and he is after all only 12, I think his achievement is remarkable.

 answer: (c) Allowing
- A6 If you <u>choose</u> to take that step in your career, you have only yourself to blame if it all goes wrong. answer: (d) choose
- A7 I've always thought of her as the kind of person you can trust, you know the sort you can <u>depend</u> on.
 answer: (a) depend
- A8 It was a totally new experience for us visiting that factory abroad as we were <u>introduced</u> to all sorts of new techniques.
 answer: (d) introduced
- A9 No one had a clue what had actually happened neither the police <u>nor</u> the public. answer: (c) nor
- A10 All cyclists must now wear some kind of helmet in order to <u>protect</u> their heads against injury in the event of an accident.

- A1 Ethan's teachers told him he is the 'cream of the crop' of his graduating class. What does 'cream of the crop' mean? The best.
 - answer: (b) The best
- A2 His drama coach 'egged him on' so he'd go onto the stage and perform as well as he did during the rehearsals. What does "egged him on" mean? <u>To encourage someone</u>.
 - answer: (b) To encourage someone
- A3 Keira felt like tennis was 'her cup of tea.' What does 'her cup of tea' mean? <u>That it's a perfect match for her.</u> answer: (b) That it's a perfect match for her
- A4 Ray was as 'cool as a cucumber' about his exam because he studied all week for it. What does 'cool as a cucumber' mean? To be very calm and relaxed about something.
 - answer: (c) To be very calm and relaxed about something
- A5 Everyone knew that the politician had his 'finger in the pie' of many businesses around the city. What does 'finger in the pie' mean? <u>To be involved in something</u>.
 - answer: (a) To be involved in something
- A6 Most of Kim's teachers wanted her to 'use her noodle' more when it came to exam time. What does 'use her noodle' mean? *To think more.*
 - answer: (b) To think more
- "In a nutshell, the problem was caused by a faulty wire," said the experienced electrician. What does in a nutshell mean? To be concise about something.
 - answer: (b) To be concise about something
- A8 The trial turned out to be 'a hot potato' that everyone at the table was thinking about. What does 'a hot potato' mean? A topic that is very controversial.
 - answer: (a) A topic that is very controversial
- A9 The king was so rich, arrogant and mean that when he was overthrown by his people, most of his subjects thought it was about time he 'ate some humble pie.' What does to 'eat humble pie' mean? <u>To accept shame</u>. answer: (c) To accept shame
- A10 Mary was going through a rough time and her family felt like they had to 'walk on eggshells' around her. What does to 'walk on eggshells' mean? To be very cautious and/or sensitive about something.
 - answer: (c) To be very cautious and/or sensitive about something

A1 Dear Charles I thought it was <u>about</u> time I wrote to you and told you what I've been up to. answer: (b) about

A2 My main news is that Mary has at long last *consented* to marry me.

answer: (d) consented

A3 She puts it another way and says she will be able to make an *honest* man of me.

answer: (a) honest

A4 And now I come to a very important favour I want to ask of you.

answer: (b) favour

A5 Putting it simply I should be delighted if you would agree to be my best man at our wedding.

answer: (d) simply

A6 I can assure you that the duties are not in any way complicated.

answer: (b) assure

A7 In fact you could not possibly say that the job of best man is at all arduous.

answer: (a) arduous

A8 This brings me to another point: why aren't you and Sara tying the knot?

answer: (c) knot

A9 After all why should you two continue to be free and I have to give up my liberty?

answer: (b) liberty

A10 Let me have your response as soon as possible.

Your old friend, Mick.

answer: (b) response

- A1 Building Societies currently find themselves in a <u>precarious</u> situation because they try to please the savers and also the borrowers and yet one group is always going to lose.
 - answer: (b) precarious
- Whenever there is a meeting between the finance minister and the governor of the bank, people start asking questions and rumours *abound*.
 - answer: (c) abound
- A3 Invariably if interest rates go up, the building societies pay more to their savers and borrowers complain at the increase they have to pay and maintain the societies are *mishandling* their affairs.
 - answer: (d) mishandling
- A4 Chief executives then start making pleasant speeches and smile a lot because they want to <u>assuage</u> the concerns of their borrowers.
 - answer: (a) assuage
- A5 Months go by and most people forget their problems and get used to the idea of paying more and then talks resume and the whole process starts all over again.
 - answer: (b) resume
- A6 The government then has to show that it is involved in the whole business of saving and lending and tries to convince everyone that it is *supportive* of both savers and lenders.
 - answer: (c) supportive
- A7 The government next announces that measures are due to come into <u>force</u> that will change the whole process.
 - answer: (c) force
- A8 They say this but then the difficulty is trying to find out when the measures are coming into effect and when they will be *ratified*.
 - answer: (b) ratified
- A9 This is all very disappointing for the <u>would-be</u> house buyer who doesn't really know what's going to happen next and how much the interest rate will be.
 - answer: (d) would-be
- A10 Our poor potential buyer reads the papers, watches the television news and gets excited at the prospect of another meeting of the financiers but in the end nothing of *note* comes of it all.
 - answer: (a) note

- A1 One of the most important qualities which the panel is looking for in a candidate is the <u>ability</u> to work with others.
 - answer: (d) ability
- A2 Once the applications have been looked at the usual procedure for the panel is to follow <u>up</u> the references of those candidates who have been shortlisted.
 - answer: (c) up
- A3 They were so impressed with the way she reacted to their questions that they didn't <u>hesitate</u> to offer her the job.
 - answer: (b) hesitate
- As this job was of a very specialist nature an <u>expert</u> was invited to join the interview panel.
 - answer: (a) expert
- After the interview one of the candidates <u>constantly</u> phoned the office to see whether he had been successful. answer: (c) constantly
- A6 She was in such a state of extreme nervousness when she was <u>called in</u> for the interview that she burst into tears.
 - answer: (b) called in
- A7 From the point of view of relevant <u>background</u> she was the ideal candidate at least on paper. answer: (d) background
- A8 It is absolutely essential in an interview to give the impression at least that you are full of <u>confidence</u>. answer: (c) confidence
- A9 One of the most popular questions asked of interviewees is to explain their strengths and <u>weaknesses</u>. answer: (a) weaknesses
- A10 Each candidate was asked to <u>present</u> a short account of how they saw the future of the company. answer: (b) present

A1	May I ask you whether you have had a chance to <u>consider</u> my case?
	answer: (b) consider

- A2 Can I <u>put</u> it to you that the delay you have caused is not reasonable? answer: (d) put
- A3 Could I know why the business has <u>taken</u> so long to conclude?

 answer: (c) taken
- A4 May I make another <u>attempt</u> to ask you to explain the situation more clearly? answer: (b) attempt
- A5 I would be most interested to know why the committee has turned <u>down</u> my proposal.

 answer: (a) down
- A6 We should be delighted to find out when the new scheme comes into <u>effect</u>.

 answer: (b) effect
- A7 How much is the new car *going* to cost me?

 answer: (d) going
- A8 When are you thinking of buying a <u>new</u> washing machine? answer: (b) new
- A9 What has <u>happened</u> to your New Year resolution to stop smoking?
 answer: (c) happened
- A10 Why do you always <u>interrupt</u> me when I try to ask a question? answer: (d) interrupt

- A1 I'm really not satisfied with the way you have <u>handled</u> the situation.
 answer: (b) handled
- A2 I've really had enough of all your excuses, what I want is some <u>action</u>.
 answer: (a) action
- A3 You've refused to help me now for six months and so I shall now have to take the matter <u>further</u>.

 answer: (d) further
- A4 I must <u>insist</u> you do something immediately as I've been patient long enough. answer: (c) insist
- A5 I now want some kind of compensation for the total <u>lack</u> of service I've experienced.

 answer: (a) lack
- A6 I'm obviously not getting anywhere with my complaint please let me talk to someone <u>senior</u> to you. answer: (d) senior
- A7 I'm very unhappy with the way I've been <u>treated</u>. No one seems at all interested in my case.

 answer: (b) treated
- A8 I believe I have very good <u>grounds</u> for suing your company for negligence. answer: (c) grounds
- A9 If you don't do something today, I shall be <u>forced</u> to take legal action.answer: (d) forced
- A10 You're the tenth person I've been put through to and I'm on the point of losing my <u>temper</u>. answer: (b) temper

A1 The other *character* in this anecdote is a young woman called Sally Fairweather.

answer: (c) character

A2 She too lives in this *tiny* and remote village where Andrew has his cottage.

answer: (b) tiny

A3 Now Sally is an entirely different kettle of fish. Her philosophy runs as follows: "Worrying never gets you anywhere and life is too short to *waste* time imagining the worst."

answer: (d) waste

A4 In a word she is the complete <u>opposite</u> in temperament of Andrew. Here comes another cliche: opposites attract.

answer: (a) opposite

A5 But you must remember that two years ago the two main characters hadn't met, which was surprising when you consider the close *proximity* of Andrew's cottage and Sally's.

answer: (b) proximity

A6 If you take the first left after the post office, you come to Sally's place and if you take the second <u>turning</u> to the right after that you come to the cottage where Andrew lives.

answer: (d) turning

A7 The next participant in this village drama is the weather, which <u>plays</u> a very significant part in English life.

answer: (c) plays

A8 It was late April and the sun had disappeared behind dark heavy rain clouds but Andrew had already set off for the local pub.

answer: (b) off

A9 Naturally he had his umbrella with him and a heavy coat <u>following</u> that aphorism his mother always used:

"Never cast a clout (remove an article of clothing) before May is out."

answer: (d) following

A10 Fortunately he made it to the pub before the storm *broke*.

answer: (a) broke

- A1 At the beginning of May I decided that the only course of action was to <u>pay</u> a visit to your store answer: (c) pay
- A2 and meet you face to face so that the matter could be settled once and for <u>all</u>.
 answer: (d) all
- A3 Admittedly I should have checked first since when I reached the shop I was led to believe that you were out for the day.
 answer: (a) Admittedly
- A4 Throughout this time of course I have been without the <u>facility</u> of a washing machine answer: (b) facility
- A5 and have had to use the local <u>launderette</u>.

 answer: (c) launderette
- A6 From the end of May until August I have been away on business and was surprised that <u>during</u> that period answer: (d) during
- A7 no effort has been made to write to me and keep me <u>up</u> to date.

 answer: (b) up
- A8 Since returning in September I have made at least a dozen phone calls and quite frankly I have reached the end of my <u>tether</u>.

 answer: (a) tether
- A9 and must <u>insist</u> that you do something immediately to put the matter right.
 answer: (c) insist
- A10 If I do not hear from you by the end of this week I shall be forced to <u>seek</u> legal advice. answer: (d) seek

- A1 There are several <u>expressions</u> that describe the state of being asleep answer: (b) expressions
- A2 and most seem to <u>refer</u> to deep sleep like being sound asleep or fast asleep answer: (d) refer
- A3 There are also some <u>comparisons</u> describing deep sleep: to sleep like a top, like a baby, like a log answer: (b) comparisons
- A4 When the sleeper totally refuses to be <u>disturbed</u>, we say they are sleeping like the dead. answer: (c) disturbed
- A5 More colloquial expressions speak of someone being out like a light, spark out or for a very <u>heavy</u> sleeper dead to the world answer: (d) heavy
- A6 Well, I don't know about you but all this is having a very soporific <u>effect</u> on me answer: (a) effect
- A7 but just assuming you are <u>wide</u> awake and in the land of the living answer: (b) wide
- A8 let me leave you with a <u>final</u> expression. Next time you're off upstairs to bed answer: (d) final
- A9 give the rest of the house a surprise by showing <u>off</u> your classical education and say: answer: (c) off
- A10 Well I think I'll be off now and <u>take</u> my rest in the arms of Morpheus. Happy dreams! answer: (b) take

A1 Some people who have been made redundant make no further effort to get employment in complete <u>contrast</u> to those who decide to retrain.

answer: (d) contrast

A2 The new company decided not to copy their predecessors but <u>model</u> their structure after the latest trends in business.

answer: (a) model

A3 Under the new regulations no one is allowed to smoke inside the building but you are <u>permitted</u> to smoke outside.

answer: (b) permitted

A4 She is seen as a possible future first minister.

answer: (d) seen

A5 Although the bank had turned down his application twice, they suddenly had a change of heart and decided to accede to his request for a loan.

answer: (a) accede

A6 It's not yet been fully certified yet but the recently discovered bones are <u>believed</u> to be those of the missing link.

answer: (d) believed

- A7 The <u>debate</u> over the rights and wrongs of this issue has been a never- ending discussion inside parliament. answer: (b) debate
- A8 The local residents in this seaside village are very worried about the constant erosion of the cliff face, which is in <u>danger</u> of falling into the sea.

answer: (c) danger

A9 I think you have been overcharged for that work because it's more \underline{than} twice what I had to pay.

answer: (d) than

A10 They first of all refused to stop their strike but in the end after much negotiation they were <u>persuaded</u> to go back to work.

answer: (b) persuaded

A1 Australia is roughly the same *size* as the United States with less than a tenth of the people.

answer: (c) size

A2 In a 2003 survey conducted by the United Nations, Australia came in fourth among the best <u>countries</u> in the world to live based on based on income, education and life expectancy.

answer: (d) countries

A3 Australia is located in the Southern Hemisphere, so the <u>seasons</u> are opposite of those in the Northern Hemisphere.

answer: (b) seasons

- A4 Melbourne is Australia's second largest town and was recently <u>voted</u> the best city in the world in which to live. answer: (c) voted
- A5 Adelaide is <u>located</u> in Southern Australia and is the quintessential picture of charm with its colonial architecture.

answer: (a) located

A6 Perth is the most westerntown of Australia and holds the <u>distinction</u> of having more sun filled hours than most of Australia's other capital cities.

answer: (d) distinction

A7 Perth offers an eclectic <u>lifestyle</u> within the breathtaking backdrop of grassy parks, towering palm trees and endless waterways.

answer: (d) lifestyle

A8 If you're looking for a spectacular *quality* of life in a diverse country then Australia is well worth serious consideration.

answer: (c) quality

A9 Whether you <u>thrive</u> in the fast pace of big city life or crave the tranquility of the desert, Australia is such a diverse country that you're likely to find exactly what you are seeking.

answer: (b) thrive

A10 In a world that is often turned upside down with <u>turmoil</u>, Australia still paints a picture of tranquility, a laidback lifestyle and a "can-do" attitude.

answer: (a) turmoil

- A1 Lou approved of the behavior his respectful sons displayed during the church service this week. What is an antonym of approve? *reject*
 - answer: (c) reject
- A2 Nancy concurred with her boss about the new direction the company was taking. What is an antonym of concur? disagree
 - answer: (a) disagree
- A3 Robert's amiable mother was always trying to help people and she volunteered for many community services on a regular basis. What is an antonym of amiable? *disagreeable*
 - answer: (c) disagreeable
- A4 No one understood why Kevin decided to revoke the agreement but they went along with him anyway. What is an antonym of revoke? *keep*
 - answer: (c) keep
- A5 Environmentalists around the world fight to preserve the world's natural beauty and resources for future generations to come. What is an antonym of preserve? <u>destroy</u>
 - answer: (a) destroy
- A6 Henry hoped that his sons would someday take over his retail business and maintain a high level of customer service and satisfaction that Henry valued so much. What is an antonym of maintain? eliminate answer: (c) eliminate
- A7 Mary's jovial uncle was always funny and she loved when he came over to visit. What is an antonym of jovial? <u>miserable</u>
 - answer: (b) miserable
- A8 Maureen usually felt down and depressed on Mondays because she never got enough sleep on the weekends. What is an antonym of depressed? <u>cheerful</u>
 - answer: (b) cheerful
- A9 Child welfare deals with parents or caregivers who abuse and/or neglect their children. What is an antonym of neglect? *nurture*
 - answer: (c) nurture
- A10 Steven was stationed so long in Iraqthat he often yearned to see his wife and children again. What is an antonym of yearn? <u>refuse</u>
 - answer: (b) refuse

- A1 The hunting dogs sensed the <u>imminent</u> danger way before the hunters were able to see the approaching predators.
 - answer: (b) imminent
- A2 Tom was arrested on Friday. Six months later, he received a sentence of ten years in prison for dealing <u>illicit</u> drugs.
 - answer: (d) illicit
- A3 The district attorney desperately tried to <u>elicit</u> a confession from the accused in the cross-examination. He really wanted to win the case because he believed the accused was guilty.
 - answer: (c) elicit
- A4 Many people want to <u>emigrate</u> from their native countries to other nations. However, nowadays, it's much more difficult than it was in the past.
 - answer: (c) emigrate
- A5 "Dear Abby" is a column that <u>advises</u> people who write in with problems. Some think the column is useful but others strongly disagree.
 - answer: (b) advises
- A6 There was an apple <u>core</u> lying on the floor. Tammy thought it was rude that someone left it lying on the kitchen floor like that.
 - answer: (d) core
- A7 Three months before the wedding, Laura brought her bridesmaid dress into a dress shop so that the seamstress had enough time to *alter* it.
 - answer: (a) alter
- A8 After the odd outburst, the group of long time friends agreed that Carmela's behavior on the weekend trip was bizarre.
 - answer: (b) bizarre
- A9 A look of <u>disgust</u> came over Nancy's face when the verdict was announced. She now wants tomeet with lobbyists whowork to change laws for the betterment of society.
 - answer: (d) disgust
- A10 The <u>epic</u> saga lasted three hours. A lot of people in the theater enjoyed the film but most agreed that it was too long.
 - answer: (c) epic

- A1 A-frame houses are great. I love the <u>peak</u> at the front of the house and the vaulted ceilings on the inside.
 - answer: (b) peak
- A2 The teacher did not extend the essay's due date despite her students' pleas.

answer: (a) pleas

A3 A single *tear* fell from her eyes when she heard about the fire.

answer: (c) tear

A4 The left-wing government decided to take an opinion <u>poll</u> to find out whether or not the people agreed with the upcoming laws.

answer: (a) poll

A5 Steven broke his big toe but doctors don't usually <u>cast</u> toes so he should be really careful until it heals.

answer: (b) cast

A6 At the base of the painting, beautiful watercolors were used to depict water.

answer: (c) base

A7 The racoon *chased* the little squirrel around the backyard for nearly 20 minutes.

answer: (a) chased

A8 The bridal party met at 8 pm for the wedding rehearsal and, afterwards, for the rehearsal dinner.

answer: (b) bridal

A9 The <u>coral</u> reef in Australia is beautiful. We went scuba diving and saw some of the underwater natural beauty.

answer: (b) coral

A10 During the boring play, Isaiah began to doze off. His head fell onto his mother's shoulder.

answer: (c) doze

- A1 Start reading the story from page 4 and then go on until you <u>reach</u> the end of the chapter. answer: (b) reach
- A2 Answer the questions at the back of the book and make <u>sure</u> that you check your answers carefully. answer: (c) sure
- A3 The whole purpose of all these exercises is to <u>test</u> your knowledge of grammar and vocabulary. answer: (a) test
- A4 A useful way to <u>increase</u> your vocabulary is to read as much as possible. answer: (b) increase
- A5 You don't have to read just novels but also newspapers so that you can see examples of <u>idiomatic</u> language. answer: (a) idiomatic
- A6 Another important activity is to <u>practise</u> your spoken language.answer: (b) practise
- A7 If you can <u>afford</u> the cost of travel, there is of course no substitute for visiting the country itself. answer: (a) afford
- A8 Try to <u>persuade</u> a native speaker to talk to you so that you can record the conversation. answer: (b) persuade
- A9 Play the tape back as many times as you like and <u>repeat</u> everything that the native speaker has said. answer: (d) repeat
- A10 If you manage to do all these things, it won't be long before you find yourself speaking the language <u>fluently</u>.

answer: (b) fluently

- A1 When you go to an auction and you want to buy a particular item, you can simply make a <u>bid</u> for it. answer: (d) bid
- A2 The larger company did not really want to join with the smaller one because it was more interested in a <u>takeover</u>.
 - answer: (d) takeover
- A3 <u>Trading</u> on the stockmarket just before Christmas is usually very slow. answer: (b) Trading
- A4 This sport centre has largely been <u>funded</u> by money that has come from the national lottery. answer: (d) funded
- A5 The reason for the <u>slowdown</u> in the economy is because there is a great deal of uncertainty at the moment. answer: (c) slowdown
- A6 The <u>upturn</u> in the market was seen as a positive sign that the recession was over. answer: (a) upturn
- A7 The <u>order</u> books for manufacturers of small cars are now full following the rise in petrol. answer: (b) order
- A8 The future of his job was at <u>stake</u> when he made the decision to invest in new machinery. answer: (c) stake
- A9 After their house had been <u>valued</u>, they decided to sell it and buy a bigger one.
 answer: (a) valued
- A10 Fifty people were made <u>redundant</u> when the company suffered a severe financial shock. answer: (d) redundant

- A1 It was one of those plays where the <u>action</u> moved at great speed.
 - answer: (d) action
- A2 There are different ways of <u>approaching</u> Shakespeare's plays and each director makes an individual choice.
 - answer: (c) approaching
- A3 One of the greatest actors of the century <u>created</u> an unforgettable character in the part of Scrooge from the novel by Charles Dickens.
 - answer: (d) created
- A4 Many people go to the theatre not to see a play where the plot is complicated but to listen to the brilliant dialogue between the actors.
 - answer: (a) dialogue
- A5 You can't compare the experience of watching live theatre with watching a film.
 - answer: (b) experience
- A6 Are you one of those people who never goes to see a play until you've read the <u>reviews</u> in the newspaper? answer: (b) reviews
- A7 The <u>audience</u> were so carried away with the acting that at the end of the play they all stood up and applauded. answer: (d) audience
- A8 There are always special <u>elements</u> in her tragedies that move you to tears. answer: (b) elements
- A9 However well written the play is, it will never succeed without outstanding <u>performers</u>. answer: (a) performers
- A10 As always his latest play has been a huge success and all the tickets are sold out until August.

answer: (c) sold out

- A1 I think it would be a good idea to <u>mention</u> in your letter that you have worked in that type of business previously.
 - answer: (b) mention
- A2 You need to improve the <u>layout</u> of this letter because one or two things are in the wrong place.

answer: (c) layout

A3 Before you put the letter in the envolope, make sure you *fold* it in the right way.

answer: (a) fold

A4 If you want this letter to reach the bank tomorrow, you have no choice but to send it by <u>express</u> mail.

answer: (b) express

When you are going to write an important letter like that, it is absolutely essential that you <u>assemble</u> all the facts first.

answer: (d) assemble

A6 When you read something you've written on the computer screen, it often looks all right although you should always *proof* read it first.

answer: (c) proof

A7 I advise you to check <u>beforehand</u> with a letter or a phone call if you intend to pay them a visit in order to save a wasted journey.

answer: (d) beforehand

A8 Since that package contains valuable items, you must send it by registered post.

answer: (c) registered

A9 Quite honestly I cannot trust this particular letter to be sent by post and so I am using the services of a <u>courier</u> to deliver it for me.

answer: (a) courier

A10 I'm sure that computer program you use creates a very good letter design but it's far too *complicated* for me.

answer: (b) complicated

- A1 As there are so many dishes on the menu, would you like me to <u>suggest</u> something to eat? answer: (b) suggest
- A2 They simply couldn't decide which restaurant to choose and so in the end they took a vote and the <u>majority</u> decided on a Chinese one.

answer: (c) majority

A3 We waited one hour for the main dish to *arrive* and then it was the wrong order.

answer: (a) arrive

A4 If you really want to enjoy the full flavour of that particular meal, you must remember to <u>mix</u> the right balance of sauces together.

answer: (d) mix

A5 It is always more relaxing to eat in a restaurant where the faces of the staff are <u>familiar</u> and know everyone by name.

answer: (b) familiar

A6 There was a great discussion about which particular type of cuisine the guests would choose and finally they reached a *compromise* and settled on the set menu.

answer: (c) compromise

A7 It doesn't matter how late you arrive at this restaurant you can always <u>rely</u> on a warm welcome from the owner.

answer: (c) rely

- A8 The place was so full of people and tables that the waiter had to <u>guide</u> us through the crowds to our table. answer: (b) guide
- A9 The problem about writing on food is that however hard you try, you will say what you like and end up being subjective.

answer: (a) subjective

A10 The success of a really good meal is that not only must it taste good but it should also look good and thus appeal to your eye.

answer: (b) appeal

A1 Do you have any idea what BASE jumping means?

answer: (b) means

A2 Apparently it is an acronym where the letters in the word are the first letters of a group of words.

answer: (d) acronym

A3 In other words the letters stand for building, antennae, span and earth, all of which you can jump from.

answer: (c) stand for

A4 Felix Baumgartner recently basejumped out of a plane 9,000 metres <u>above</u> Dover, a port on the south coast of

England.

answer: (b) above

A5 He intended to fly across the channel with a parachute and land on the coast of France near Calais.

answer: (a) fly

A6 He started very early in the morning so that he was able to avoid commercial flights.

answer: (b) avoid

A7 During the flight his supporters *claim* that he will have reached 200 kmh.

answer: (c) claim

A8 The fact remains that he <u>survived</u> and managed with the help of oxygen supplies to complete the crossing in

ten minutes.

answer: (d) survived

A9 He created a new record and joins Louis Bleriot, the first to fly across the channel in 37 minutes and Matthew

Webb, the first to swim across in 22 hours.

answer: (a) record

A10 These are amazing achievements but if like me you want comfort, warmth and food on the journey, take the

ferry crossing lasting 90 minutes.

answer: (b) lasting

A1 It is essential before starting a business to work on a plan to <u>avoid</u> problems later on.

answer: (c) avoid

A2 The biggest risk in business can be eliminated if you have sufficient capital to start with.

answer: (b) risk

A3 Even when the economic situation is strong, there is always present the need for planning in a new business.

answer: (d) strong

A4 Whatever happens in the future there is absolutely no <u>substitute</u> for good market research before you launch a new product.

answer: (c) substitute

A5 Your *primary* concern is naturally the plan but don't forget your capital or your premises.

answer: (b) primary

When people are considering whether to loan your new business a substantial sum, they are going to <u>evaluate</u> your potential.

answer: (c) evaluate

- A7 It is worthwhile <u>gathering</u> as much market research information as possible before you work out your plan. answer: (d) gathering
- A8 Her next task was to have a meeting with the bank manager to <u>demonstrate</u> that she had a secure enough plan to warrant a loan.

answer: (b) demonstrate

A9 There are certain weaknesses in your plan that need to be addressed urgently if you are to succeed.

answer: (c) addressed

A10 Since the start of the business many new ideas have developed out of the original plan.

answer: (a) developed

- A1 The boss was appointed in the hope that she would be able to <u>achieve</u> results.
 - answer: (c) achieve
- A2 In the very beginning she had a meeting with all the staff, which turned out to be extremely <u>productive</u>. answer: (a) productive
- A3 Although many people wanted to remain <u>loyal</u> to her predecessor, they soon started to respect her style of managment.
- At the first series of interviews the question was whether to appoint a newcomer or <u>promote</u> a current employee.
 - answer: (b) promote

answer: (d) loyal

- A5 The decision was finally taken that appointments should be based purely and simply on <u>merit</u>. answer: (c) merit
- A6 There was a new spirit in the company and for the first time in ages staff at last felt they were being <u>valued</u>. answer: (a) valued
- A7 Employees were beginning to receive <u>recognition</u> for the hard work that they had been doing. answer: (d) recognition
- A8 It soon became apparent that under the new management people were also starting to <u>contribute</u> some of their free time to the company.

 answer: (c) contribute
- A9 Some of the longest serving staff actually looked <u>forward</u> to coming into work. answer: (d) forward
- A10 At the end of her first year it was <u>obvious</u> to everyone that as the new boss she had been totally accepted. answer: (a) obvious

A1 Her latest film <u>attained</u> its object in a very short space of time, which was to shock.

answer: (c) attained

A2 The critics *continue* to praise the work of this director whatever films he makes.

answer: (b) continue

A3 The film was the first to show conditions in which poor people lived and as such was to <u>influence</u> future directors.

answer: (a) influence

- A4 The only reason for them going to the cinema on that day was to find some form of <u>entertainment</u>. answer: (d) entertainment
- A5 The director's intention in making the film was to try and <u>represent</u> simplicity as seen by a child. answer: (c) represent
- A6 The fans outside the cinema on the first showing of the film were unwilling to <u>disperse</u> until all the stars had gone home.

answer: (d) disperse

- A7 The delay in <u>releasing</u> the film to the general public was because certain scenes were considered tasteless. answer: (c) releasing
- A8 The theme of the second film is quite simply a <u>continuation</u> of the first. answer: (b) continuation
- A9 In the making of the film the direction is quite <u>separate</u> from the financing of the project. answer: (a) separate
- A10 Very often someone will give a <u>description</u> of a film and when you see it for yourself, it's quite different. answer: (d) description

- A1 It's very hard trying to get the tenses right in English. In fact it's the <u>very</u> devil to know whether it's simple or continuous.
 - answer: (b) very
- A2 In a way it's probably just as well the deputy has become the new chief. It's a case of <u>better</u> the devil you know
 - answer: (d) better
- A3 Many people have been made redundant in the takeover and those who joined last were the first to go. The principle of devil take the <u>hindmost</u> applied.
 - answer: (c) hindmost
- A4 We don't really get on with the new boss but he has some good ideas so we must give the devil his <u>due</u>. answer: (d) due
- A5 The work has to be done as we have no choice. As they say, needs must when the devil <u>drives</u>. answer: (a) drives
- A6 She likes to take the opposite point of view and play the devil's <u>advocate</u>. answer: (b) advocate
- A7 <u>Speak</u> of the devil. We were just talking about you before you came in the room. answer: (d) Speak
- A8 When your parents find out what you've done, you'll be in serious trouble and there'll be the devil to <u>pay</u>. answer: (b) pay
- A9 You should really look through that agreement carefully before you sign because the devil is in the <u>detail</u>.

 answer: (a) detail
- A10 It took me ages to set up my computer because I spent the devil of a <u>time</u> trying to understand the notes. answer: (b) time

- A1 There are late risers and early risers, those who need a lot of sleep and those who need only a <u>little</u>, answer: (d) little
- A2 some who take <u>ages</u> to wake up and some who jump straight out of bed first thing, answer: (b) ages
- A3 but whatever the required <u>amount</u>, all of us need sleep at some time during the day or night. answer: (c) amount
- A4 And so it's not surprising the many ways we have of <u>describing</u> it. answer: (a) describing
- A5 To start with there is a special <u>language</u> for children. answer: (b) language
- A6 The sandman is coming is what we say to <u>sleepy</u> children answer: (d) sleepy
- A7 following the old story about that strange man who <u>is supposed</u> to drop sand in their eyes near bed time. answer: (c) is supposed
- A8 <u>Alternatively</u> we talk of the need for a child to start on his journey to slumber land or the land of nod answer: (d) Alternatively
- A9 and parents of a musical <u>turn</u> of mind can speed their children on their way to this land of sleep with a lullaby. answer: (b) turn
- A10 Of course as you grow older, you <u>indulge</u> in the luxury of short sleeps during the day. answer: (c) indulge

A1 It's all very well having a dream or an idea but you must know where you're going and what your *goal* is.

answer: (c) goal

A2 Her job in the company was to sort out the relevant information thereby <u>filtering</u> it so that only appropriate material was sent to her directors.

answer: (b) filtering

A3 She told him to stop wasting time by coming up with tried and tested ideas and in this way simply re-inventing the *wheel*.

answer: (d) wheel

A4 The product had been on the market for some years and was selling well but somehow the image was in need of a face lift or *enhancement*.

answer: (a) enhancement

A5 In the hope of finding fresh ideas he used the internet to help him by using as many search <u>portals</u> as he could discover.

answer: (b) portals

A6 You must increase the sale of this commodity by trying to interest a different age range and by <u>tapping</u> into their society.

answer: (c) tapping

A7 You'll never make any more money or <u>generate</u> new income if you keep using that unimaginative marketing logo.

answer: (a) generate

A8 Now that you've explained the scope and <u>dimension</u> of the market, we are very keen to inject some money into your project.

answer: (d) dimension

A9 There is always a risk in any business <u>venture</u> when your scheme is based on an entirely new concept.

answer: (a) venture

A10 Get in there first and don't hesitate to act as the boss and take the lead.

answer: (b) lead

- As a new employee she's very anxious to do the right thing and hopes that her new project <u>meets</u> with the approval of her boss.

 answer: (b) meets
- A2 It's just not within his character and I would never say that he was <u>predisposed</u> to that kind of behaviour. answer: (d) predisposed
- A3 You couldn't find a more loyal bunch of people who have a <u>sense</u> of reliability so strong that they will never let you down.

 answer: (c) sense
- A4 You can take it or leave it as there is absolutely no <u>pressure</u> to accept my proposal. answer: (b) pressure
- A5 The department has <u>spent</u> so much money on administration that there is little left for employing sales personnel.

 answer: (d) spent
- A6 Although he claimed it was an accident, he was <u>accused</u> of murder. answer: (a) accused
- A7 They say that pregnant women develop a <u>craving</u> for certain foods and must eat them all the time. answer: (b) craving
- A8 You must choose the right description for each word and I would <u>define</u> this one as an adjective. answer: (d) define
- A9 I wouldn't believe everything she says because it's my belief that she is <u>inclined</u> to exaggerate. answer: (c) inclined
- A10 We will get as near as we can to your requirements but we may not be able to <u>meet</u> all your needs. answer: (a) meet

- A1 There is no way that I can agree to you <u>leaving</u> early today.
 - answer: (c) leaving
- A2 I must object and make it clear that I am totally <u>against</u> any measures that suggest changes to the original scheme.
 - answer: (c) against
- A3 He has the *habit* of always rejecting any idea that will change the current arrangements.
 - answer: (a) habit
- A4 I cannot condone that sort of *behaviour* in my establishment and would ask you to remember that in future.
 - answer: (d) behaviour
- A5 I have no choice really but to turn *down* your recent proposal because it is completely unworkable.
 - answer: (c) down
- A6 They can't possibly go along with your suggestions because it will involve too much expenditure.
 - answer: (b) along
- A7 Quite honestly I'd have to be out of my *mind* to sanction what is a crazy proposition.
 - answer: (d) mind
- A8 When her father discovered that his daughter wanted to marry a pop singer, he decided to put every <u>obstacle</u> in their way to prevent the marriage.
 - answer: (a) obstacle
- A9 He told me there was definitely no chance that I would pass my examination until I did some work.
 - answer: (b) chance
- A10 You could tell by the way he refused to smile that he didn't like the story.
 - answer: (c) way

A1 Words can't possibly <u>express</u> how grateful I am for what you have done.

answer: (d) express

A2 Thank you so much for helping me. I really appreciate it.

answer: (c) appreciate

A3 A thousand thanks for all your hard work. I shall never forget it.

answer: (b) forget

A4 They showed their great gratitude by sending us a large sum of money.

answer: (a) sum

A5 Thank you for all you've done from the bottom of my heart.

answer: (d) bottom

A6 I'm sending this bunch of flowers as a small token of my thanks and appreciation.

answer: (b) token

A7 How can I possibly thank you enough for all you've done?

answer: (c) possibly

A8 On the watch they gave him were the words: *in* gratitude for 40 years loyal service.

answer: (d) in

A9 It's very difficult for children to *enclose* their gratitude for what their parents have done for them.

answer: (c) enclose

A10 Look upon this as a sort of thank you present for all your endeavours on our behalf.

answer: (b) sort

A1 I'll have to part company with you there, I'm afraid.

answer: (c) part

A2 There's no way I can accept that.

answer: (d) accept

A3 We'll have to agree to differ over that.

answer: (a) differ

A4 Don't even think about it! I can't possibly take that on board.

answer: (c) board

A5 No matter how *persuasive* you are, I won't change my mind.

answer: (d) persuasive

A6 You can't talk until the cows come home. I won't accept that scheme.

answer: (b) cows

A7 Sorry the subject is now closed.

answer: (a) closed

A8 I regret I have no choice but to reject the plan out of hand.

answer: (c) hand

A9 No matter how much you object, I am convinced I am right and you're wrong.

answer: (b) convinced

A10 You might as well admit it! You haven't a *leg* to stand on.

answer: (d) leg

A1 My grandfather keeps all his money in a <u>cash box</u> under his bed.

answer: (c) cash box

A2 What's the currency of India?

answer: (c) currency

A3 The president stated in the press conference that the economic situation was very serious.

answer: (c) economic

A4 I like horse racing, but I never bet any money. I think gambling is stupid.

answer: (a) bet

A5 There's a cash machine at the bank if you need some money.

answer: (c) cash machine

A6 Alan's parents must be wealthy. They've just bought him a new car.

answer: (b) wealthy

A7 As my uncle's an *accountant*, he helps me manage my finances.

answer: (c) accountant

A8 When my grandfather died, I discovered that he left me some money in his will.

answer: (c) will

A9 At the end of each month my employer pays my wages into the bank.

answer: (c) wages

A10 I'm broke at the moment. Can you lend me ten pounds until the weekend?

answer: (b) broke

- A1 An eagle, if pressed for food, might <u>carry off</u> a small baby that had been left in the open unprotected, but such an opportunity must occur very rarely.
 - answer: (a) carry off
- A2 Finland and the Finnish upper secondary education system constitute a good example of the fact that it is possible to <u>carry through</u> very extensive readjustments with a view to making a system more flexible and adapted to individualized learning.
 - answer: (b) carry through
- A3 India and Iran will continue to deepen ties and <u>carry on with</u> bilateral projects, including the tri-nation pipeline and a multi-billion dollar gas deal.
 - answer: (c) carry on with
- A4 The liver regulates most chemical levels in the blood and excretes a product called bile, which helps <u>carry</u> away waste products from the liver.
 - answer: (a) carry away
- A5 China's cultural industry was given a boost last week after the government announced its plan to <u>carry out</u> cultural reform in more than 20 provincial areas.
 - answer: (d) carry out
- A6 Items such as pointed scissors and ice skates are examples of articles that are not permitted in your <u>carry on</u> baggage when boarding an aircraft.
 - answer: (b) carry on
- A7 An employee with 400 accrued sick leave hours at the end of the fiscal year will <u>carry over</u> into the new fiscal year 360 hours of sick leave and 8 hours of additional annual leave.
 - answer: (a) carry over
- A8 When irrigation has no <u>carry off</u> system, the evaporating water deposits a gradual build-up of salinization, which is eventually damaging to plant life.
 - answer: (c) carry off
- A9 The Scottish Parliament has appointed Mr. Maley to <u>carry out</u> an assessment of the current cost estimate and likely completion date of a new information technology project.
 - answer: (d) carry out
- A10 Animals and humans use the evaporation of water to <u>carry away</u> heat that is absorbed from the sun or generated by metabolic activity and exercise.
 - answer: (a) carry away

A1 Tourists who visit Australia without a visa will usually be <u>refused</u> entry into the country.

answer: (a) refused

- A2 The Australian government has decided to increase the number of <u>visas</u> available to skilled workers next year. answer: (c) visas
- A3 The Australian minister for <u>immigration</u> has come under alot of scrutiny lately for her department's decision to issue refugee status to boat people from Papua.

answer: (d) immigration

A4 Newly arrived migrants must live in Australia for a period of two years before they are eligible to become permanent <u>residents</u>.

answer: (c) residents

- A5 There has been a sharp increase in the number of boat people <u>traveling</u> to Australia in the past ten years. answer: (b) traveling
- A6 Australia is a <u>sovereign</u> country and therefore has the right to choose whether or not tourists are granted with visas.

answer: (d) sovereign

- A7 People with a known history oftuberculosis will automatically be <u>disqualified</u> from entering Australia. answer: (d) disqualified
- A8 Australian citizens who are receiving social security benefits from the government are not permitted to <u>sponsor</u> tourists wanting to travel to Australia.

answer: (b) sponsor

- A9 Tourists involved in illegal activities such as drug trafficking and prostitution may have their visas <u>cancelled</u> permanently and be banned from entering Australia at any time in the futue.

 answer: (a) cancelled
- A10 Retirement visas do not <u>lead</u> to Australian permanent residency or citizenship. However people with this type of visa my stay in Australia for a long period of time.

answer: (a) lead

- A1 My wife is always <u>bad-tempered</u> when she gets her period and becomes angry at me for no reason at all. answer: (d) bad-tempered
- A2 Students at the school where I teach are so <u>reliable</u>. They always hand in their homework on time. answer: (c) reliable
- A3 Glenn is so *generous*. He always helps out the underprivileged people in our community. answer: (d) generous
- A4 My little sister is so <u>timid</u> at school that she is too afraid to ask to go to the toilet. answer: (a) timid
- A5 Never ask Phoebe to dance while her husband is looking. He always gets so <u>jealous</u> of her. answer: (a) jealous
- A6 Our new teacher is so <u>patient</u>. If we don't understand something, she goes over it again and again until we do. answer: (c) patient
- A7 I think Indonesian people are so <u>friendly</u>. They'll always come up to you in the street and try to practice their English.
 answer: (a) friendly
- A8 Barry loves to talk a lot, doesn't he? In fact, I don't think I've ever met anyone quite as <u>chatty</u> as him. answer: (c) chatty
- A9 Mary's husband is so <u>lazy</u>. He never helps her with any of the chores around the house. answer: (c) lazy
- A10 Our English teacher at school is so <u>creative</u>. He is always coming up with new games that help make learning fun.

answer: (b) creative

A1 Teenage girls smoke almost as much as boys in many of the villages in West Java.

answer: (d) as much as

A2 I told my son that I would take me to the circus next week <u>as long as</u> he keeps his promise not to fight with his sister.

answer: (b) as long as

A3 You need to go to the hospital as soon as possible. An erratic heartbeart can be very dangerous.

answer: (c) as soon as

A4 Oh no! I failed all my exams last week. I'm as good as dead when my parents see my final report card.

answer: (a) as good as

A5 I bet you don't love me as much as I love you. That would be impossible!

answer: (d) as much as

A6 I will accept your marriage proposal as long as you promise to love me and take care of me forever.

answer: (b) as long as

A7 Rampant corruption in Indonesia will continue to happen <u>as long as</u> the government continues to deny that the

problem exists.

answer: (b) as long as

A8 Many British housewives cannot understand why many British men love watching football twice <u>as much as</u>

their women.

answer: (d) as much as

A9 Many anti-war protesters think that the President of the United States should withdraw his troops from Iraq as

soon as possible.

answer: (b) as soon as

A10 A wise man once said that a change is almost as good as a holiday.

answer: (a) as good as

answer: (c) infra red

- A1 You can receive, display, edit and/or send text messages on any network that has a <u>roaming</u> agreement. answer: (b) roaming
- A2 It is <u>imperative</u> for drivers to exercise proper control of their vehicle at all times whilst using the mobile phone. answer: (c) imperative
- A3 Before removing the battery from your phone, please ensure that the device is switched off and the <u>charger</u> is disconnected from the handset.

 answer: (a) charger
- A4 You can transfer data between two cellular phones by using the <u>infra red</u> connection located on the front of your phone.
- A5 Recently <u>dialed</u> phone numbers, answered calls and missed calls are stored in the call log. answer: (d) dialed
- A6 Before Internet services can be accessed on your cellular phone, you need to <u>subscribe</u> to your network operator to enable the relevant configuration information.

 answer: (a) subscribe
- A7 Cell broadcasts allow users to <u>receive</u> messages on specified topics, such as traffic, and weather information from their network operator.
 answer: (a) receive
- A8 The message centre number for your network <u>provider</u> should be preprogrammed on your SIM card. answer: (d) provider
- When you receive an MMS message on your phone, the message <u>icon</u> is displayed along with a tone, illumination and/or vibration.
 answer: (b) icon
- A10 Some hand phones are designed to be <u>compatible</u> with certain multimedia messaging services. answer: (d) compatible

A1 Sherri tries to act like Marcie all the time.

answer: (b) act like

A2 When he tried to balance his checkbook, he found that things just didn't add up.

answer: (c) add up

A3 Ken really likes Kirstie but he's too nervous to ask her out.

answer: (a) ask her out

A4 Lenny didn't back down when his superior reprimanded him.

answer: (b) back down

A5 Norman is really aggressive and sometimes he should know when to back off.

answer: (b) back off

A6 Sandy wants to learn how to drive but she must also learn how to <u>back up</u> so she can get in and out of parking

spots easily.

answer: (a) back up

A7 No one at the office expected him to lose his temper and blow up the way he did.

answer: (c) blow up

A8 After the tragic accident, Lauren's mother had a nervous breakdown.

answer: (b) breakdown

A9 Kathy felt a little uneasy when she found out her neighbours had a break-in.

answer: (a) break-in

A10 No one in the group could believe that Sally and Steve <u>broke up</u>.

answer: (b) broke up

A1 David Beckham's <u>fallout with</u> Sir Alex Ferguson originated from his decision to stay at home and tend his ailing son rather than attend training on that particular Friday.

answer: (d) fallout with

A2 Don't always <u>fall back on</u> creating another database or a workaround program because there may actually be a better business solution for the problem.

answer: (c) fall back on

A3 Frequent binge drinkers are eight times more likely than non-binge drinkers to miss a class, <u>fall behind in</u> schoolwork, get hurt or injured, and damage property.

answer: (b) fall behind in

A4 Student mentors catch children before they fall through cracks.

answer: (a) fall through

A5 The northeastern state of Assam could fall off the Indian map soon.

answer: (d) fall off

A7

A6 A Brussels based think tank reported that Europe is <u>falling behind</u> Asia in terms of education and skills. answer: (a) falling behind

She had no family support system to fall back on, and she couldn't afford daycare.

answer: (c) fall back on

A8 A recent survey showed that one in three house hunters have had a property purchase <u>fall through</u>.

answer: (a) fall through

A9 Some married couples <u>fall out with</u> each other over differences of opinion on how things could or should be done.

answer: (d) fall out with

A10 Deciduous trees send messages to leaves telling them when to fall off.

answer: (d) fall off

A1 Please take these separate lists and <u>merge</u> them into one document.

answer: (c) merge

A2 This pet store sells rare tropical fish and other exotic creatures.

answer: (d) exotic

A3 I guarantee that your hot temper will *inevitably* cause you trouble.

answer: (c) inevitably

A4 My teacher mumbled so softly that I could only vaguely understand him.

answer: (b) vaguely

A5 After the terrible tsunami our oderly lives became chaotic.

answer: (a) chaotic

A6 If the cookie recipe is complete, it will specify the ingredients you need.

answer: (c) specify

A7 Peter was the best swimmer, but *ironically* he lost the final of the swimming competition.

answer: (d) ironically

A8 Our final idea for the product was much better than our *initial* one.

answer: (d) initial

A9 After I fell down the steps, I felt unsteady and *giddy*.

answer: (b) giddy

A10 During our walk along the beach we noticed the shifting reflectons on the *undulating* surface of the water.

answer: (b) undulating

A1 Emily passed out when she suddenly saw the burglar enter her home.

answer: (a) passed out

A2 Ken picked out the best fruit at the supermarket.

answer: (c) picked out

A3 Steve was always trying to pick up girls at the nightclub.

answer: (b) pick up

A4 The kids pick on Trent because he is different.

answer: (a) pick on

A5 The whole community pitched in to make the playground safe and aesthetic.

answer: (b) pitched in

A6 After weeks of planning the escape, Sue finally started to believe they could pull it off.

answer: (a) pull it off

A7 Jeremy didn't want to put off the wedding any longer.

answer: (c) put off

A8 Kathleen felt like she had to put up with a lot from her family.

answer: (a) put up

A9 That store is really expensive. It's a rip off.

answer: (b) rip off

A10 If you round off the numbers, it will be easier to calculate the estimate.

answer: (c) round off

- A1 Even though Tom was afraid of heights, he was determined to face the music so he slowly pulled himself up the ladder. What is the meaning of 'face the music'? <u>deal with a problem or fear</u> answer: (a) deal with a problem or fear
- A2 Ryan hit the nail on the head when he said the government spending is outrageous and unethical. What is the meaning of 'hit the nail on the head'? to say something that is accurate answer: (a) to say something that is accurate
- A3 The O'Ryley sisters don't get along and they never see eye to eye on any issue. What is the meaning of 'see eye to eye'? to see things the same way answer: (b) to see things the same way
- A4 I know there is a lot of biology material to cover and learn but if you want to pass the exam, you have to learn it by heart. What is the meaning of 'learn it by heart?' <u>commit to memory</u> answer: (b) commit to memory
- Mr. Taylor is a great mentor because he's really nice and an old hand at teaching. What is the meaning of 'an old hand?' an experienced person answer: (b) an experienced person
- A6 The deal did not seem honest and Ron did not want to stick out his neck and risk everything until he was sure about every last detail. What is the meaning of 'stick out his neck?' to make oneself vulnerable answer: (a) to make oneself vulnerable
- A7 The reason why Aurora is dressed to the nines is because she's got a date tonight. Doesn't she look great?

 What is the meaning of 'dressed to the nines?' <u>dressed up and looking great</u>

 answer: (b) dressed up and looking great
- A8 Tommy got into real trouble at school today. He used a four-letter word in the classroom. What is the meaning of 'used a four letter word?' <u>used bad language</u> answer: (b) used bad language
- A9 Ronsoon realized by putting two and two together that the salesman was trying totrick him into buying the used car. What is the meaning of 'put two and two together?' to figure out what is going on answer: (b) to figure out what is going on
- A10 He rarely cares about anyone but himself he's always looking out for number one. What is the meaning of 'looking out for number one?' to only care about oneself answer: (a) to only care about oneself

- A1 Kevin's dream of creating a perfect world is only an <u>illusion</u> because there is no such thing as a perfect world. answer: (b) illusion
- A2 I think Kevin's heart is in the right place because we should always strive for world <u>peace</u>. answer: (c) peace
- A3 On most evenings just before dusk, the farmer loves to sit on his porch and look out onto the *quiet* pasture. answer: (d) quiet
- A4 The farmer often says that a peaceful, natural life is the only <u>way</u> for him. answer: (a) way
- A5 Sometimes, there is a lot of animosity between friends. This will certainly cause those <u>personal</u> relationships to fail.
 answer: (c) personal
- A6 Tim's grandparents suffered <u>through</u> the Great Depression. answer: (a) through
- A7 Afterwards, they had to deal with some major and <u>minor</u> wars as well.

 answer: (b) minor
- A8 <u>Their lifestyle</u> is really hectic and unhealthy. answer: (a) Their
- A9 First Mandy said she wanted <u>two</u> pieces of candy and then she asked for three.
 answer: (b) two
- A10 At the <u>scene</u> of the crime, police officers interviewed eyewitnesses and gathered evidence. answer: (c) scene

A1 The window latch broke earlier in the day. By nightfall, the wind blew harder than ever and there was a noticeable *draft* in the apartment.

answer: (b) draft

A2 There is a great deli around the corner. Tom orders cornbeef on <u>rye</u> bread for lunch everyday.

answer: (d) rye

A3 Jeffrey decided to take some night classes. He really enjoys the first-year English <u>course</u> he attends every Tuesday and Thursday evening at the college.

answer: (d) course

A4 The sun's <u>rays</u> are enjoyable in the summertime. However, sunbathers should wear sunscreen in order to prevent sun burns and skin damage.

answer: (c) rays

A5 The little boy loves to horse around and play in the backyard with his dog, Skippy.

answer: (b) boy

A6 People should always make sure they dispose of their <u>waste</u> products in an environmentally friendly way.

answer: (b) waste

A7 Tracy decided to join the Peace <u>Corps</u> in the fall. She wants to make a difference in the world.

answer: (c) Corps

A8 There is a terrible <u>flu</u> bug going around. Everyone at work is sick and the clinics are full of patients who want to get better before Christmas.

answer: (a) flu

A9 Dogs are not considered full-grown until they are about three-years-old.

answer: (b) grown

A10 At the office, the telephone must ring four times before the answering machine picks up the call.

answer: (c) ring

A1 An amendment is a change or modification applied to a practice or law that already exists.

answer: (b) amendment

When a population votes on a certain subject, the larger number of people who agree, and must equal more than one-half of the voting population, is called the *majority*.

answer: (c) majority

A3 <u>Prohibition</u> was a law that outlawed the production, sale, use and/or transport of alcohol for consumption purposes in the United States. By 1933, the law was abolished.

answer: (c) Prohibition

A4 A written, legal record or document requesting assistance, change or modifications within a government system already in place is called a *petition*.

answer: (b) petition

A5 Stemming from John Locke's ideas, innate rights, such as life, property and liberty, are known as <u>natural</u> rights in the U.S.

answer: (c) natural

A6 Early governments in the US established a <u>constitution</u>. This is a written outline that verifies the rights of the people within a unified, democratic government.

answer: (b) constitution

A7 A <u>treaty</u> is an agreement or understanding between two regions, states or countries that defines trade and other matters identified by both parties.

answer: (c) treaty

A8 In the US, the division of government that deals with law, courts and justice is the <u>judicial</u> system or branch.

answer: (b) judicial

A9 Sometimes bills are vetoed. However, at other times, a bill or amendment is approved or ratified.

answer: (a) ratified

A10 A person who is not a member of a police or fire-fighting department or enlisted in the military is known as a *civilian*.

answer: (a) civilian

A1 Congress has a number of lawmaking responsibilities and is known as the <u>legislative</u> branch of the US government.

answer: (b) legislative

A2 A United States president has the authority to appoint judges to the <u>Supreme</u> Court and ambassadors to foreign countries.

answer: (b) Supreme

A3 Every four years, certain people run for office. A person who runs for the presidential office position in a national campaign is called a presidential *candidate*.

answer: (a) candidate

A4 Among other responsibilities, Congress has the authority to collect <u>taxes</u> and pass laws regarding the income tax structure.

answer: (b) taxes

A5 When a public official is accused and then charged with wrongful or unlawful conduct, the process is known as an *impeachment*.

answer: (c) impeachment

A6 A person who is born in a certain country is entitled to specific rights, benefits and duties and considered a *citizen* of that particular country.

answer: (b) citizen

When a person is charged with a criminal act, the judicial system can either convict or <u>acquit</u> the person of the charges.

answer: (a) acquit

A8 Within the US government, the sector that operates all facets concerning veterans' services is the <u>veterans</u> affairs department.

answer: (c) veterans affairs

A9 Within the US government, the sector that supervises and directs minimum wage and employee standards that exist in the current system is the *labor* department.

answer: (b) labor

A10 A division of the governmental system that presides over health and human services within the boundaries of America is the department of *health and human services*.

answer: (c) health and human services

- A1 The government division that manages oil, natural gas and various other resources for the purpose of utilization and conservation is the department of *energy*.
 - answer: (a) energy
- A2 The government division that deals with students, learning, development and teachers is the department of education.
 - answer: (c) education
- A3 If someone doesn't pay his/her taxes or knowingly provides false or fraudulent information to tax agencies or administrators, the crime is called *tax evasion*.
 - answer: (a) tax evasion
- When people have the liberty to manage and run businesses with little government control or interference, this type of governing is called a *free enterprise* system.
 - answer: (b) free enterprise
- A5 The government sector that manages the construction and maintenance of roads, highways, airports and railroads in the United States is the department of *transportation*.
 - answer: (b) transportation
- A6 The government sector that supervises all facets of farming and cultivation is the department of <u>agriculture</u>. answer: (c) agriculture
- A7 By dividing the government into three departments or branches, the power of the nation is split up so each branch is separate and distinct. This is known as <u>separation of power</u>.
 - answer: (a) separation of power
- A8 When federal and state governments have some control over the same issues, at their distinct levels, the system encompassing this type of government is called <u>shared</u> powers.
 - answer: (b) shared
- A9 The government division that manages all facets of the armed forces is the department of <u>defense</u>. answer: (b) defense
- A10 Certain areas of society are mandated only by the states so the federal government can't control them. This type of power is called *reserved* power.

answer: (b) reserved

- A1 The robbers were <u>caught</u> about an hour after the bank robbery took place.
 - answer: (b) caught
- A2 Every second Friday, Isaiah goes to the bank to *cash* his paycheck.
 - answer: (c) cash
- A3 Often, state governments will implement a sales tax in order to collect more funds for various reasons.
 - answer: (a) tax
- A4 Coffee is delicious. However, there are also many different kinds of delicious <u>teas</u> to choose from these days.
 - answer: (c) teas
- A5 I pulled the plant out of the garden because I thought it was only a <u>weed</u>. It turns out, it was a beneficial herb that I could have used in my cooking.
 - answer: (a) weed
- A6 I have to buy a *spade* because I want to grow a beautiful, vegetable garden this spring.
 - answer: (c) spade
- A7 The garden table was made of black, <u>wrought</u> iron. It looks great with the other outdoor furniture on the patio.
 - answer: (c) wrought
- A8 You will need a passport if you want to cross the border. They just changed the law this year.
 - answer: (a) border
- A9 After the huge feast, Tim's stomach ached because he ate so much delicious food at one time.
 - answer: (c) ate
- A10 I asked my husband to hold my purse while I put on my winter coat.
 - answer: (a) hold

A1 The stock market has hit new *lows* this year.

answer: (a) lows

A2 The government has decided to hold an *enquiry* into the latest financial scandal.

answer: (b) enquiry

A3 The animal rights organisation has *launched* a new campaign to make people aware of cruelty to animals.

answer: (a) launched

A4 I was totally *unaware* of the increased taxes.

answer: (d) unaware

A5 The price of petrol has risen again.

answer: (b) risen

A6 The ordinary person is again being asked to stump up to pay for dental treatment.

answer: (a) stump up

A7 This car is intended for the *export* market only.

answer: (c) export

A8 Credit card holders struggle very hard to reduce the amount they owe.

answer: (a) reduce

A9 This charity was set up to *collect* money for the poor.

answer: (a) collect

A10 Everything turned out all right in the end.

answer: (d) turned out

A1 I'm tired of waiting for buses, I'm going there <u>on</u> foot.

answer: (b) on

A2 Who said growing up was fun?

answer: (a) fun

A3 If you want to have your central heating checked, you need a trained plumber.

answer: (b) trained

A4 The moment the lights went out, there were scences of panic.

answer: (d) panic

A5 Don't be put off by his manner, he is really kind hearted.

answer: (c) off

A6 When a film is really boring in the cinema, I tend to nod off.

answer: (b) off

A7 Have you heard the latest? John and Mary are *getting* married.

answer: (a) getting

As she had made such an impression on her employers, she was soon offered promotion.

answer: (c) promotion

A9 There's a new software program on the market that's supposed to protect your computer from any virus.

answer: (a) virus

A10 As they always tell you the value of shares can go down as well as up.

answer: (c) down

- A1 If you want to join that club, you have to <u>fill out</u> a form and send it to your secretary.

 answer: (b) fill out
- A2 Don't worry we'll have to wait a little longer because I'm sure he'll <u>turn up</u> soon. answer: (a) turn up
- A3 Last week I <u>came across</u> that book you wanted in a small shop.

 answer: (c) came across
- A4 What you have to do is to <u>think up</u> a new idea that will enable us to make a lot of money. answer: (d) think up
- A5 I need to find some kind of chemical that will <u>keep down</u> the weeds in the garden.

 answer: (c) keep down
- A6 When spring comes, people often feel inclined to <u>do up</u> their houses. answer: (c) do up
- A7 The time has now come when it will be necessary to <u>see about</u> making a plan.

 answer: (a) see about
- A8 It's easy to see from the way the garden is looking that winter has <u>set in</u>. answer: (b) set in
- A9 You need not worry that you'll be left on your own because I'll always <u>stand by</u> you. answer: (c) stand by
- A10 You can tell by the way she talks and behaves that she <u>takes after</u> her mother. answer: (d) takes after

answer: (c) time

- A1 Tell us something about your <u>background</u> in the engineering industry?

 answer: (b) background
- A2 I see from your <u>application</u> form that you have had three different jobs in the last 5 years. answer: (d) application
- A3 What sort of <u>period</u> of time would you stay with us if we offered you the job? answer: (c) period
- A4 Describe how you would describe <u>yourself</u> in five years' time. answer: (d) yourself
- A5 Give us some idea of what you believe are your <u>strengths</u> and weaknesses.

 answer: (b) strengths
- A6 As this is a managerial post, we must ask you how you deal with bad <u>time</u> keeping or unpunctuality in an employee.
- A7 Imagine one of your staff loses her temper and shouts at you in front of others, how would you <u>deal</u> with this? answer: (d) deal
- A8 What would you say to a member of your staff who always <u>handed</u> his work in late? answer: (b) handed
- A9 I should explain that we would naturally <u>honour</u> any previous holiday arrangements you have made. answer: (d) honour
- A10 Finally now that we've asked you several questions, do you want to <u>put</u> any to us? answer: (b) put

- A1 I was pleased to receive your response to my proposal but there are one or two points that need <u>clarification</u>.

 answer: (c) clarification
- A2 A report has just been <u>published</u> that gives details of the causes of this trend towards informality in the business sector.

answer: (a) published

A3 According to the <u>findings</u> in the report it is clear that employees under the age of 35 prefer to dress casually at work.

answer: (c) findings

A4 Thirty years ago this kind of informality would not have been <u>tolerated</u>.

answer: (d) tolerated

A5 All employees are kindly requested to *refrain* from smoking in the presence of customers.

answer: (c) refrain

A6 The meeting went on for three hours and as a result there was no time left to discuss all the topics on the agenda.

answer: (d) agenda

A7 There's really no point in hoping to add important topics right at the end of the meeting under the heading of any other *business*.

answer: (a) business

A8 The chairman was obliged to bring the meeting to a <u>halt</u> because a fire broke out in the adjoining room.

answer: (d) halt

A9 It is absolutely essential that the clerk takes care to <u>minute</u> any decisions that have been reached during the meeting.

answer: (b) minute

A10 As so few members had turned up at the meeting, it was decided to postpone it until further notice.

answer: (c) postpone

A1 The one big fear of all world economies is that of *recession*.

answer: (c) recession

A2 You are never too young to start *investing* some money in a savings account.

answer: (d) investing

A3 If ever you find you have an unexpected expense, you can always withdraw some money from your savings.

answer: (d) withdraw

A4 At certain times of the year your shares will yield a good profit but you must also be prepared for them to go

down in value.

answer: (a) yield

A5 You can *cut* the cost of insuring your car if you keep it in a garage.

answer: (c) cut

A6 We got a very good *deal* when we bought that three piece suite for half its usual price.

answer: (a) deal

A7 Now that the summer has started, big department stores are hoping that sales of holiday items will take off.

answer: (c) take off

A8 The two companies have decided to merge because they believe that their combined resources will produce

greater profits.

answer: (a) merge

A9 When someone dies and their assets reach a certain figure, their family has to pay an additional tax.

answer: (c) assets

A10 The loan you have taken out is for a *fixed* term, which in your case is 5 years.

answer: (b) fixed

A1 It's useful when you go to an auction if you're ready with cash in <u>hand</u>.

answer: (d) hand

A2 I prefer to deal in hard cash rather than cheques.

answer: (b) hard

A3 Every office has a certain amount of *petty* cash to pay for things like tea, coffee or stamps.

answer: (d) petty

A4 At the moment we are experiencing some cash *flow* problems because little money is coming in.

answer: (c) flow

A5 At the casino you can cash *in* your chips at the desk.

answer: (d) in

A6 Whatever she does, she just can't help *making* money.

answer: (b) making

A7 There doesn't seem to be anyone working really hard for the business and yet they all seem to earn <u>easy</u>

money.

answer: (c) easy

A8 If you don't want to use a cheque or postal order, you can always use a money order.

answer: (a) order

A9 That new invention has been very successful and has proved to be a money *spinner* for its creator.

answer: (c) spinner

A10 This machine is obviously useless and if I were you I'd get your money <u>back</u>.

answer: (a) back

- A1 The food here is quite good although the menu is quite <u>basic</u>.

 answer: (b) basic
- A2 I must admit that whenever I've eaten at that restaurant, I've always come away feeling <u>completely</u> satisfied. answer: (a) completely
- A3 I promise you that dining here will be really an <u>exciting</u> experience for you. answer: (c) exciting
- A4 There's something about the <u>flavour</u> of that particular dish that makes it memorable. answer: (a) flavour
- A5 It can be very irritating when the waiter <u>forgets</u> to bring what you have ordered.

 answer: (b) forgets
- A6 If you're really interested, I'm sure the chef will tell you the <u>ingredients</u> of that dish. answer: (a) ingredients
- As they're special <u>patrons</u> of the restaurant, they always get a good table.

 answer: (c) patrons
- A8 We got very bad service today and had to <u>remind</u> the waiter three times about the drinks. answer: (d) remind
- A9 We simply didn't know what to choose for our main dish so in the end we made a <u>random</u> choice.

 answer: (a) random
- A10 The restaurant was listed in the guide as it had been <u>judged</u> to be of the appropriate standard. answer: (d) judged

- A1 The reason why I always buy my clothes at this store is because all the <u>brands</u> they sell are of very high quality.

 answer: (c) brands
- A2 Before these articles leave the factory to be forwarded to the retailer, each one is thoroughly <u>inspected</u>. answer: (d) inspected
- A3 The advantages of working for this company is that all employees <u>perceive</u> themselves as a member of the team.

 answer: (c) perceive
- A4 If for any reason customers do not like the item they have bought, they always <u>take it back</u> and get a refund. answer: (b) take it back
- A5 The great thing about this particular material is that however much you screw it up, it never <u>wrinkles</u>. answer: (a) wrinkles
- A6 The company insists that all their products are <u>uniform</u> in respect of their quality, specification and look. answer: (d) uniform
- A7 This is the department for children's clothes and each *garment* is marked with the recommended age range. answer: (b) garment
- A8 The sole purpose of this jacket is to <u>repel</u> water and if you wear it in the rain and still get wet, it's useless. answer: (c) repel
- A9 The whole look of the shop front is <u>enhanced</u> by the introduction of bright colours. answer: (d) enhanced
- A10 These pots are being sold as seconds because each one has a slight <u>defect</u> in the glaze. answer: (a) defect

- A1 Before the product is put on the market, the company must <u>ascertain</u> whether it complies with safety standards.
 - answer: (c) ascertain
- A2 It is absolutely essential to do some thorough <u>research</u> before you even think of putting a new product on the market.
 - answer: (b) research
- A3 You have a <u>responsibility</u> to the public to ensure your toy products are suitable for children to play with. answer: (a) responsibility
- A4 The company is busy trying to <u>solve</u> the problems arising from the sudden drop in sales of their cosmetic products.
 - answer: (b) solve
- A5 The job of the <u>organizer</u> of this particular section is to train the members to deal politely with any complaints from the public.
 - answer: (b) organizer
- A6 Inspiration has its place in any form of product development but at the same time you also need to adopt some kind of *systematic* approach.
 - answer: (a) systematic
- A7 A <u>logical</u> approach to new ideas is to be welcomed but you do need a strong element of imagination as well. answer: (d) logical
- A8 Since 1993 or if you like within the last <u>decade</u>, there have been many products that have failed because of poor marketing.
 - answer: (b) decade
- A9 We would definitely like to <u>examine</u> the proposal you have presented to us with a view to including it in our current range of products.
 - answer: (c) examine
- A10 As we have enough money in our present budget, we are happy to launch this new product in the nature of an experiment.

answer: (b) experiment

- We're paying for a stand at the new industrial exhibition with a view to *generating* interest among potential employees in our company.
 - answer: (b) generating
- A2 For the first three months of your employment with the firm you will be under the care of a *mentor*.

answer: (d) mentor

A3 Although she was very tempted to accept the job she was offered, she had to <u>reject</u> the offer because the salary would have been insufficient.

answer: (b) reject

A4 A university education is of course important but it is essential that all employees undergo a period of intensive *training*.

answer: (c) training

A5 A newsletter is sent out every ten days to all the staff so that they receive a regular <u>update</u> on recent appointments.

answer: (a) update

A6 Part of the ongoing training is to ensure that a regular time and place are <u>set up</u> for department heads to meet their staff.

answer: (c) set up

A7 The head of department acknowledged that the <u>success</u> of the section was largely due to high quality support staff.

answer: (a) success

A8 The pace of change in that industry is so fast that staff find it hard to <u>keep up with</u> the latest developments.

answer: (d) keep up with

A9 It is the policy of the company to <u>conduct</u> all interviews for new recruits with a member of the trade union present.

answer: (b) conduct

A10 In view of the excessive workload you have at the moment I won't expect you to keep <u>on track</u> during the next few days.

answer: (c) on track

- A1 Before you start applying for any job, you must be absolutely sure you have the right paper *qualifications*. answer: (d) qualifications
- A2 In advance of drawing up the job specification and advertisement, you have to sit down and work out the profile you have in mind for the ideal employee.
 - answer: (b) profile
- As soon as the <u>candidates</u> arrive, it will be your job to show them round the work place and give them a general history of the company for which they want to work.
 - answer: (c) candidates
- A4 At the moment the company is doing an extensive advertising campaign with a view to <u>recruiting</u> new staff. answer: (a) recruiting
- A5 After you've read the details of the job, made some notes and written a draft letter, check the details, write the final letter and then <u>submit</u> your application.
 - answer: (b) submit
- A6 I think you were asking too much of that new member of staff when you expected her to <u>come up</u> with a costcutting scheme.
 - answer: (d) come up
- A7 I think that you've chosen a very good area of work to seek employment in because I've heard that jobs are <u>abundant</u> there.
 - answer: (b) abundant
- A8 Interviewing applicants for an important job can be a very time <u>consuming</u> process but it's worth it in the end. answer: (c) consuming
- A9 When you are interviewing someone, it is obviously necessary to ask questions relevant to their job experience but discussing someone's other <u>accomplishments</u> is also useful.
 - answer: (b) accomplishments
- A10 We can offer you a salary that will be <u>commensurate</u> with the duties and responsibilities that the job demands. answer: (d) commensurate

- A1 I've just received his latest detective novel from the publisher so it's what you might call hot <u>off</u> the press. answer: (d) off
- A2 You can never tell exactly what she is thinking because she very often <u>blows</u> hot and cold over some topics. answer: (a) blows
- A3 Although I'd made up my mind to do it last night now I'm not sure and am getting cold <u>feet</u> about it. answer: (b) feet
- A4 They like to think they're very important people but politicians just talk a lot of hot <u>air</u> most of the time. answer: (c) air
- A5 Since the argument we've had about the garden hedge, our neighbours take no notice of us and give us the cold <u>shoulder</u> when they see us.

 answer: (b) shoulder
- A6 As soon as the president was taken ill, the deputy had to take charge and is currently in the hot <u>seat</u> now. answer: (a) seat
- A7 The accused was sentenced to life imprisonment after it had been established that he had committed the murder in cold <u>blood</u>.
 answer: (c) blood
- A8 I ordered a coffee from the waiter but by the time it had reached me it was <u>stone</u> cold. answer: (a) stone
- A9 The police have set up a special hot <u>line</u> so that people can get in touch to find out about the accident. answer: (b) line
- A10 He's always very uneasy like a cat on hot <u>bricks</u> whenever he is waiting to hear the results of the examinations.

answer: (a) bricks

A1 The contract was signed by the three partners who thus agreed to <u>abide</u> by terms and conditions contained in it.

answer: (c) abide

A2 There was nothing in the contract that <u>specified</u> who would be responsible in the event that one of the partners became seriously ill.

answer: (b) specified

A3 An independent adviser was called in after the collapse of the company to <u>resolve</u> some of the issues that were not clear.

answer: (d) resolve

A4 One of the <u>parties</u> mentioned in the original agreement has decided that she does not want to continue with the profit-sharing scheme.

answer: (d) parties

A5 In view of the serious problems associated with the takeover the newspaper company has decided to <u>cancel</u> its offer of financial help.

answer: (c) cancel

A6 The main problem was that the newly formed organisation was not attracting enough work and so they decided to *engage* the services of a public relations expert.

answer: (b) engage

A7 That company has been in business for over 100 years and in fact was established in 1899.

answer: (b) established

A8 After the complaint had been received from the customer about poor service, she was given a written assurance that the matter would be put right.

answer: (c) assurance

A9 They were very careful to make sure in the original agreement that <u>provision</u> would be made to pay for staff redundancies.

answer: (d) provision

A10 We decided to employ a solicitor who would be able to determine the extent of our liability in this matter.

answer: (d) determine

A1 As soon as the doctor looked at her, he was able to *diagnose* the cause of her frequent headaches.

answer: (b) diagnose

A2 Treatment of this particular disorder was beyond the doctor's capability and he <u>referred</u> the patient to a specialist.

answer: (c) referred

A3 He left the surgery feeling a lot better than when he arrived because the doctor had reassured him that his condition was not *serious*.

answer: (b) serious

A4 The doctor took out of her bag an unusual <u>instrument</u> but promised her young patient that it would not hurt her.

answer: (d) instrument

A5 I must confess I feel much better today, as I have found that the medication prescribed has been most effective.

answer: (c) effective

A6 Under the policy of the new health regulations if you decide to cancel your <u>appointment</u> and don't notify the surgery, you will be fined.

answer: (b) appointment

A7 Before she was allowed to leave the hospital, a physiotherapist had to <u>assess</u> the extent of her mobility.

answer: (c) assess

A8 The treatment has proved very successful but to check progress he has to arrange to visit the doctor's annually.

answer: (d) annually

A9 It is much easier to *prevent* an illness than it is to cure it.

answer: (b) prevent

A10 Before they could start any kind of treatment, they had to write to the previous hospital in order to obtain her records.

answer: (c) records

- A1 Jane: Did you know you broke the glass when you <u>slammed</u> the door last night?

 answer: (c) slammed
- A2 Frank: It couldn't possibly have been me I always shut doors *quietly*. answer: (d) quietly
- A3 Jane: I'm sorry you're not telling the truth, you were the last person to <u>come home</u>.

 answer: (a) come home
- A4 Mike: That doesn't prove anything. Actually I heard the sound of glass <u>breaking</u> in the night. answer: (c) breaking
- A5 Jane: You're just making that up I know you're not <u>telling the truth</u>.

 answer: (d) telling the truth
- A6 Mike: Honestly, I did hear that kind of noise, I <u>swear I did</u>. answer: (a) swear I did
- A7 Jane: Sorry you can protest if you like but it doesn't <u>cut any ice with me</u>.

 answer: (b) cut any ice with me
- A8 Mike: Just a minute what's that note <u>stuck on the door?</u>
 answer: (d) stuck on the door
- A9 Jane: It's some kind of note from Joe next door no I <u>can't make it out</u>.

 answer: (a) can't make it out
- A10 Mike: Give it to me. Very interesting! He says he broke the glass by accident and <u>he's deeply apologetic</u>. answer: (b) he's deeply apologetic

A1 Dear Sir, having read your advertisement, I should like to <u>submit</u> this letter as my application for the post of marketing manager.

answer: (b) submit

A2 As you will see from my attached C.V., I am currently working as a waiter.

answer: (c) attached

A3 You may think that this is a *peculiar* job for someone who is applying for a marketing post.

answer: (a) peculiar

A4 Perhaps I should explain the <u>underlying</u> reason for working in a restaurant as a waiter in preparation for a marketing job.

answer: (d) underlying

As I see it, a restaurant is a market and it is the job of a waiter to <u>tempt</u> the clients into choosing products from the menu.

answer: (c) tempt

A6 I am sure I could very easily fulfil all the requirements of the job.

answer: (b) fulfil

A7 For example some of my clients cannot decide whether to have *fresh* fruit or tiramisu.

answer: (c) fresh

A8 On such an occasion like that I market well and always make them select the one we have most of.

answer: (c) select

A9 I am sure I could transfer my skills as a waiter to the tasks that are needed for your advertised post.

answer: (a) transfer

A10 Finally I look forward to hearing from you and as you will understand I don't want to 'wait' very long.

Yours faithfully,

I.A.M. Hopeful.

answer: (b) hearing

A1 Dear all, just to let you know that we reached our destination after a dramatic start.

answer: (d) destination

A2 I could say that we are having a wonderful time but that would be far from the truth.

answer: (b) far

A3 Everything started to go wrong the moment we arrived at the airport because of the industrial <u>action</u> taken by

the baggage handlers.

answer: (d) action

A4 These baggage handlers had decided they didn't want to *load* our cases on to the plane.

answer: (b) load

A5 The result of this was that we were held *up* for six hours in the departure lounge waiting for the end of the

dispute.

answer: (a) up

A6 By the time the plane took off as you can *imagine*, we were all tired, hungry and miserable.

answer: (c) imagine

A7 When we eventually arrived at the hotel, we had to sort out our luggage at reception.

answer: (a) sort out

A8 The big problem was that our luggage wasn't there — it had simply disappeared.

answer: (d) disappeared

A9 Our first day was spent in the local shops *purchasing* all the things that we believed we had brought with us.

answer: (c) purchasing

A10 On the last day of our holiday the manager of the hotel greeted us <u>beaming</u> from ear to ear to inform us that

our luggage had arrived at reception!

See you soon

Meggy and Tom.

answer: (b) beaming

- A1 Teaching someone to drive is one of the <u>scariest</u> experiences you can have.
 - answer: (c) scariest
- A2 You sit in the passenger seat and <u>instruct</u> your learner to do what you would normally do.
 - answer: (d) instruct
- A3 The problem is that if your learner doesn't understand, you can both end up in the *ditch*.
 - answer: (b) ditch
- A4 The situation is more *complicated* if the learner is a member of your family.
 - answer: (c) complicated
- A5 If this relative is also your wife, then things become even more disastrous because it could end in <u>divorce</u>.
 - answer: (a) divorce
- A6 The secret of being a good driving teacher is never on any occasion to lose your temper or your <u>head</u>.
 - answer: (d) head
- A7 If you do lose one of them or both, your learner will lose confidence and also lose *control* of the car.
 - answer: (a) control
- A8 In my case none of this happened all I did was shout and scream, which made me feel better.
 - answer: (b) case
- A9 I am proud to say that I taught my wife and my two sons and they all passed first time.
 - answer: (c) passed
- A10 The only <u>mystery</u> to me is as they were successful on the first attempt, how come some years before it had taken me four tries!

 - answer: (b) mystery

- A1 If you ask someone for their <u>stance</u> on supermarkets as opposed to the small corner shop, you will get varying replies.
 - answer: (c) stance
- A2 The first question you have to ask is who are the customers that they are each trying to <u>target</u>.

answer: (a) target

A3 When you tell the inhabitants of a small village that the little local store is going to close, many will express dismay.

answer: (d) dismay

A4 There will naturally be <u>splits</u> in the various sections of the community as to the benefits or disadvantages of losing the little store.

answer: (b) splits

A5 Of course we all get <u>plagued</u> with endless leaflets through the door telling us of bargains at the local supermarket.

answer: (a) plagued

A6 Big discussions take place in the area as to whether a supermarket will come to the area and waiting for the outcome can be quite <u>nerve racking</u> for the small shop owner.

answer: (c) nerve racking

- A7 Inquiries are held which seem to go on forever and you only wish that the procedure could be <u>speeded up</u>. answer: (c) speeded up
- A8 Protest meetings are held but invariably they end in a <u>shambles</u> because they are not organized properly. answer: (b) shambles
- A9 Then the final result is announced that there is to be a <u>merger</u> between EASISHOP and GOSHOP, which will then become a super supermarket.

answer: (d) merger

A10 The confused customer is now in a terrible <u>dilemma</u> because in the old days there was just one brand of butter to buy and now there is a choice of 24.

answer: (c) dilemma

- A1 Imagine an <u>embattled</u> public figure attacked by press and public, who is facing an inquiry into allegations of having obtained money by deception.
 - answer: (c) embattled
- A2 Any arguments he put up in his defence were regarded as a <u>smokescreen</u> by people who were determined to see him convicted.
 - answer: (b) smokescreen
- A3 People tended not to believe a word he said and maintained that his protestations of innocence were wearing a bit *thin*.
 - answer: (d) thin
- A4 There was very strong support for the police who were determined to *curb* this kind of crime.
 - answer: (c) curb
- A5 The press had been <u>prompted</u> by an unknown source to make as much publicity about him as they could.
 - answer: (a) prompted
- A6 His agent spent a lot of time <u>briefing</u> the press on his background in the hope that they would present a balanced view.
 - answer: (b) briefing
- A7 Views as to his guilt or innocence even before the trial started <u>ranged</u> from utter conviction that he was guilty to wild support for his innocence.
 - answer: (c) ranged
- A8 Gradually however as the days went by even his greatest supporters were beginning to *desert* him.
 - answer: (b) desert
- A9 Then two days before the trial was due to start, new evidence came to <u>light</u> proving he was totally innocent. answer: (a) light
- A10 By then of course it was too late because the damage had already been done to his career, which overshadowed everything else he did for the rest of his life.
 - answer: (d) overshadowed

- A1 A man had two dogs: a hound <u>trained</u> to help him with his sports and another to guard the house. answer: (a) trained
- A2 Whenever the hunter came home, he always gave the house dog a large <u>portion</u> of what he caught. answer: (c) portion
- A3 The hound dog was very <u>upset</u> about this. answer: (d) upset
- A4 He told the house dog he found it very <u>annoying</u> having to do all the hard work. answer: (b) annoying
- A5 What made things worse, he continued, was that the house dog never <u>took</u> part in any of the hunting. answer: (c) took
- A6 All the house dog did was simply to feed himself on the results of the <u>exertions</u> that the hound dog undertook. answer: (a) exertions
- A7 The house dog felt he had to <u>defend</u> himself in the face of all this criticism.

 answer: (c) defend
- A8 The house dog asked him not to pick on him if he wanted to <u>blame</u> someone. answer: (b) blame
- A9 The house dog told him to criticize their master who had taught him not how to work but how to <u>depend</u> on the work of others.
 answer: (d) depend
- A10 The moral of this fable is: you mustn't <u>reproach</u> children for the mistakes of their parents. answer: (a) reproach

- A1 One day a hare looked at a tortoise and <u>ridiculed</u> the short feet of the tortoise.
 - answer: (b) ridiculed
- A2 He also made *fun* of the slow pace at which the tortoise travelled.
 - answer: (a) fun
- A3 The tortoise agreed that the hare ran as fast as the wind but claimed that he could easily beat him in a race.
 - answer: (c) beat
- A4 It was agreed that the tortoise should choose the course and also the end of the race.
 - answer: (d) agreed
- A5 The tortoise never stopped and continued walking at a steady pace all the time to the end of the race.
 - answer: (c) steady
- A6 The hare shot ahead and then decided to *lie* down at the side of the path for a rest.
 - answer: (b) lie
- A7 It wasn't long before the hare fell into a deep sleep.
 - answer: (c) deep
- A8 When he woke up, he couldn't <u>believe</u> his eyes because there was the tortoise crossing the finishing line.
 - answer: (b) believe
- A9 At the end of the race the tortoise, exhausted by all his hard work, was quietly slumbering on the line.
 - answer: (c) exhausted
- A10 The moral of this fable is: slow but sure always wins the race in the end.
 - answer: (a) sure

A1 The worst thing about flying is when you take off.

answer: (c) off

A2 Landing is also a rather *frightening* experience, too.

answer: (a) frightening

A3 Come to think of it the bit between leaving the ground and coming down again can also *play* on the nerves.

answer: (b) play

A4 Of course during the flight the airline staff try to keep your mind occupied.

answer: (d) occupied

A5 They ask you if you want to buy things you don't in all honesty want.

answer: (b) honesty

A6 The captain, whose voice is so <u>relaxed</u> you feel as if you're sitting at home watching television, starts chatting

to you.

answer: (b) relaxed

A7 He tries to give you the *impression* that you're out in your car watching the countryside roll by.

answer: (c) impression

A8 Then you start to eat your meal and discover that the knives and forks are made of plastic and snap under

pressure.

answer: (d) pressure

A9 As you've probably *gathered*, I'm not really keen on flying.

answer: (b) gathered

A10 Mind you, once you've landed and you're saying goodbye to the smiling hostess, it's great to know you've

survived.

answer: (a) survived

A1 Anyone seeking <u>evidence</u> of life on Mars is likely to be disappointed.

answer: (b) evidence

A2 Scientists have been *combing* through data from an orbiting satellite.

answer: (a) combing

A3 It seems that Mars has always been cold and icy and that it's not true that oceans have <u>formed</u> on the planet in its early history.

answer: (d) formed

A4 This twist in the life on Mars argument comes just when it is closest to Earth in 60.000 years.

answer: (b) twist

A5 Because it is coming so close observers are hoping to settle the argument about life on the planet once and for all.

answer: (c) all

A6 A spacecraft is heading for the planet with a device that will <u>burrow</u> into the soil to sniff for proof of any life. answer: (c) burrow

A7 Researchers are also looking into the possibility of one day launching a manned *mission* to Mars.

answer: (b) mission

As the planet gets nearer to the Sun, enormous dust storms can be whipped \underline{up} .

answer: (d) up

A9 Unfortunately the dust storms tend to *obscure* the view of the planet.

answer: (b) obscure

A10 Everyone hopes that Mars will remain dust free otherwise people will only be able to see an orange blob.

answer: (c) blob

- A1 Here is the news read by Alan Townend. Today the Government is <u>unveiling</u> plans for a new scheme to help society.
 - answer: (b) unveiling
- A2 The idea behind the scheme is to try and *curb* stealing in the country.

answer: (a) curb

A3 The scheme will be *introduced* into the school curriculum at the beginning of next academic year.

answer: (d) introduced

A4 Children will be taught to respect other people's property and belongings.

answer: (a) belongings

A5 If child A steals child B's exercise book, child A will have to stand up in front of the school and <u>confess</u> to being a thief.

answer: (b) confess

A6 The Government <u>spokesperson</u> said the Prime Minister was sick and tired of papers disappearing from his office.

answer: (d) spokesperson

A7 Last week the Prime Minister had to give an important address to an international <u>assembly</u> when he found his speech had disappeared.

answer: (b) assembly

A8 This was of course very embarrassing for the P.M. and <u>instead</u> of the speech he told funny stories.

answer: (c) instead

A9 The worst part of the incident was that the audience did not see the funny side of his stories.

answer: (b) side

A10 I regret I cannot continue with the news because someone has misappropriated the next page.

answer: (a) misappropriated

- A1 Most students have to try and earn extra money by taking a holiday job. They turn <u>aside from</u> their studies and experience the real world for a while.
 - answer: (c) aside from
- A2 One long hot summer I turned to waiting as my method of getting cash.

answer: (b) to

A3 Perhaps I should turn that word 'waiting' <u>into</u> a more specific explanation: I mean being a waiter in a hotel.

answer: (c) into

A4 I had of course turned my hand <u>to</u> many jobs during the vacation periods but waiting was certainly the most difficult.

answer: (a) to

A5 The one hotel that hadn't turned <u>down</u> my application was situated right in the middle of a forest.

answer: (b) down

A6 You turned <u>into</u> the drive and saw only hills all around you so it felt like the middle of nowhere.

answer: (d) into

A7 It had been a very large private house that had been turned *into* a small hotel for twenty-five guests.

answer: (c) into

A8 The new owners had had to turn out all the rooms which were full of rubbish.

answer: (d) out

A9 The other problem had been to turn <u>out</u> an old tramp who had lived in a room upstairs for two years without the knowledge of the old lady who was the original owner.

answer: (a) out

A10 The tramp turned <u>out</u> to be a distant relative but hadn't said anything to the old lady because he knew she was completely deaf.

answer: (b) out

- A1 The most difficult part for the salesperson is to <u>convince</u> potential customers of the usefulness of the product. answer: (b) convince
- A2 If you want to get the best out of your sales force, they must believe in the product and be <u>inspired</u> enough to promote it vigorously.
 answer: (a) inspired
- A3 A <u>satisfied</u> customer will always return to the same firm and buy again. answer: (d) satisfied
- A4 That style of dress was once considered to be a <u>fad</u> but now it is coming back into fashion. answer: (b) fad
- A5 One of the first things to do when you want to <u>market</u> a new product is to ascertain its potential demand. answer: (c) market
- A6 The main business interest at the moment is to watch the supermarkets <u>competing</u> for the same clientele. answer: (b) competing
- A7 Our sales meetings were reduced to once a fortnight because the weekly meetings were not considered to be <u>productive</u> enough.
 answer: (a) productive
- A8 Her ability to <u>consume</u> facts and figures quickly was the main reason for her rapid rise in the business. answer: (c) consume
- A9 The success of our website is due to the fact that customers can <u>compare</u> different prices for the same article. answer: (d) compare
- A10 If you want to keep <u>current</u> with the latest developements in your field, you have to read the relevant magazines.

answer: (b) current

A1 Mathew Smith was a highly respected member of parliament with no stain on his character.

answer: (c) stain

A2 At least that's what he thought until the press started trying to dig up something about his past.

answer: (b) dig

A3 Apparently when he was still at school, he didn't have a ticket for his train journey one day and he was fined.

answer: (d) fined

A4 This piece of information was discovered by one keen local reporter and was <u>blown</u> up out of all proportion by the national press.

answer: (a) blown

A5 Headlines appeared maintaining that Mathew was a dishonest *lying* thief.

answer: (d) lying

A6 Other papers asked the question: How can we trust our politicians if they <u>cheat</u> on society?

answer: (c) cheat

A7 There was even talk that incidents like this one could *topple* the Government.

answer: (b) topple

A8 The Prime Minister called Mathew in to talk to him and said he couldn't tolerate any whiff of scandal in his Party.

answer: (a) whiff

A9 At last Mathew decided to speak up for himself and tell the truth.

answer: (c) up

A10 The reporter had got it <u>completely</u> wrong because he found his ticket and he wasn't 'fined', he was simply 'fine'.

answer: (d) completely

- A1 On her retirement she was given a substantial cheque in <u>appreciation</u> of all the work she had done over the last 20 years.
 - answer: (c) appreciation
- A2 Having attended the office procedures course all employees were expected to <u>reinforce</u> what they had learned and introduce it into their daily routine.
 - answer: (a) reinforce
- A3 Visiting clients had commented on the casual dress code of most of the clerical staff.
 - answer: (d) code
- A4 The <u>practice</u> of staff doing physical exercises before the start of the day is well established in Japanese companies.
 - answer: (c) practice
- A5 There is a lengthy procedure used in this office for staff who have produced shoddy work and it begins with a *verbal* warning.
 - answer: (b) verbal
- A6 There was no fixed agenda for that particular day as it was to be regarded simply as a <u>casual</u> meeting. answer: (d) casual
- At the interview all the candidates were shown round the building but could only really catch a *glimpse* of the sort of work being carried out.
 - answer: (c) glimpse
- A8 They really need to keep a check on the stationery supplies as they've run <u>out of</u> A4 paper once again. answer: (c) out of
- A9 Managers prefer to select people who have been <u>exposed</u> to many different types of office environments. answer: (b) exposed
- A10 A troubleshooter was brought into the office from another firm to get rid of some very <u>outdated</u> procedures. answer: (a) outdated

A1 My job has gone because my boss has <u>fired</u> me.

answer: (b) fired

A2 I shan't be working tomorrow because I've just been given the sack.

answer: (d) sack

A3 I was dismissed this morning and had to empty my desk this afternoon.

answer: (c) dismissed

A4 I was handed my cards yesterday and so today I'm looking for a new job.

answer: (b) cards

A5 The company decided to get *rid* of me last week and so I had to leave.

answer: (a) rid

A6 I have been made redundant because my work here is no longer needed.

answer: (c) redundant

A7 The firm has decided to downsize which means they don't want me.

answer: (d) downsize

A8 They told me to go because I was said to be *surplus* to requirements.

answer: (b) surplus

A9 It was quite clear they didn't want me because I was told not to bother to come back to work tomorrow.

answer: (c) bother

A10 No, I didn't ask the boss for more money today because he gave me one month's notice.

answer: (d) notice

- A1 She was slowly going <u>out of</u> her mind with worry until she heard her daughter was safe and well. answer: (c) out of
- A2 I do think you should <u>bear</u> this in mind before you seriously think about changing jobs. answer: (d) bear
- A3 I'd honestly never heard such an outstanding performance of that symphony it simply <u>blew</u> my mind. answer: (a) blew
- A4 The police officer asked him why he hadn't reported the matter earlier and he said simply that it had never <u>crossed</u> his mind.
 answer: (b) crossed
- A5 I'm inclined to give her a <u>piece</u> of my mind considering all the trouble she has caused this month. answer: (c) piece
- A6 It's clear as they say that great minds think <u>alike</u> because we have both come to exactly the same conclusion. answer: (d) alike
- A7 He has a one <u>track</u> mind as all he ever talks about is money, money, money. answer: (a) track
- A8 I just can't decide whether to go on holiday this week or later in the year. I'm really in <u>two</u> minds about it. answer: (c) two
- A9 There, I knew there was something I had to do today and now it's completely <u>slipped</u> my mind. answer: (d) slipped
- A10 I tried to show an interest in her future career but she simply told me to mind my own <u>business</u>. answer: (b) business

- A1 As it was very late when he came home he was as quiet as a <u>mouse</u> in order not to wake anybody up. answer: (b) mouse
- As she was on a very dangerous mission for the government she had to keep <u>mum</u> about what she did for a living.

answer: (d) mum

A3 There were lots of rumours about what the son had done but as it was a very wealthy family the father tried very hard to *hush* everything up.

answer: (b) hush

- A4 If you want me to say nothing about it, I promise that if anybody asks then my lips are <u>sealed</u>. answer: (d) sealed
- As far as I'm concerned to be away from traffic, phones and radios on holiday is perfect bliss because to me silence is <u>golden</u>.

answer: (a) golden

- A6 The so-called <u>silent</u> majority are the vast number of people who don't actually go out on the street and protest. answer: (c) silent
- A7 The hall was full of people anxious to hear what the speaker was going to say and in the few seconds before he started it was so quiet you could hear a <u>pin</u> drop.

answer: (a) pin

A8 The rescuers tried desperately to listen out for people trapped in the wreckage but sadly the cries of those trapped were <u>inaudible</u>.

answer: (d) inaudible

A9 The villagers complained about the noise from the daily bell ringing practice from the church and asked if it could somehow be *muffled*.

answer: (c) muffled

A10 In view of the embarrassment that might be caused if the story came out, she promised not to <u>breathe</u> a word about it.

answer: (b) breathe

- A1 You can hear everything that's going on next door because the walls are paper <u>thin</u>. answer: (c) thin
- A2 We're going to the college tonight to hear Professor Kent <u>deliver</u> a paper on language learning on the net. answer: (b) deliver
- A3 I can't see the point of trying to settle the dispute between those two institutions because you'll just be papering over the <u>cracks</u>.
 answer: (d) cracks
- A4 After the first revolution the dictator no longer had much control and became just a paper <u>tiger</u>. answer: (b) tiger
- A5 The cross country run where the runners follow a track of pieces of paper is called a paper <u>chase</u>. answer: (a) chase
- A6 Some countries have some very interesting designs on their paper <u>money</u>. answer: (c) money
- A7 Not that it has happened yet but the age of the computer was meant to introduce the idea of the paper<u>less</u> office.

 answer: (d) less
- A8 The main work has just been completed and all we have to do now is finish the paper work.

 answer: (c) work
- A9 She was given a very decorative paper <u>weight</u> to stop all her papers blowing away once the window was opened.

 answer: (a) weight
- A10 Her first novel was a huge success and it was only a few weeks after publication that the paper <u>back</u> came out.

answer: (c) back

- A1 It's no good worrying about that now because the damage is done and it's no good crying over spilled <u>milk</u>.

 answer: (d) milk
- A2 It really is a crying <u>shame</u> that after all that money has been spent, the project is now being abandoned. answer: (b) shame
- As a child she would burst into tears at every problem and so she soon got known as a regular <u>crybaby</u> at school.

answer: (c) crybaby

- A4 It really was a large and spacious garden but it cried out <u>for</u> something colourful to be planted. answer: (a) for
- We had great hopes of being able to invite the distinguished writer to our meeting but he cried <u>off</u> at the last moment.
 answer: (d) off
- A6 For crying out <u>loud</u> how many times do I have to tell you how to work that machine? answer: (b) loud
- A7 I'm all in favour of ambition but I think when he says he'll be a millionaire by the time he's 25, he's simply crying for the <u>moon</u>.
 answer: (d) moon
- A8 The trouble is that he's cried <u>wolf</u> so often that now he's in real trouble, nobody believes him. answer: (a) wolf
- A9 George is now 70 and he reckons that working conditions for the average office clerk today are a <u>far</u> cry from when he first started work.

 answer: (c) far
- A10 There was a noisy crowd of about a dozen people in <u>full</u> cry chasing after the child who'd stolen an apple from the fruit market.

answer: (b) full

- A1 Ladies and gentlemen, I want to thank you for your <u>appreciation</u> of our performance. answer: (b) appreciation
- A2 We have done this play many times in different towns but your <u>applause</u> has been the greatest so far. answer: (d) applause
- A3 We will always remember the way you stood up and <u>clapped</u> at some of the speeches in the play. answer: (a) clapped
- A4 Our leading actor is unable to come on the stage at the moment because he is <u>overcome</u> with emotion. answer: (c) overcome
- A5 Don't worry I'm sure it's only <u>temporary</u> and that he'll soon recover before the next performance. answer: (b) temporary
- A6 That is the reason why I am standing here and making this short <u>speech</u>. answer: (d) speech
- A7 The leading lady is also absent from our stage and you can probably hear her <u>sobbing</u> her heart out as I speak.
 answer: (a) sobbing
- A8 I think that the main <u>reason</u> for all this emotion is probably the way you have reacted to the play. answer: (b) reason
- A9 You see throughout our <u>current</u> season we have never received so much laughter as we have from you. answer: (c) current
- A10 The reason for this is possibly that you thought it was a <u>comedy</u> but in fact it is a tragedy. answer: (b) comedy

- A1 Fellow citizens I am honoured to be <u>invited</u> to speak to you tonight about my party. answer: (d) invited
- As you probably know the Tranquillity Party stands for peace and <u>quiet</u> in the countryside. answer: (b) quiet
- A3 In our publicity, unlike our political <u>opponents</u>, we do not make a lot of noise about our policies. answer: (c) opponents
- A4 We want people to live in harmony with each other and to settle <u>disputes</u> amicably. answer: (d) disputes
- A5 You may be interested to know that we are holding a <u>rally</u> in the centre of our town this weekend. answer: (a) rally
- A6 Naturally all the <u>participants</u> are requested to be as peaceful as possible and above all not to shout. answer: (b) participants
- At the moment we are trying very hard to increase our membership which <u>presently</u> stands at 500. answer: (c) presently
- A8 <u>Admittedly</u> this is a very small figure in comparison with the other major political parties. answer: (b) Admittedly
- A9 But then you all have turned <u>up</u> tonight and that proves there is growing interest in our ideals. answer: (c) up
- A10 In <u>spite</u> of the terrible weather you have come along tonight, ladies and gentlemen, and I should like to thank all four of you for coming.

answer: (a) spite

- A1 There is an additional <u>charge</u> added to the price of the product if you want to have it delivered to your house. answer: (b) charge
- A2 You should have read the <u>terms</u> of payment as soon as you received the invoice for the goods. answer: (d) terms
- A3 In order to cut down the expenses of compiling and sending out the invoices, you need to employ an <u>efficient</u> administrator.

answer: (c) efficient

A4 It's always a good idea to get an <u>estimate</u> of what the cost of the work will be before the invoice lands on your doormat.

answer: (b) estimate

A5 I do like to get a <u>prompt</u> reply to my letters especially when they are referring to the amount of money I'm supposed to be paying.

answer: (a) prompt

A6 Just as we were about to leave the restaurant, the waiter came running up to apologize there had been a *mistake* in the bill.

answer: (c) mistake

A7 The company were very quick to point out it was their fault we had been sent the wrong invoice and they <u>rectified</u> it immediately.

answer: (b) rectified

- A8 In view of our previous orders over the last year we were offered a 10% <u>discount</u> on any future dealings. answer: (d) discount
- A9 He appreciated the additional welcome and help he received from the department store staff as he had after all been a longstanding *customer*.

answer: (a) customer

A10 She got quite angry about the size of the invoice until it was pointed out that it was the government who imposed the value added tax.

answer: (b) imposed

- A1 If you are self-employed, it is your responsibility to <u>calculate</u> how much tax you should legally pay. answer: (d) calculate
- A2 I had a letter from the office of the Collector of Taxes telling me that I had to pay back all the money I <u>owed</u> over the last 3 years.
- A3 The arrangement they have is that all the money that has to be paid in tax out of their earnings comes from their *joint* account.

answer: (d) joint

answer: (c) owed

- A4 Under the current legislation if you are late in paying your taxes, then you have to face a financial *penalty*. answer: (a) penalty
- A5 He is in a terrible rush to complete his tax returns by Tuesday otherwise he won't be able to reach the deadline.

answer: (b) deadline

A6 It doesn't happen very often but I actually got some money from the tax office and with the <u>refund</u> I'm going to treat myself.

answer: (c) refund

- A7 Before you can claim any money back on overpayment of tax, you have to <u>fill out</u> an application form. answer: (b) fill out
- A8 You can elect, if you want, to transfer your tax free allowance to your <u>spouse</u>. answer: (a) spouse
- 49 Until it's clearly established which tax group you are in, your employer will be asked to <u>withhold</u> a certain amount of your pay.
- A10 There have been so many queries about his tax situation that there is now a huge <u>file</u> containing the details in the office.

answer: (d) file

answer: (c) withhold

- A1 My computer is not capable of saving material on a separate <u>disc</u> because it has no floppy drive. answer: (c) disc
- A2 I understand that I can make it possible for both my computers to share the same programs by means of networking.

answer: (d) networking

answer: (b) revolution

- A3 I had only had my computer for three weeks when I had to have the hard drive <u>replaced</u>. answer: (a) replaced
- A4 Laptop computers are becoming more and more <u>popular</u> in the business world. answer: (b) popular
- A5 You have to have a really <u>sharp</u> mind in order to get your head round today's computing technology. answer: (d) sharp
- A6 The great advantage of having an external zip drive is that you can use it as an extra means of <u>storage</u>. answer: (d) storage
- A7 They tried very hard to install the new components on the computer but the language in the manual was too technical for them to understand.

 answer: (a) technical
- A8 When you look at the modern office today you could compare the changes with those that took place in the industrial <u>revolution</u> in the 19th century.
- A9 In order to <u>facilitate</u> the method by which staff pay is calculated the company has bought a new software package.
 answer: (d) facilitate
- A10 Obviously a computer can take all the hard work out of <u>processing</u> a large mass of data. answer: (c) processing

- A1 She certainly won't invest in that company again having lost a fortune it's a case of once bitten twice <u>shy</u>.
 - answer: (c) shy
- A2 He may seem very angry but don't worry his <u>bark</u> is worse than his bite.
 - answer: (a) bark
- A3 They were so angry with me they practically bit my <u>head</u> off.
 - answer: (d) head
- A4 I think he'll succeed but it's a lot of work and sometimes he feels he's bitten off more than he can <u>chew.</u> answer: (b) chew
- A5 In view of the way things have improved I now feel confident enough to have another bite at the *cherry*. answer: (d) cherry
- A6 I'm very sorry to tell you that your scheme has failed and it has well and truly bitten the <u>dust</u>. answer: (b) dust
- A7 It must have come as a great shock to get the sack but I'm afraid you'll just have to accept it and bite the <u>bullet</u>.
 answer: (c) bullet
- A8 I can't believe that he's turning against his own parents it's like biting the hand that <u>fed</u> you. answer: (d) fed
- A9 My advice to you is to resist saying anything at the moment and simply bite your <u>lip</u>.

 answer: (c) lip
- A10 I know she would really like to say exactly what she feels but I believe she should bite her tongue. answer: (d) tongue